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Newsletter of the Technical Services Special Interest Section and the Online Bibliographic Services Special Interest Section of the American Association of Law Libraries

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Michele Finerty, Chair

TSLL EDITORIAL POLICY

The TECHNICAL SERVICES LAW LIBRARIAN will carry reports or summaries of the convention meetings and programs of the TS-SIS and the OBS-SIS, act as the vehicle of communication for SIS committee activities, and carry current awareness and short implementation reports. TSLL usually will not publish substantive articles.

Subscriptions are available from the editor at $4.00 per volume, prepaid; checks should be made payable to: American Association of Law Libraries.

EDITORIAL DEADLINES

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Technical Services SIS
Message from the Chair

Marilyn Nicely
University of Oklahoma

As is usual at the Annual Meeting, there were many good programs of interest to the membership. And as always there were choices to make because of the multitude of programs, business meetings, and of course there was New York itself to explore.

The 1985 AALL Institute on Cataloging and Management of Legal Information at Cornell University was well received and except for the fact that there was little free time for participants, everyone seemed enthusiastic.

During the next year, the Chair wishes to promote communication and exchange of information. Participation is encouraged. If you have an idea please call me at work at (405) 325-4834 (my home number was inadvertently listed in the TS-SIS Directory).

Technical Services SIS
Business Meeting
July 7, 1985

Pat Callahan
University of Pennsylvania

The meeting was called to order by Chairperson Jacqui Paul. There were 54 members present.

Pat Callahan gave the Secretary/Treasurer's Report. The minutes of the 1984 Business Meeting as published in vol. 10, no. 1 (August 1984) of the TECHNICAL SERVICES LAW LIBRARIAN were approved. As of May 31, 1985, there were 352 members in the section. Expenditures for 1984/85 totaled $1,199.75. The balance in the section's account as of May 31, 1985, was $1,140.93. The annual membership directory was mailed in January. Election results for 1985/86 are as follows:

Vice-Chair/Chair-Elect: Merle Slyhoff
University of Pennsylvania

Secretary/Treasurer: Virginia Davis
University of Houston

Members-at-Large: Kathy Faust
Lewis and Clark
Michele Finerty
University of Missouri-Kansas City

Jacqui Paul stated that when nominations were made a Secretary/Treasurer was not nominated. The Board was polled in order to decide what should be done and the decision was to publish the nominations for that office in the AALL Newsletter and to mail the ballot early.

There will again be an annual survey of the membership. Please send recommendations regarding what should be included to Marilyn Nicely.
Reports of Standing Committees were then given. Merle Slyhoff reported that the Acquisitions Committee worked with the Committee on Relations with Publishers and Dealers on two programs. Mary Ertl has done a survey of foreign vendors for distribution at the committee meeting. It can be obtained on a prepaid basis from Mary Bourget at Akerman, Senterfitt & Eldson. The committee again handled requests on acquisitions policies and is co-sponsoring a post-convention workshop with the Readers Services SIS on electronic formats.

Diane Hillmann reported on the Cataloging and Classification Committee. The committee is sponsoring a program on continuing education for law catalogers.

Patricia Denham reported that the Preservation Committee is sponsoring a convention program on the physical properties of books. They are also forming a committee to distribute information on preservation experts, the fees they charge to speak, and how far they will travel, for anyone interested in sponsoring a local program. The committee is also collecting disaster preparedness plans.

Betsy Ginkel said that the Serials Committee is sponsoring a program on serials conversion. At the committee meeting, Kaye Stoppe1 will lead a discussion on how people handle replacement and superseded volumes.

Evelyn Smith gave a report on the Heads of Cataloging of Large Libraries Group. The group again collected cataloging statistics and worked on a definition of recataloging. The definition and the differences in productivity among libraries will be discussed at the meeting.

Merle Slyhoff reported that the Heads of Acquisitions of Large Libraries will discuss standing orders.

Phyllis Marion, AALL representative to ALA Committee on Cataloging: Description and Access, reported on that committee. Uniform titles for constitutions of African and Asian countries have not yet been approved by CC:DA. It will be discussed at ALA, but there may be changes in the present list.

The Joint Steering Committee (AACR2) will publish AACR2 in looseleaf format and will incorporate changes made in text. It will also include Chapter 9 (cataloging of machine readable data files) and will be out in about two years. There may be some future changes in cataloging looseleafs and there will be discussion on consecutive entry vs. one title for serials. Rules for direct and indirect entry of corporate bodies are also being examined.

Lee Leighton will be Phyllis' successor as CC:DA representative. Our representative is entitled to vote in a straw ballot of representatives. This can affect how the ALA committee members vote.

Phyllis also reported on the AALL/LC Classification Committee which advises LC on development of law classification schedules. All law schedules are expected to be completed by 1990. The schedule for Latin America is out. The schedule for France is out in photocopy. The schedule for the rest of Europe will include a form table and will be available soon. When the JX schedule is revised there will be little left. Anything continent or area specific will be taken out. Any questions for this group should be directed to Phyllis or Marie Whited (LC).
Michele Finerty reported on the TECHNICAL SERVICES LAW LIBRARIAN. There are currently 295 subscriptions at $4.00 each. The $4.00 subscription price continues to cover costs of sending newsletters first class and provides for separate invoicing. The subscription total for 1984/85 was $1232.00 and the balance carried forward was $1063.96. Expenses for the year came to $954.71, leaving a balance of $1341.25.

An editorial board for TSLL has been appointed. It consists of two members from Technical Services SIS and two from On-Line Bibliographic Services SIS. Margaret Goldblatt and Linda Siler-Regan are the TS board members, and Betsy Ginkel and Cindy Larter are the OBS members. Michele Finerty, who was appointed for a second two-year term as editor, will serve as Editorial Board Chair.

Evelyn Smith informed the membership of the OBS decision as to whether TSLL should be copyrighted, since it is being indexed in Legal Information Management Index. TSLL is not currently copyrighted and the question of copyright arose since LIMI will send out photocopied articles from TSLL on request. The AALL Newsletter is not copyrighted and in 1983 it was decided that TSLL should not contain substantive articles. After discussion, Diane Hillmann moved that TSLL remain uncopyrighted and that LIMI be informed of the decision. The motion carried.

Jacqui Paul asked that for future AALL board positions, those interested in serving should nominate themselves or members should nominate those they feel are qualified, in order to broaden TS participation in AALL.

Jacqui then introduced Marilyn Nicely, Chair for the incoming year. Marilyn said that membership questionnaires will be distributed in the Fall. People should choose, in order of priority, what committees they would like to serve on. The chair will then assign members to the committees. Anyone who didn't receive a questionnaire last year should contact Marilyn since last year's questionnaires are for this year's committees.

Corrie Marsh will replace Merle Slyhoff as chair of the Acquisitions Committee. All other committee chairs will remain the same.

If anyone wants to report anything in the SIS column of the AALL Newsletter they should contact Marilyn far enough in advance of the newsletter deadline.

There being no further business, the meeting was adjourned.

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TS-SIS Acquisitions Standing Committee
Margaret Axtmann
Cornell University

The Acquisitions Committee held its annual meeting in New York on Monday, July 8, at 7 A.M. Merle Slyhoff, Chair, opened the meeting by announcing the programs being sponsored at the Convention by the committee.

Mary Ertl began the program with a presentation of the results of a survey she did last year on gifts. The statistics from this survey will be published in TSLL. Following Mary's presentation the group discussed gifts policies and ideas for handling gifts. The chief concerns of the group were appraisal letters, space
needed for sorting and holding large gifts, and staff time for processing materials. Some libraries use public services stall to screen gifts and gift offers, and this idea was well received by the group.

Another topic of discussion was the seeming trend toward the elimination of the position of acquisition librarian in law libraries. It was apparent during the discussion that acquisitions librarians have a diverse set of responsibilities that can vary greatly from institution to institution. A working group was appointed to do a survey in this area and report back to the group at next year's meeting in Washington. The members of the group are Leonnette Williams, Chair, Julia Bidden, Barbara Huff Duff, and Sharon Firestone. Corrie Marsh will chair the Acquisitions Committee for 1985/87.

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Heads of Acquisitions of Large Law Libraries
Margaret Axtmann
Cornell University

A tired group of acquisitions librarians met on Wednesday, July 10, at 4 P.M., in New York. Merle Slyhoff chaired the meeting and presented a brief history of the development of a core mailing list for the group. After a brief discussion it was agreed that the mailing list will remain the same for the next four years. The top 31 law libraries are on the list, which was compiled using a combination of collection size and budget figures from the 1981/82 AALL statistics. The libraries include Harvard, Louisiana State, Columbia, NYU, Hastings, Georgetown, Texas, Michigan, Iowa, Berkeley, Illinois, Northwestern, Los Angeles County, Association of the Bar of the City of New York, Yale, Boston University, Virginia, Miami, Minnesota, Tulane, Ohio State, Brigham Young, Chicago, Suffolk, Washington, McGeorge, Cornell, Fordham, Florida, Texas Southern, and Pennsylvania. This list is for a core mailing list only. ANYONE CAN PARTICIPATE IN THE MEETINGS.

There was a short discussion about package plans and standing orders, and the group generally agreed that they can be problematic, but that each one presents its own unique situation. Several participants suggested that the group as a whole present concerns to the publishers about problems experienced with package plans and standing orders. The chair stated that this group was intended to be a discussion group only and that complaints about publisher practices should be directed to the Committee on Relations with Publishers and Dealers.

The topic of the role of acquisitions librarians came up again and prompted an emotional discussion. Those present felt that acquisitions librarians have an expertise that can only be developed through experience, and that they are knowledgeable about a wide range of library activities. A great deal of resentment was expressed at the idea of acquisitions positions being demoted or eliminated. The result of the discussion was that next year's topic will be the results of the survey being conducted by the Acquisitions Standing Committee on the responsibilities of acquisitions librarians.

Mary K. Salovaara (Northwestern) will chair the group for 1985/86.

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TS-SIS Cataloging and Classification Standing Committee  
July 10, 1985, Minutes  
Regina Wallen  
University of Santa Clara

Report from Phyllis Marion, AALL Representative to CC:DA

At the ALA Mid-Winter and Annual Meeting, no changes particular to law took place. Constitutions for some African and Asian countries were accepted by CC:DA, but did not get past the next step in the review process. They will probably pass this time. There is a probability of AACR2 coming out in a looseleaf format in one to two years. Publication is awaiting agreement from the three publishers. Changes were made to Chapter Nine, and it has been republished separately. Apart from Chapter Nine, only minor revisions were made to the rules this year; no major changes will be made until the looseleaf is published. There is continuing discussion of entry under corporate bodies and the rule 24.18, type 3, direct or subordinate entry. Serials entered under successive or latest entry is still being discussed. Northwestern University will experiment this year with latest entry. If successful, then latest entry will be adopted. Ben Tucker wants our input on uniform title modifiers. The rule is vague as to what qualifiers can be created. The new representative to CC:DA is Lee Leighton (Harvard). He will assume his duties at the ALA Mid-Winter Meeting.

Report of the Chair, Diane Hillmann

Discussion group for [Laws, etc.]: The members of the group are Diane Hillmann, John Hostage, Melody Lembke, and Evelyn Smith. At the request of LC, a working group was formed to study the problem of how to qualify [Laws, etc.]. The group would like to recommend the elimination of [Laws, etc.]. The rationale for this is that [Laws, etc.] is an artificial construction, a remnant of AACR1. It doesn't provide better access and adds to authority work and the catalog maintenance burden. LC qualifies only retrospectively. [Laws, etc.] is different from the uniform title [Treaties, etc.] which is a collective devise for all treaties; [Laws, etc.] is used only for a portion of the "Law" file. It doesn't function well as a uniform title, unlike serials with a uniform title and qualifier.

Canada has also looked at the problem of uniform title qualifiers and is handling it differently. For example: [Laws, etc. Regulations].

The group has recommended that we use the guidelines for a subject collection to determine the uniform title—use citation titles, or use the general rules for assigning uniform titles without a citation title, providing access through the subject catalog. The group also considered eliminating the corporate body jurisdiction, but rejected this proposal at this time. The Group is going to look at United States and each member at his/her own state jurisdiction to see the ramifications on the files.

Cecilia Kwan commented on the history of [Laws, etc.]. It only has usefulness in a card file used as a filing title in AACR2. It was a compromise to law catalogers by CC:DA. Subjects can be found in the subject catalog if you don't know the author/title of a work.

Straw vote: the Ayes won; one no vote; one abstention.
Proposed programs for Washington, D.C.:

3. Basic classification and subject headings. Marilyn Nicely. Needs to be more clearly defined.
4. LC interview and discussion. Melody Lembke. Discussion with Ben Tucker, Mary Kay Petris, Gene Frosio, and others who can speak to LC policy.

Status of looseleaf guidelines: The September 1984 draft of Recommendations for Rules of Description in Cataloging Looseleaf Publications with Special Emphasis on Legal Materials was returned by the committee to Ben Tucker in October 1984, with our comments. The revised version, incorporating our comments, by Adele Hallam, was released in 1985.

Creation of Task Force to Implement Continuing Education Plan--report on progress: Janice Anderson, Diane Hillmann, and Phyllis Marion make up this task force. They discussed the previous institutes on cataloging and classification sponsored by AALL in their continuing education program. There was a discussion on whose needs should be met, the parameters, etc. Volunteers to work on this program were called for. Only academic librarians volunteered, thus underscoring the problem on reaching non-academic librarians.

Report on the Cataloging Institute

There were 118 registrants. The comments, filled out by participants, have not yet been tallied, but on the whole the institute was a success.

Library of Congress

Marie Whited reported that LCSH 10th ed. will be out in the summer of 1986 (approximately). It will cover to the end of 1984. The annual 1984 supplement will be out August - September 1985; the January - March 1985 supplement is due September 1985. LSCH subject authority file will be available in early 1986.

Classification schedules: the draft for France is now available from LC Photoduplication Service (LC, Washington, D.C. 20540) for $40.00. For Europe, the draft for the first half of Europe, comparative and regional, issued in July, 1985, is also available from the same service.

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Heads of Cataloging Departments in Large Law Libraries
July 8, 1985, Discussion Group

Evelyn Smith
University of Michigan

The first item discussed was the statistical survey. It was decided that the survey will be done again this fall and that the same statistical categories will be used. Backlogs will be reported in linear feet so that a meaningful comparison can be made to earlier figures. Evelyn Smith will conduct the survey.
The recataloging definition proposed by Diane Hillmann with assistance from Jim Larrabee was discussed and some changes were made. Below is the final version.

I. The following conditions qualify as recataloging:
   A. Revision of entire description and access points to upgrade a record to AACR2.
   B. Revision of a serials record to close or to add earlier or later titles.
   C. Revision of looseleaf or multi-volume monograph record to reflect changes in title or other major descriptive information.
   D. Addition of classification number or revision of classification number to new LC schedules.

II. The following conditions qualify as maintenance:
   A. Addition of new volumes to a record for a multi-volume work, even if contents note is modified; or, correcting holdings for a serial.
   B. Correction of errors in any field on a record, whether new cards are produced or not.
   C. Correction of selected access points to reflect changes in name or subject headings made after the item was cataloged.

III. The following condition qualifies as conversion:
   A. Addition of a record to a machine readable data file, if no information is upgraded from the original manual record. If an upgraded record is chosen which has been cataloged by another library, but not evaluated, that transaction also should be considered as retrospective conversion.

How to account for the differences in productivity apparent in the statistical survey was the next topic of discussion. As a first step in analyzing these differences, Phyllis Post (Ohio State) will collect descriptions of each library's authority procedures and prepare a report comparing them.

A librarian from each institution represented at the meeting gave a brief report on current projects in automation, retrospective conversion, etc., at her/his library. Robert Wolven (Columbia) was chosen as the chair for 1985/86.

An overview of the past year's activities was given at the beginning of the meeting: Janice Anderson (Georgetown) reported on the progress of the automated serials control clearinghouse, and Lorna Tang (Chicago) described the work of the ad hoc committee studying the MARC and ANSI holdings drafts. Both projects will be continuing on during the coming year. A future issue of TSLL will include a description of their work and findings.

Several new projects were suggested: an assessment of binding practices and policies, and how missing issues are dealt with. Both would involve taking surveys of libraries' practices, and would possibly provide material for a discussion group format. In addition, the committee has several program proposals in for consideration for the 1986 Washington Annual Meeting.
The second part of the meeting was devoted to a report of the survey results of how superseded/replacement volumes are handled. Kaye Stoppel (Drake) had sent out the surveys, collated the results, and during the meeting, talked about the findings. Kaye pointed out general trends and also problems for inconsistencies with particular titles. Unfortunately, time was too short to allow an opportunity for group discussion. If you have any questions regarding the survey, please contact Kaye.

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Serial Title Changes
Donna Hirst
University of Iowa

The following serials changed titles and were caught by the University of Iowa acquisitions staff:

Dickinson international law annual.
    Changed to Dickinson journal of international law. v.2, no.2- Spring 1984-

Estate and financial planning letter.
    Changed to Wealth management. Jan. 1985-

    Changed to Journal of the Irish Society for Labour Law. v.2- 1983-

Journal of broadcasting.
    Changed to Journal of broadcasting and electronic media. v.29, no 1- Winter 1985-

    Changed to Journal of the Patent and Trademark Office Society. v.67, no.1- January 1985-

Lending transactions and the Bankruptcy Reform Act.
    Changed to Lending transactions and the Bankruptcy Act. 1985(?) - [University of Iowa did not receive 1984]

Midwest agricultural law journal.
    Changed to Rural practice journal. v.1, no.1- Nov./Dec. 1984-

Personal finance law quarterly report.
    Changed to Consumer finance law quarterly report. v.38, no.3- Summer 1984-

Review of securities regulation.
    Changed to Review of securities and commodities regulation. v.18, no.1- January 9, 1985-

Revue Suisse du droit international de la concurrence.
    Changed to Swiss review of international competition law. no. 22- October 1984-

Tennessee. Dept. of Insurance. Annual report.
    Changed to Tennessee. Dept. of Commerce and Insurance. Annual report. 1983-

    Changed to Vermont. Public Service Dept. Biennial report. 1980/82-

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Serials Conversion from Manual Systems to Automated Check-In

Betsy Ginkel
University of Maine

A combination of panel and discussion group format was used to examine how three different libraries had converted their paper check-in files into an automated serials control system. The program was entitled "Serials Conversion from Manual
Systems to Automated Check-In" and was held on Monday, July 8th from 3:00-5:00 P.M. Moderated by Betsy Ginkel, the panelists were Margot Rendall (John Hancock Life Insurance Co.) using a Wang mini computer based system, Darcy Kirk (Boston College) with a stand-alone system (Faxon), and Naomi Ronen (Harvard) as the representative from an integrated system (HOLLIS). The sizes of the collection and the number of titles checked in were very different between the three libraries, so each speaker came from a different perspective. The focus was on the conversion process itself, not the pros and cons of any one type of system.

During the second hour, the panelists were joined by three others, and the audience could choose which discussion group to participate in. Margot was joined by Mary Ann Royle (Northern Illinois) using Datatrek software on an IBM XT; Darcy worked with Terry Toy (Berkeley) where INNOVACQ is used, and Naomi was joined by Barbara Hycnar (Northwestern) with NOTIS.

Over 500 people attended the program. Many different types of questions were addressed during the smaller group discussions.

TS-SIS Preservation Standing Committee
Patricia Denham
University of Cincinnati

The annual business meeting of the Preservation Standing Committee was from 7:00-9:00 A.M. on Tuesday, July 9, 1985. Chair Patricia Denham welcomed those present and mentioned the necessity of belonging to TS-SIS to be an active member. Katherine Tooley reported on the speakers bureau which currently has 20 names and vitae. A questionnaire was sent out this year to increase the information in the speakers bureau. We now have information on fees required, distances willing to travel, and type of format preferred (lecture, slides, workshop). A list of the names will be sent to the chapters for use in future programs. Betsy Ginkel, who is in charge of a project to write a model disaster preparedness plan, reported that her group has collected plans from many libraries this year and will be writing a draft of the model plan in the coming months. Laura Bedard has been our liaison with ALA's Preservation of Library Materials Section (PLMS). She attended ALA in Chicago but had to leave before the PLMS meeting due to the conflict with AALL. She did attend the Mid-Winter Meeting, however, and indicated that PLMS is very supportive of our efforts in this area.

Linda Siler-Regan discussed the Collection Analysis Project recently completed at Georgetown University Law Center. It is the first project of its kind to be done in a law library.

A how-to package including recommended (and not recommended) supply firms, supplies, and equipment, and a bibliography to be used for starting new in-house programs will be compiled by a committee of Laura Bedard, Pat Denham, Arturo Flores, and Willis Meredith. Another committee was formed to survey law book publishers on their book production methods and to look into ways to influence them to use more alkaline paper. Committee members are Willis Meredith, Mary Ann Nelson, and Katherine Tooley. The last item on the agenda was program ideas for 1986. One idea which was popular was a program on various methods of deacidification. This type of program was done at ALA in 1984 and was very successful. Another idea was an evening discussion
group/roundtable where members could discuss preservation problems and concerns. There would be no speaker as such but we would all serve as "experts" for each other. Possible areas for discussion are: Where are the best acid-free phase boxes made? What is the best kind of storage material for microfilm? What alternatives do librarians have when an out-of-print book can no longer be used? Laura Bedard will be in charge of organizing a tour in Washington, D.C. (National Archives, Folger Shakespeare Library, and the Smithsonian were suggested). There were sixteen present at the committee meeting.

"Physical Properties of Books: Some Persepctives" was the program sponsored by the Preservation Standing Committee. John Dayton, Vice-President of Kingsport Press, used a slide program to show methods of binding and indicated that high speeds are necessary in the binding process because of the demands put on manufacturers to produce large numbers of books. Leonard Schlosser of the Lindenmyer Paper Company discussed the history of paper making. He said that since hardbound publishing uses only 1.25% of paper made in the U.S., it is very difficult to persuade publishers to use alkaline paper since that would involve retooling huge factories. Jan Merrill-Oldham, Head Conservator at the University of Connecticut, spoke about solutions to the paper problem. She recommended getting involved in cooperative microfilming projects and communicating with publishers and printers about library needs. In order for microfilming to be a partial solution, there must be strict standards for quality microfilm. Optical disks will be at least seven years in the future and we don't know if that technology will be affordable when it arrives. Photocopying onto alkaline paper is a luxury to be used only with certain titles. She stressed the need to communicate with publishers since they are the ones who make production decisions, not the manufacturers. Presently, only 50¢ of the price of a book goes into the binding. We have to let them know that we would be willing to pay more in order to get better bindings. She demonstrated the effects on books of the high-speed processing described by Mr. Dayton. When pressure is put on only the spine after the glue is applied, this leaves the front and back covers loose. Ideally, they should also be pressed into the textblock simultaneously in order for the book to be as strong as possible. Ms. Merrill-Oldham made available several handouts on conservation at the University of Connecticut which could be applied to smaller libraries. If you would like more information about the program, please purchase the cassette tape.

A tour of the Pierpont Morgan Library was on Wednesday, July 11, from 10 A.M.-Noon. Their conservator showed us her lab and a few pieces of art work she is preparing for future exhibits. Unfortunately, the binder was ill but we were shown the bindery and had a chance to talk briefly with the assistant binder. A self-guided tour of the library building was greatly enjoyed.

The 1985/86 cabinet members for the Preservation Committee tentatively are: Carol Becker (Northern Kentucky University); Arturo Flores (Berkeley); and Linda Siler-Regan (Georgetown).

Diane Hillmann makes the following request: "Would the law firm librarian who spoke to me volunteering assistance on the group to formulate a long range continuing education plan for law catalogers please contact me as soon as possible? I have lost the name and address you gave me in New York, and I would like to speak to you as soon as possible. I can be contacted by letter at Cornell Law Library, Myron Taylor Hall, Ithaca, N.Y. 14853, or by telephone, 607-256-7236."
CONTINUING EDUCATION FOR LAW CATALOGERS:
A NEEDS ASSESSMENT DISCUSSION
Sponsored by TS-SIS
Cataloging & Classification Standing Committee
July 9, 1985

DISCUSSION (Diane Hillmann, Cornell):
The discussion began with presentations by three panel members. Phyllis Marion (William Mitchell) described approaches used in the past to educate law librarians in both general cataloging principles and specialized cataloging for law materials. Janice Anderson (Georgetown) described some similar continuing education programs in other library associations, including a very formalized approach used by the Medical Library Association. Diane Hillmann led the discussion, focusing on the differing needs of law catalogers and possible options for future planning of national convention or chapter programs.

QUESTION AND ANSWER (Gayle Edelman, Riverside County):
An informal question-answer-comment session followed the speakers at which several issues were raised--a clearinghouse for technical information, a "buddy system" for catalogers with questions or just learning, the need for more cataloging and classification publications, and the use of videotapes in training. Several members of the audience expressed their desire that this committee function as a clearinghouse for materials not generally associated with teaching programs, i.e., lists of turnkey vendors, relevant software programs, and most particularly, of "consultants" or "experts" to whom questions about cataloging, classification, and subject headings could be directed during the year, not only at annual meetings. Consultants' lists have been proposed before but somehow never materialized. Local chapter involvement was suggested. The panel members described a previous program entitled "Dialogue with the Experts," which was successful and may bear repeating. Marie Whited (LC) also told of an exhibit booth which LC had used at past annual meetings and how it attracted questions from attendees. Marie and the panel encouraged everyone not to be shy and to bring their questions to them at any time.

Other suggestions for a "buddy system" included having those on bibliographic utilities look over one another's "save" or electronic mailbox files, as well as sending notes regarding errors. Hopefully, no one will take these corrections personally! The decline of educating via the written word was discussed and members were strongly encouraged to publish articles in LLJ and TSLL. The vice-chair of AALL's Publication Committee was present and also urged that contributions be submitted to that committee. That committee is also studying the use of videotapes for making educational programs available to local chapters and those who cannot attend the national programs.

While the discussion was lively, there seemed to be no unified answer to the question of whether members wanted more basic, general cataloging and classification instruction, or basic law cataloging and classification instruction. Furthermore, how basic would either be? The TS Standing Committee on Cataloging and Classification really needs to get feedback on these questions, and would appreciate hearing the views of as many of you as possible.

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The minutes of the 1984 Business Meeting in San Diego were approved as published in the vol. 10, no. 1 issue of TSLL. Evelyn Smith reported on the year's business and programs sponsored by the OBS-SIS for this convention. The TSLL Editorial Board was appointed this year.

The OBS election results are as follows:

Vice-Chair/Chair-Elect: Pat Callahan
University of Pennsylvania

Secretary/Treasurer: Christine Corcos
Case Western University

Advisory Committee:
Richard Amelung
St. Louis University
Alice McKenzie
Brobeck, Phleger & Harrison

Regina Wallen reported that OBS began the year with a balance of $2162.12, had an income of $840.00 from membership dues, incurred expenses of $527.61, and ended the year with a balance of $2474.51. The section has 334 members, up from 322 in 1983/84.

Richard Amelung, Chair of the OCLC Committee, Renee Chapman, chair of the RLIN Committee, Suzanne Harvey, Chair of the WLN Committee, and Ermina Hahn, chair of the Publicity Committee reported on the work of their committees.

Michele Finerty, Editor of TSLL, reported that the newsletter began the year with $1063.96, received $1232.00 in subscriptions, incurred expenses of $954.71, and ended the year with a balance of $1341.25. TSLL currently maintains 295 subscriptions. Betsy Ginkel and Cindy Larter of OBS were appointed to the TSLL Editorial Board. Michele was reappointed for a second two-year term as editor, and she will serve as Editorial Board Chair.

Suzanne Harvey reported that the Nominating Committee found only one OCLC member to run for Vice-Chair/Chair-Elect in 1985/86, and then the RLIN member was elected. An OCLC member should have held that rotating office. Margie Axtmann proposed the abolishment of the rotation of officers among the different bibliographic utilities as long as the Nominating Committee gets a mix of OCLC, RLIN, and WLN candidates. The consensus of the membership was to abolish the rotating practice. No motion was taken.

Evelyn Smith reported that the Legal information Management Index contacted us about indexing TSLL and requested that we copyright it. The membership moved not to copyright TSLL as it is only a current awareness tool.

It was recommended that committees for NOTIS and other systems be encouraged to join OBS-SIS. With one "umbrella" SIS, we will draw more public service librarians. OBS-SIS is a channel for exchange of information, it can provide financial resources, a column in TSLL, program time-slots at the annual conventions, and provide information dissemination and publicity to a larger audience. The membership moved to extend an invitation to NOTIS and INNOVACQ, explaining the advantages of belonging to OBS-SIS. A statement will be put in TSLL and the AALL President's Newsletter that OBS intends to support local systems level groups and activities.
The Publicity Committee will continue to send the information packets to new members. It also plans to do a survey asking the membership to join committees and for ideas for convention programs. The committee's proposal for a booth at the convention exhibits hall was brought to the SIS Council which decided on one booth for each SIS. OBS plans to man the booth in the peak convention hours. The 1985/86 directory will also include each member's bibliographic utility.

A questionnaire, asking the membership to rank proposed 1986 programs was distributed, and the responses will be tallied. Proposed programs are:

1. The new MARC format.
2. Authority processing services.
3. Relations with online systems vendors.
4. Library automation—how has it changed us.
5. Microcomputing with the utilities.
6. Creating and maintaining local online databases with microcomputers.

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OBS-SIS OCLC Subcommittee
Richard Amelung
St. Louis University

For those of you unable to attend the New York Convention, I would like to summarize the OCLC Subcommittee meeting. Toni Forrester (University of Oklahoma) spoke briefly on the organization and progress of the 19th-Century Legal Treatises cataloging project. Work on the seven-year, 12,000 title collection is being carried out as a Major Microform Project on OCLC in cooperation with the Law Libraries at Oklahoma, Virginia (Anne Mustain) and St. Louis (Paul Foster). As a Major Microform Project, interested libraries may purchase the cataloging on tape or cards and have their holdings symbol set without going to the expense of cataloging each title locally. For further information, one should contact Eileen Henthorne at OCLC (800-848-5878).

As the law library participant in OCLC's Enchance Group, St. Louis University has up-graded approximately 2,500 records this past year. As time allows, we are going back and adding LCCN's and LC call numbers to older records from information found on LC's photocopied KF reclassed shelf list. When possible these records are also brought up to AACR2. It is hoped that these records will benefit those libraries who are working on retrocon projects.

Marilyn Nicely (University of Oklahoma) reported on MAUL, Mid-America Law School Library Consortium's Union List. By late fall, a microfiche copy of the union list will be available for $10 a copy. The list is made up of over 2,000 titles held by 16 law school libraries in the Midwest.

At the conclusion of the meeting, Janice Anderson (Georgetown) was chosen to chair the OCLC Subcommittee for 1985/86.

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The RLIN Subcommittee met at 3 P.M., Sunday, July 7, 1985, in the James Suite of the New York Hilton. It was announced that three OCLC libraries have agreed to catalog the 19th Century Legal Treatise Microfiche Collection on OCLC. Cataloging has been completed for approximately 175 titles. Information regarding the purchase of this tape can be obtained by calling Eileen Henthorne (OCLC) at 800-848-5878.

A memo from Ed Glazier (RLG) regarding the use of angle brackets in monograph records, was read. Most RLIN libraries delete angle-brackets because angle-bracketed data in field 300 often results in incorrect clustering; and also, because the information is temporary. Basically, Ed indicated that deleting this information was certainly an option, but that it was not incorrect to retain this data in LC records when the bibliographic item is still incomplete.

A questionnaire concerning the issue of shared cataloging was distributed at the meeting. Those not attending this meeting will receive a copy through the mail. All questionnaires should be returned to Susanne Nevin (Minnesota) by September 1st. Susanne will appoint someone to compile the results and report to the membership.

A working group was appointed to study the implications and alternatives of RLIN record maintenance as more member libraries move to local online catalogs. Members of this group include: Phebe Ruiz-Valera, Chair (Association of the Bar of the City of New York); Susanne Nevin (Minnesota); Pat Callahan (Pennsylvania); Rhonda Lawrence Mittan (Los Angeles County); and Karen Nobbs (Iowa). Anyone interested in participating in this group should contact Phebe Ruiz-Valera.

A second working group was appointed to study the implications of having "in-process" records added to the database as a result of the shared cataloging project. These are records which have been received by institutions who are not using the acquisitions subsystem and who have input temporary pre-cataloging records. Members of this group include Diane Hillmann (Cornell) and Catherine Tierney (Boston). Anyone else interested in participating in the group should contact either Diane or Catherine.

Jan James (RLG) was introduced and she gave members of the subcommittee an update on current developments at RLIN. The software to convert an IBM/PC to an RLIN terminal has been completed. Jan indicated that there was a demonstration of the software at the ALA Convention in Chicago. She also indicated that between seven and nine institutions would begin using the IBM/PC's as RLIN terminals within the next 90-120 days.

The machine-readable data file format will be useable sometime during the fourth quarter of the this year, making it the eighth bibliographic MARC file to be implemented. The next file to be "clustered" will be the films file. Jan indicated that serials "clustering" will follow films and that both files will be useable during the time that the files are being manipulated.

New editions of the field guides will begin to be distributed beginning in September. A new publication, a consolidated tagging manual, is being planned. For those of you who have been using RLIN for cataloging for sometime, this is not a new concept. If you have any interest in commenting on the plan to consolidate manuals, contact the new Chair of the subcommittee, Susanne Nevin, or Melodye Khattak (RLG), the technical writer for the publication.
The new Chair for the RLIN Subcommittee is Susanne Nevin (Minnesota). Please send your ideas, comments, and questions to Susanne by electronic mail (BM.MNA), or at the University of Minnesota Law Library, 229 19th Ave. S., Minneapolis, Minnesota 55455 (612-373-2737).

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OBS-SIS WLN Committee
Suzanne Harvey
University of Puget Sound

During the committee's first year, members were identified and notified of its existence. Also, Washington Library Network was informed of the committee's formation. WLN's response to the news was friendly and positive. They noted that the format group possibly could have greater success in lobbying WLN, then individual members.

A letter to the membership solicited ideas and concerns. A few of the members met informally at the WestPac Annual Meeting, in Reno, Nevada, in October of 1984. No meeting was held in New York City, at the AALL Annual Meeting.

Ruth Patterson Funabiki is the newly appointed Chair of the committee. During the coming year, the WLN Committee hopes to sponsor a workshop on the cataloging of Legal materials for WLN-member catalogers and other librarians in the Pacific Northwest. The committee will also encourage WLN's participation in the 1986 AALL Annual Meeting.

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Public Services Interface with Bibliographic Utilities:
A Discussion. July 8, 1985

Donna Hirst, Moderator
University of Iowa

Three representatives each of OCLC, WLN, and RLIN gathered to discuss issues related to public service use of the utilities. Suzanne Thorpe, Hennepin County (OCLC), Ruth Funabiki, University of Idaho (WLN), and Donna Hirst (RLIN) gave introductory remarks about the utility they use including factual information about the system, special public service features, costs and documentation. Following these initial remarks, issues of scheduling, access to terminals, financial accounting, statistics, training, and distribution of documentation were discussed informally. In addition to very active participation by the audience, there were three people familiar with each system to field questions. The three librarians who gave initial remarks were assisted by Richard Amelung, St. Louis University (OCLC), Ann Puckett, Northwestern (RLIN) and Robert Menanteaux (WLN). Three utility representatives were present and the interchange between utility representatives, public service librarians, and technical service librarians was particularly beneficial. Many of the issues raised and discussions which were begun can be pursued in an ongoing way through OBS-SIS meetings.

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Wayne E. Davison, Assistant Director of Research and Development for the Research Libraries Group, was the first speaker. His presentation covered the background and technical information concerning the Linked Systems Project (LSP). Davison explained how the diverse computer systems of LC, OCLC, RLIN, and WLN will be linked so that the different applications programs of each system can talk to one another. Each institution will use a minicomputer to interface with Telenet. The computer-to-computer links will be supported and controlled by a layered system of software, which defines the system protocols each computer uses to communicate with one another. These protocols embody the principles of the International Standards Organization's Open System Reference Model, in addition to other ISO or ANSI standards for telecommunications and computer networking. The seven layers of open systems architecture are the application layer, the presentation layer, the session layer, the transport layer, the network layer, data-link layer, and the physical layer. Davison explained the nature of the different layers by comparing them to the different steps in an interlibrary loan transaction.

Since the software has been based on international standards instead of specific system designs, both current and future computer applications may be linked. LSP developments will not increase the current capabilities of each system, but has been implemented at the "lowest common denominator" of all of the participants' computer systems. LSP participants are currently working on linking the authority file activities of each system, but it is anticipated that bibliographic searching and record exchange will also be supported by LSP. It is hoped that the first exchange of authority records between LC and RLIN will occur sometime before the end of this year.

The next speaker was Judy Fenly, Assistant Coordinator of Cooperative Cataloging Projects at the Library of Congress. Fenly first described the current manual system used by LC's Name Authority Cooperative (NACO) to maintain LC's Name Authority File. She then explained the impact LSP will have on NACO. With the implementation of LSP, NACO's activities will be completely automated, the backlog of record additions and changes will be eliminated, and the authority file will be current within 24 hours. NACO participants will input authority records directly into their network's computer, thus eliminating the need for manual worksheets and the rekeying of those worksheets by LC. In addition, the automated system will enhance retrieval of records and support quality control through machine tagging audits and other system checks. Each LSP participant will maintain their individual authority files with member-contributed records, but they will be able to exchange and search authority records on the different systems.

The last speaker was Ray DeBuse, manager of WLN's Software Licensing Program. DeBuse spoke on the future of LSP and on how LSP technology may affect library computer applications in general. Future developments by LSP will probably involve the implementation of other functions of the computer systems, e.g., the addition of different authority searching capabilities or the ability to search in each system's native language. Expanding the implementation of the LSP technology to include authority control of subject headings and data transfer of holdings, ILL, order or bibliographic information is also foreseen by LSP participants. It is anticipated that additional library systems will join LSP, e.g., the British Library will probably join soon.
after the initial implementation of LSP. Other computer systems, such as local systems, or those owned by library vendors, book jobbers, and database vendors may become part of LSP. Finally, it is foreseen that the technology developed by LSP may eventually be implemented on a much smaller scale, i.e., on microcomputers and even on microcomputer chips.

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