



TS-SIS Executive Board Meeting Monday, March 14, 2016

Meeting Called to order at 2:00 p.m. EDT

1. Attendance & Welcome

Hollie White (Chair), Suzanne Graham, Ismael Gullon, Trina Holloway, John Hostage, Diana Jaque, Sarah Morris Lin, Ashley Moye, Eric Parker, Wilhelmina Randtke, Pat Roncevich, Kerry Skinner, and Chris Tarr.

2. Announcements (2:04)

--Acquisitions E-forum (D. Jaque) next roundtable Wed. March 23rd at 2 pm EDT. Topics to include LMA and other library savings plans, PDA (Patron Driven Acquisitions) and a possible 3rd topic, 55 responded thus far. Gilda Chiu may do a similar program for Serials, and will be moderator.

--Elections (H. White)- reported bylaws revision needs to be approved by National and will not be on ballot, vote will happen at Business Meeting in July. P. Roncevich reported ballot is ready, will send each candidate snapshot of ballot to ensure accuracy.

--Chapman Award update (I. Gullon) – recipient has been selected, and is planning to announce by March 25 and will send reminder about March 22nd deadline for grant.

--Professional Development update (C. Tarr) – webinar on Cataloging Standards by Sara Lin well attended, 211 participated - 183 remained for the Q & A session, next program will review UC Davis's workflow.

Software – S. Graham updated the Board on special videoconferencing software licensing available through AALL. According to Celeste Smith, we can get an annual contract with Citrix for GoToWebinar for about \$190 per month. This option would only be beneficial if we planned to generate and archive our own webinars. Another option we could consider is to contract directly with Citrix for GoToMeeting for \$49/month. GoToMeeting allows up to six sites to meet and share video for a real teleconference experience, and many folks are familiar with the software since it was AALL uses. GoToMeeting also allows for archiving recorded meetings. Recommendation from the Board to continue to use free software, like FreeConferenceCall.com (how this meeting was organized), GoogleHangouts or Zoom. Most attendees have been able to access FreeConferenceCall.com meetings without difficulty (only one site reported a campus block, but attendee was able to access on her cell phone). FreeConferenceCall.com continues to expand its services (to include web access and screen sharing). Upcoming Acquisitions eForum will use FreeConferenceCall.com. New Catalogers Roundtable will try GoToMeeting (as free trial subscription—only), GoogleHangouts or Zoom (to be determined by attendees)."

--Hot Topic - trying to find new program for TS Hot Topic, due to scheduling problem FCIL program initially suggested as Hot Topic is to be moved to be part of the Cat. and Class. Meeting. H. White

noted there are 10 meeting slots at Annual meeting, 6 are cataloging programs. Should Hot Topic program be broader based to appeal to more members? Question arose regarding ability to record Hot Topic program, cost is about \$1000. W. Randtke suggested perhaps a webinar after the conference. A proposal can be made during Cat and Catalog meeting, if interest schedule webinar in fall. J. Hostage reported that not much on agenda for Cat. and Class. at this point. Discussion will continue at future meeting.

--Auction (W. Randtke) suggest holding online auction May 15 – July 1, 2016 ending 2 weeks before Annual Meeting with exchange of items at TS-SIS Business meeting. Average amount of items 40-50. Last year 10 items not picked up, A. Moyer then had to transport items back home and then incur shipping costs. Concerned that if large items received could be problematic if pickup not made. How to make person buying responsible for shipping if pick up doesn't occur? Call for donations will occur in the next 2 weeks with emphasis on small, not fragile items. Expectation that once auction goes live others donations may come in. Consensus of group was to try online auction and see how it pans out. Online auction allows members not at Annual Meeting can participate. Format will be same as Gov Docs online auction, WordPress blog, bids appear in comments section. W. Randtke will send link to all, will check with Martin Wisneski to see if he can integrate into TS-SIS site.

--Schwarz Reception Update – (C. Tarr) Giordano's unable to accommodate us. Another potential location 1 mile from Hyatt, other places nearby but nothing available at \$15 per person. Will need approval for TS-SIS to help support as \$15 has been guaranteed to go to grant and price of \$30 already on registration. General consensus was that this would be approved. Will try to get number of registrants thus far, if minimum target (50) not met by early bird event may be cancelled and refunds will be made.

3. TS Survey Preliminary Report (2:40)

E. Parker expressed thanks to all for assisting with survey, especially good ideas from S. Lin's group. Appreciation to S. Graham for helping with technical issues. Response rate was higher than prior 3 surveys, 131 members participated. Eric procured gift cards, had his son draw 2 names for \$25 Amazon Gift card, Pat Sayre-McCoy and Sharon Bradley. He will send out thanks and general announcement, and hopes to report back later this month what we learned. H. White agreed to help with data analysis if needed.

4. Planning for TS Poster Session (2:43)

AALL sees poster as way to advertise our SIS, what should be on poster? K. Skinner would like section talking about Frog grants. Could all sub section provide content about groups to appeal to members? Initial thoughts that Membership Committee would design. Some discussion about how to make the poster visually interesting, draw people to it, instead of text heavy. Possibility of using QR codes to have minimal text. After some discussion A. Moyer agreed to design and put it together if others provide content. Discussion regarding expense to print and ship, paper vs fabric and whether the poster should be timeless or updated each year. Might this be a project for a Task Force to gauge members' ideas? At poster we will have swag attached to the poster support structure, small items, pencils promoting TS-SIS cannot give away vendor items.

5. New Business / Questions (2:56)

P Roncevich reported, dates for future meetings Monday April 18 2 EDT, Monday May 16 2 EDT, June 20 EDT, Annual Meeting

C. Tarr reported 1 TS rep. is on each AMPS committee, Karen Selden is a team leader for one. H. White nominated 2 TS members for Executive Board of AALL. She recommended continuing to work to get more TS members on various boards and committees, more involvement on committees outside of TS-SIS will benefit all TS-SIS members.

Move to approve the February minutes by E. Parker, seconded by C. Tarr, vote – minutes approved.

6. Adjourn (2:59)

Motion to adjourn by J. Hostage, C. Tarr seconded, and meeting adjourned.

Submitted by Pat Roncevich, TS-SIS Secretary/Treasurer - Prepared, March 24, 2016