

TS-SIS Executive Board Meeting: Minutes

August 29, 2017 at 11:30 AM Pacific

Present: Lauren Seney (Chair). Ajaye Bloomstone, Sharon Bradley, Kevin Carey, Carol Collins, Suzanne Graham, Trina Holloway, Diana Jaque, Wendy Moore, Keiko Okuhara, Pat Roncevich, and Marijah Sroczynski.

1. Welcome

Lauren Seney, Chair, welcomed attendees and called the meeting to order at 11:31 AM Pacific.

2. Cataloging Liaisons (a & b were taken out of order)

b. Funding update/vote

There has been a lot of discussion within the SIS Council about the Cataloging Liaisons. Many are upset that AALL is no longer funding these positions. Representatives from various SISs currently are writing a response to the AALL Executive Board. Other SISs have taken on this task and TS is acting in an advisory capacity.

The AALL 2017/18 Budget does not include funding for the liaisons. The three ALA Representatives from last year understand that this year's funding will be limited and their institutions are willing to pay some of the expenses.

This year, other SISs are stepping forward to donate towards the expenses. Suggested donation amounts vary based on the size of the SIS membership: \$75, \$250, and \$750. If all SISs donate, this would generate \$5,200 total. More than half of the SISs have replied to date that they will contribute. This has generated \$1,150 in pledges from six SISs. However, we are still waiting on answers from the larger SISs including ALL-SIS and PLLIP-SIS.

Based on its membership, TS-SIS is considered a large SIS and that would correspond with a \$750 donation. What amount are we in favor of donating? Diana discussed that our finances are stable and that we could donate \$750. Both Marijah and Suzanne stated that they would be in favor of increasing the TS donation to \$1,000. Diana remarked that our finances can afford the increased donation.

Ajaye motioned that we will pledge \$1,000 this year towards funding the cataloging liaisons. Carol seconded the motion. With no opposition, the motion passed.

a. Continuing appointment of liaisons for 1-year term

Now that SISs are funding the three liaison positions, we will need to approve the individuals serving as liaisons. The three liaisons from last year are: Robert Bratton (CC:DA), Lia Contursi (SAC), and Jean Pajerek (MAC). They are willing to continue in these positions with limited funding for an additional year. Marijah motioned that we extend the appointment of the three cataloging representatives for one

year. Sharon seconded the motion. Hearing no opposition, the motion passed. Lauren will forward this information to the SIS Council.

3. Annual Meeting Recap

a. Auction

Carol reported that there were 35 items in the auction and that we earned \$515.50. Item prices ranged from \$2-40 with 15 individuals bidding. Only three items did not get taken. Overall, the auction went well and generated good income for the Marla Schwartz Grant.

b. Business Meeting (and roundtable discussions)

At a future point, we will try to include the membership unable to attend the 2017 Austin Business Meeting in an online discussion of the roundtable structures. Lauren asked for feedback on the in-person discussion of roundtable structures. Marijah remarked that it seemed appropriate to have discussions at the meeting this year due to the topic. Ajaye mentioned that because we did not have an over-abundance of business, the format worked well for this year and was worthwhile. Keiko remarked that people were engaged in the discussion.

4. Annual Meeting Planning

a. Business Meeting via webinar?

i. Bylaws: "There shall be an annual business meeting of the Section held in conjunction with, or during the annual meeting of the Association."

Lauren announced that AALL now has a GoTo Webinar license. In the future, we could hold our Business Meeting using this software. ALL-SIS had their 2016 and 2017 Business Meetings ahead of the annual meeting (using different software). RIPS used the GoTo Webinar license for their 2017 Business Meeting. The maximum number to use this software is 500 and we have 543 members in our section, so this would be OK. RIPS has 800 members and they used it without problems. We will consider this as an option for next year. If anyone wants to use this software for webinars, please contact Lauren.

ii. What would we call the session where we present awards?

One of the issues in using GoTo Webinar for the Business Meeting might be how we handle the Awards portion of the meeting. We will need to find a solution for this.

b. Auction format?

Discussed above under 3.a.

c. Dine-arounds?

Remember that funding was pulled last year for the Alphabet Soup Reception, so this year's solution was to organize informal dine-arounds. Some members felt that the dine-arounds were fun. Carol

enjoyed it and suggested that maybe our 2nd year Member at Large could coordinate these if they continue in the future. Marijah mentioned that they were nice because a small group of people could talk together. Sharon attended a dine-around and enjoyed the fact that it was small and low-key. Do we have a sense of how many were not from TS who attended these? Lauren's group was comprised of TS or OBS members. Wendy would encourage TS to continue this and host/organize them and send invitations to a wider group of people. There was a suggestion to include LHRB members. Many of the dine-arounds were filled to capacity or had only 1-2 empty seats.

d. Programs

Ajaye has been able to get a list of IdeaScale programs for each content area from Heidi. Ajaye is hoping to go through and contact individuals who suggested the original ideas and encourage them to write program proposals with the assistance of the Professional Development Committee (PDC).

The due date for proposals will be October 2nd and AMPC will meet in November to select programs. The call for Poster Sessions will be next spring.

If there are any suggestions on the process and programs for 2017 or 2018, please contact Ajaye or Trina.

5. Committee Updates (a & b were taken out of order)

b. Cataloging and Classification (Keiko) (i & ii were taken out of order)

ii. Reorganization of Advisory Working Groups

Keiko mentioned that she is working on the reorganization of the working groups. She has the support of her committee to go forward. They are planning to merge two working groups: Classification & Subject Cataloging and Descriptive Cataloging.

i. Cat & Class membership

Keiko asked Lauren if it is possible to solicit TS members to join the Cat & Class membership. Lauren mentioned that part of the report from the Committee on Standing Committees states that TS members do not understand that they can join the standing committees. So, it would be fine for Keiko to solicit new members of Cat & Class.

a. Biannual reports:

Lauren mentioned that the year goes by very quickly and that she would like an informal mid-year report from each committee in January. Each chair should submit a report describing their work thus far in the year. The reports for committees will be due to Lauren by January 31, 2018.

Lauren asked if there are other committees with updates or questions.

Responding to a question about membership changes, Lauren mentioned that membership changes should be sent to Martin Wisneski and he will make changes to the web roster.

Lauren discussed that she would like to overhaul the handbook. Each committee should look over and make current their handbook section.

Pat commented that the Serials Committee's online links go to the Preservation Committee information. It was suggested that she inform Martin to correct this issue.

Lauren reminded us that My Communities is the formal record of TS and that My Communities should be used whenever possible.

Ajaye let us know that she wants the Standing Committee Chairs to be ex officio members of the PDC. She wants them to receive information and their group to be represented on PDC.

6. Old Business

a. Bylaws Vote

Lauren reminded us that minor changes to the bylaws were approved by the board. Due to timing, we could not vote on the bylaws with the elections. Initially, we wanted to conduct a bylaws vote after the annual meeting. Alan Keely asked if we should put off the bylaws vote until we address the Committee on Standing Committees Report. The majority of the bylaws changes are minor in nature. Wendy is fine to wait, so long as we can operate with the bylaws as is. She also mentioned that we do not want to vote more than once in a year on bylaws. Suzanne will resend the bylaws changes so that those newer to the board can see them. Suzanne encouraged committee chairs to review their committee's information in the Handbook and its general web presence on the TS-SIS site. Members of the Bylaws and Handbook Committee will be working with each subgroup this fall to update the Handbook and website.

Lauren discussed that the Executive Board has a standing meeting each month. This year, we will meet on the 4th Tuesday of each month at 2:30 Eastern.

7. Adjourn

Suzanne motioned to adjourn the meeting and Wendy seconded the motion. With no opposition the motion carried.

The meeting was adjourned at 12:35 PM Pacific

Respectfully submitted by Diana Jaque

2017/2018 TS-SIS Secretary/Treasurer