HIGHLIGHTS OF THIS ISSUE

TS-SIS mentor program......................page 4
TS-SIS - What's it all about.................page 5
New! LC Class J - looseleaf version.........page 7
TS-SIS slate of candidates...................page 8
Call for comments on holdings statements....page 8
OBS-SIS slate of candidates..................page 9
Practical tools for classification.............page 10
MARBI news..................................page 17
Georgetown's book repair program............page 19
Book review -
Library Disaster Preparedness Handbook.....page 21
Establishing subject headings at LC.........page 24
New! Members in the news
form........................................last page
TECHNICAL SERVICES LAW LIBRARIAN STAFF

EDITOR: Cindy Larter, University of Pittsburgh Law School Library, 415 Law Bldg., Pittsburgh, PA 15260

CONTRIBUTING EDITORS

DESCRIPTION: Melody Lembke
Los Angeles County Law Library

Rhonda Lawrence Mittan
Los Angeles County Law Library

MARC REMARKS: Evelyn L. Smith
University of Michigan Law Library

PRESERVATION: Patricia K. Denham
University of Cincinnati Law Library

SERIALS: Jean Pajerek
Cornell University

SUBJECTS AND CLASSIFICATION: John Hostage
Harvard Law Library
Cecilia Kwan
U. of Calif., Davis

Questions or comments should be addressed to the editor or appropriate contributing editor.

EDITORIAL BOARD

OBS-SIS
Christine Corcos
Case Western Reserve

Jacqueline Paul
Delaware Law School

TS-SIS
Linda Nainis
Georgetown University Law Library

Heiga Ryoo
S. Illinois University Law Library

PAST EDITOR
Michele Finerty
Orange County Law Library

TSLL EDITORIAL POLICY

The TECHNICAL SERVICES LAW LIBRARIAN will carry reports or summaries of the convention meetings and programs of the TS-SIS and the OBS-SIS, act as the vehicle of communication for SIS committee activities, and carry current awareness and short implementation reports. TSLL will not publish substantive articles. Subscriptions are available from the editor at $4.00 per volume, prepaid; checks should be made payable to: American Association of Law Libraries.

ISSN 0195-4857

-2-
1986/87 SIS OFFICERS AND COMMITTEE CHAIRS

OBS-SIS

Chair:
Pat Callahan
University of Pennsylvania

Vice-Chair/Chair-Elect:
Margaret Maes Axtmann
Cornell University

Secretary/Treasurer:
Elizabeth Matthews
Southern Illinois University

Advisory Committee:
Renee Chapman
State Univ. of NY at Buffalo

OCLC Subcommittee:
Janice Snyder Anderson
Georgetown University

RLIN Subcommittee:
Susanne Nevin
University of Minnesota

WLN Subcommittee:
Kathy Faust
Lewis & Clark

TS-SIS

Chair:
Merle Sylhoff
University of Pennsylvania

Vice-Chair/Chair Elect:
Michele Finerty
Orange County Law Library

Secretary/Treasurer:
Brian Striman
University of Nebraska

Members at Large:
Andrew Brann
Columbus Law Library

Acquisitions Committee:
Leonette Williams
USC

Cataloging & Class. Committee:
Diane Hillman
Cornell University

Preservation Committee:
Patricia Denham
University of Cincinnati

Serials Committee:
Kaye Stoppel
Drake University
EDITOR'S NOTE

Is anyone planning to attend the conference sponsored by Small Computers in Libraries March 30-April 1 in Arlington, Virginia? If you are, and you would be willing to report on it for TSLL, please give me a call at 412-648-1329.

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>DEADLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>February</td>
<td>January 23</td>
</tr>
<tr>
<td>May</td>
<td>April 10</td>
</tr>
</tbody>
</table>

Contributors can also telefax their items to me at 412-648-1352.

********** TS-SIS MENTOR PROGRAM**********

In the not-too-distant future, members of TS-SIS will be receiving a survey from the Ad Hoc Committee on Member Involvement. The Committee is trying to organize a mentor program as a way of facilitating involvement for newer members of the SIS. It will provide an opportunity for newer members of TS-SIS to benefit from the expertise and experience of long-term members. With the support of a mentor, newer members may get the encouragement they need to become involved with the activities of TS-SIS. Long-term members who are interested in becoming a mentor will be asked to indicate their areas of expertise and the extent of their involvement with TS-SIS. Newer members who wish to become "mentees" will be asked to indicate their areas of interest as well, so that compatible pairs can be matched up. A TS-SIS reception is being planned for the convention in Chicago where mentors and mentees can meet and get acquainted.

Participants in a similar program that was set up by the Academic Law Libraries SIS last year were enthusiastic about it and we hope ours will be equally successful. Please take the time to fill out the survey if you are interested in participating either as a mentor or as a mentee. Members should receive their surveys by the first week in March. If you haven't received yours, please contact Jean Pajerek at Cornell for a copy.
TECHNICAL SERVICES SPECIAL INTEREST SECTION

The TS-SIS Ad Hoc Committee on Member Involvement is sponsoring this column which will appear in the next few issues of TSLL. In this issue we describe the evolution of the SIS, its goals and governing structure, the standing committees and their goals, explain how to join a standing committee and describe briefly the SIS publications. The May issue will cover the many convention programs, institutes and workshops the SIS has sponsored and describe how to become involved in planning a program.

Technical Services SIS evolved from a merger of the AALL Cataloging and Classification Committee and the OCLC-Law SIS. The first meeting was held in Toronto in 1977. The SIS was fully approved in 1979.

The original goals of the SIS were to "promote the communication of ideas, interests, and research of members of the Section with special concern for the traditional areas of technical services: acquisitions; cataloging and classification; preservation; and serials control as well as the development and coordination of the country's law resources." These goals continue today and include the use of emerging technologies to help us achieve our goals.

Membership in the SIS is available to any AALL member. Anyone wishing to join must request affiliation when they pay their annual AALL membership dues. This is done by choosing the SIS on the membership invoice and adding $5.00 to their membership dues. Anyone who is an institutional member of AALL must include their name on the invoice as the individual designated for TS-SIS.

* EXECUTIVE BOARD

Technical Services SIS is governed by the Executive Board. It is composed of the Section officers, the immediate past chairperson, and the Standing Committee Chairs. The officers are elected annually by the membership.
COMMITTEES AND DISCUSSION GROUPS

There are four standing committees in TS-SIS. They are: Standing Committee on Cataloging and Classification; Standing Committee on Acquisitions; Standing Committee on Serials; and the Standing Committee on Preservation. Each standing committee is headed by a chairperson, who is appointed for a two-year term by the Section Chair. A Nominating Committee is also appointed annually by the chair to select nominations for the officers and members at large. The following paragraphs outline each Committee's charge.

The Cataloging and Classification Standing Committee's responsibility is "to address problems concerning descriptive and subject cataloging and the classification of book and non-book materials."

The Acquisitions Standing Committee "serves as the research and discussion group on areas of acquisitions including collections development; acquisitions policies; encumbrancing system; accounting and record keeping; internal acquisitions procedures; approval plans related to collection development and acquisitions policies; duplicate order control; and other topics."

Among the Serials Standing Committee's responsibilities are to provide "a forum for addressing problems unique to serial publications including, but not limited to, check-in systems, subscription agencies, binding, claiming, and record keeping."

Finally, the Preservation Standing Committee's purpose is to "explore short and long-term solutions to the effects of deterioration, neglect and disasters on all types of library materials and to serve as a clearing-house on the subject for the Association."

Any section member may become a member of any standing committee. Section members need to apply to the Section Chairperson to get appointed to a committee. This is usually done by completing the interest survey which is sent annually by the Chairperson to each section member. The Chair-Elect compiles a list of the members who have indicated a desire to be appointed to a committee on the survey. The Section Chair then appoints the Committees on the basis of this list. But it is still possible to be appointed to a committee after the survey results are compiled. In this case, a member should contact either the Section Chair or the Committee Chair directly to volunteer for the committee.
Presently, there are two active discussion groups in TS-SIS. One is the "Heads of Cataloging Departments of Large Law Libraries" and the other is "Roundtable for Heads of Acquisitions Departments". A third group, "Roundtable for Heads of Technical Services Departments" has begun and will continue if there is sufficient interest. This group first met at the Washington, D.C. annual meeting and another meeting is scheduled for the Chicago meeting. Membership in the Heads of Cataloging Departments group is limited to heads of departments in large law libraries. What libraries are considered "large" is determined by the group itself. Each of these groups meet at the annual meeting. Various topics are discussed, depending on the interest of each group. It is a time when problems, concerns and ideas are shared among the members. EVERYONE is welcome at each of these discussion group meetings. One needn't be a "member" to share thoughts with the group.

* PUBLICATIONS

A membership directory is published annually by the SIS. This year for the first time, the directory is being published jointly with the Online Bibliographic Services Special Interest Section.

Technical Services Law Librarian is the official newsletter of both the Technical Services SIS and the Online Bibliographic Retrieval SIS. It is published in August, November, February and May of each year. It publishes news of committee and section activities, as well as various articles on issues of interest to technical services librarians. It also features columns on cataloging and classification, subject headings, preservation, and MARC formats. Subscriptions MUST BE PURCHASED from the editor at a cost of $4.00 per volume.

NEW !! LC Class J in Looseleaf

Time-Saver Publications announces the publication of a loose-leaf version of the Library of Congress J Schedule. The publication is entitled Library of Congress Classification Class J Political Science Cumulative Schedule and Index and is compiled by Larry D. Dershem. The original J Schedule, Political Science, 2nd ed., was published by the Library of Congress in 1924, and reissued in 1966. Mr. Dershem’s work brings the J Schedule up-to-date through LC Additions and Changes List No. 223. The book will be updated with the issuance of each LC Additions and Changes List.
The price of the work is $105.00, and includes a full year of updates. Several discounts are available. For more information, or to place an order, write to: Time Saver Publications, 3286 Lower Ridge Road, San Diego, CA 92130-1812, or order by phone by calling 619-755-1457.

**TS-SIS NOMINATIONS COMMITTEE**

The TS-SIS Nominations Committee for this year is composed of Peter Enyingi, Chair (Los Angeles County Law Library); Mary Hudson (Indiana University School of Law Library) and Regina Wallen (University of Santa Clara Law Library). They have announced the following slate of candidates for 1987/88:

**Vice-Chair/Chair-elect**
Adrienne Adan, UCLA Law Library
Robert Wolven, Columbia University Law Library

**Secretary/Treasurer**
Janice Johnston, Indiana University at Bloomington
Jozsef Milosvary, Univ. of Calif. at Berkeley

**Members-At-Large**
Carmen Brigandi, Supreme Court Library at Syracuse
Jolande Goldberg, Library of Congress Law Library
Bettye Smith, Covington & Burling
Lynn Randall, Law & Legislative Reference Library

***************

... comments ... Holdings Statements ... comments ...

Are you familiar with the USMARC Format for Holdings and Locations, or NISO Serial Holdings Statement (Z39.44), or NISO Holdings Statement for Non-Serial Items (Z39.57)? If you have any comments on them, or if you are interested in reviewing them, please contact Lorna Tang, Chair of the TS/SIS Ad Hoc Committee to Study ANSI and MARC Holdings Standards, at University of Chicago Law School Library, 1121 E. 60th Street, Chicago, IL 60637, 312-702-9619.
ON-LINE BIBLIOGRAPHIC SERVICES SIS
MESSAGE FROM THE CHAIR
Pat Callahan
University of Pennsylvania Law Library

Candidates for 1987 OBS/SIS elections are as follows:

**Vice-Chair/Chair-elect**
Janice Anderson, Georgetown University Law Center
Deborah Panella, Paul Weiss, Rifkind, Wharton &
Garrison, New York

**Secretary/Treasurer**
Jack Bissett, Washington and Lee University Law Library
Lizbeth Barrett, Harris, Beach, Wilcox, Rubin and
Levey, Rochester, N.Y.

**Advisory Committee**
Dennis Benamati, University of Connecticut Law Library
Rhonda Mittan, Los Angeles County Law Library
Ruth Patterson Funabiki, University of Idaho Law
Library
Marianne Maher, Theodore Levin Memorial Library,
U.S. District Court, Detroit

Thank you to OBS Nominating Committee members Katherine
Tooley, Chair, Ermina Hahn and Alice McKenzie for all of their
work in putting together the slate of candidates. Ballots should
be mailed by the end of April.

Look for a survey soliciting program ideas for the 1988
convention and asking members if they would like to be involved
in the activities of the section. It will be mailed in the
spring.
********** REMINDER ! **********

Just a reminder to those of you who have not yet paid for volume 12 of Technical Services Law Librarian. Payment is now due, so if you haven't yet sent it in, please do so as soon as possible.

CLASSIFICATION
Cecilia Kwan
University of California, Davis

New LC Class No. for Public interest law

k.F 390.5.P78 is a new number added in the LC Classification—Additions and Changes List 223 in response to a request from Dana Dvorak, a law librarian at Law Society of Upper Canada. This number is for general discussions on public interest law related to a variety of different legal topics.

Some practical tools useful for using LC classification for law


ON DESCRIPTION AND ENTRY
Melody Lembke and Rhonda Lawrence Mittan
Los Angeles County Law Library

Please send any questions that you may have about descriptive cataloging to the editors of this column. The editors thank Ben Tucker, Office for Descriptive Cataloging Policy at the Library of Congress, for providing answers to the following questions.

Question No. 1

For those of you who have wondered how the name authority records are prepared at the Library of Congress, here is Mr. Tucker's response to our inquiry.

"Name authority records in the authority file are created by the same people here who create the bibliographic descriptions for the books, serials, music, sound recordings, audiovisual materials, cartographic material, etc., when these descriptions need headings as main or added entries, or as subject entries. In other words, name authority records are created by descriptive catalogers here, and thus my office is the appropriate one to receive queries, notifications, etc., when they relate to any aspect of the bibliographic record other than topical subject headings and the LC or decimal classification systems."

Additionally, Mr. Tucker requests that when you send information to his office regarding changes in names, or errors in the authority file, to please include citations to the authority that you have used to determine the change or correction.

Question No. 2

When we reviewed Library of Congress catalog records for South Africa's Black case law (LCCN 86-155143) and Great Britain's Sweet & Maxwell's statutes for the Law Society finals (LCCN 85-222328), we thought that the choice of entry for each
record should have been made under title, not jurisdiction. AACR2 21.36B states, "Enter citations to, and digests . . . of court reports under the heading for the person responsible for them if that person is openly named. Otherwise enter under title." Because the subject headings identified these works as digests, and there were no openly named persons, title entry seemed the best choice.

South Africa.

Black case law

Black case law : a digest of all cases appearing in the South African law reports from 1947 : internal publication. — Durban : Legal Resources Centre, Durban, 1986?

1 v. (loose-leaf) ; 23 cm.

Cover title: Black law.

1. Blacks—Legal status, laws, etc.—South Africa—Digests. 2. Apartheid—South Africa. 1. South African law reports. II. Title. III. Title: Black law.

Library of Congress

Great Britain.


xii, 614 p. : ill. ; 25 cm.

Includes index.

ISBN 0-421-12520-8 (pbk.)


Library of Congress
Mr. Tucker replied:

"Black Case Law should indeed have been entered under title. Sweet & Maxwell's Statutes for the Law Society Finals, however, is correctly entered under the jurisdiction. The publication contains excerpts, not digests, of certain laws. The uniform title 'Laws, etc.' is being deleted, and the misleading subject heading no. 1 is being corrected."

The printouts shown here indicate that those corrections have been made.
Question No. 3

This question was raised by one of our catalogers at Los Angeles County Law Library. When establishing a uniform title for a law, the citation title is preferred. If the official designation is readily available (i.e., the Public law number or Act number is given in the work) a cross reference is made from this official designation.

For some acts, however (especially Canadian ones), the original act number does not appear in the work, but a citation to the Revised Statutes compilation of the particular jurisdiction may be identified. Should a cross reference be made from the chapter number of these compilations?
We found an example in the Library of Congress authority file of such a reference (NAFL86137046). A cross reference was made from the Revised Statutes of British Columbia, chapter no. 59. Is this an appropriate reference?

Mr. Tucker's response:

"Such a cross reference for Canadian laws would not only be completely useless, in our opinion, but actually misleading. Unlike the numbering system in place for U.S. laws, the numbering of Canadian codes is such that they are re-numbered from edition to edition. Thus such a reference would always have to include the designation of the specific edition and would serve no purpose unless the new reference were systematically added for each edition. In that light, may we suggest that updating legal citations is not one of the functions of an authority record?"
Shown here is the newly updated authority record, along with a printout of the now superseded original record.
MARC REMARKS
Evelyn Smith
University of Michigan

MARBI, the ALA committee which advises LC on the MARC formats, met for a total of eight hours at the ALA midwinter meeting in Chicago, January 17-19. MARBI considered five proposals which emanated from the Society of American Archivists and another which will allow the Visual Materials Format to accommodate three-dimensional materials. I assume that these proposals are not of general interest to law librarians; contact me for details.

Another proposal sought to change 008/23 (Form of Reproduction Code) and 008/22 (Physical Medium Code). Confusion has existed with 008/23: are the microform codes to be used whenever the item in hand is a microform, or only when the microform is a reproduction? It is now sometimes very difficult to tell whether an item is a photocopy; can the code "p" be accurately applied, and who cares? MARBI concluded that 008/23 and 008/22 are still unsatisfactory, because they are tangled up with the concept of reproduction. LC will revise its proposal and present it for consideration during the ALA convention in June.

Handling of multiple numbers in field 020 (Publisher Number for Music) was discussed. The matter is of interest of non-music librarians because MARBI decided that ranges of consecutive numbers should not be allowed in a single subfield in Oxx fields.

Two matters concerning the Holdings Format were discussed. Proposals for addition of codes for preservation information were unsatisfactory and will be revised and considered again. Coding of numbered series, e.g.:

Series 5, v. 24-33, 1969-1978

is a problem because the ANSI Serial Holdings Statements Standard on which the Holdings Format is based appears to prescribe compressing across series:

where many would prefer to see:


Once it is decided whether this is a standard problem or a format problem, action will be taken.

LC will bring to the next MARBI meeting at the ALA convention in June some proposals on format integration. Format integration, which seeks to make all the bibliographic formats consistent, has been under discussion for several years and promised to be under discussion for several more. LC has surveyed interested parties and concluded that the two most important steps toward integration are to alter the fixed fields so that seriality and secondary forms of material (e.g. a microfiche supplement to a book) can be handled in all formats, and to extend variable serial fields across all formats.

Extensive work on the Holdings Format will probably not take place until the next midwinter meeting in January, 1988. The ANSI standard for holdings statements for non-serial items has not been approved yet, and it must be final before work on the Holdings Format can be undertaken.

Update no. 14 to MARC Formats for Bibliographic Data is now available from Cataloging Distribution Service, Library of Congress, Washington, D.C. 20541 for $10. A new edition of USMARC Format for Authorities is pending, as is USMARC Code List: Languages. The language list will be published separately from now on, rather than as an appendix to MFRD. Forms of the languages will be the forms in Library of Congress Subject Headings.

Henriette Avram announced at ALA midwinter that within two years, cataloging will be done online by the descriptive and subject catalogers at LC. All the MARC coding which is now done by the MARC Editorial Division will be done in the descriptive and subject cataloging sections at LC, and the MARC Editorial Division will turn its attention to upgrading the REMARC records (abbreviated MARC records created by Carrollton Press from pre-MARC LC cards).
To combat the problem of wear and tear on the book collection, Georgetown University Law Center Library has always had an active collection maintenance program. This Fall, Georgetown added a book repair component. Now, many deteriorated volumes can be repaired in-house and quickly returned to the shelf in a totally serviceable state.

The strongest reason for establishing an in-house book repair program was to make books serviceable at a very low cost. It has been determined that books could be repaired in-house for less than the cost of contract binding or the cost of replacement. In addition, since the materials don't have to leave the library, a significant benefit of in-house treatments, is the shortened turnaround time, compared to commercial library rebinding, for most books.

The target of Georgetown's book repair program is more likely to be modern books than older volumes, because new publishers' bindings are frequently too weak to withstand normal library use, particularly at the critical attachment between textblock and cover. In contrast to modern materials, older volumes may be less appropriate candidates for repair, because they may contain paper which is too weak or brittle to withstand normal repair operations.

Since November, when the new Conservation Technician was hired, over 300 deteriorated books have been reviewed for treatment. Approximately two thirds of these are being repaired. The remainder receive other treatment, if possible, such as commercial rebinding. A decision must be reached about those that are too brittle to treat; whether to withdraw them, replace them or temporarily enclose them in protective boxes. For additional information about Georgetown's book repair activities, contact Linda Nainis, Assistant Law Librarian for Collection Management, Georgetown University Law Center Library, 600 New Jersey Ave., N.W., Washington, D.C. 20001 (202) 662-9171.

"Library and Archival Disaster -- Preparedness and Recovery" is a new videotape program from Biblio Prep Films, in cooperation with Richard F. Young, conservation specialist for the U.S. Senate. The videotape and the accompanying workbook show libraries how to formulate a disaster plan and to deal with
disaster if it strikes. The video, thoroughly researched and critiqued by experts and designed to be easily understood, depicts the wrath of fire and water and how they destroy collections. It provides step-by-step procedures to take immediately in the event of a disaster, and supplies an original disaster preparedness plan that can be tailored to each institution or individual. "Library and Archival Disaster--Preparedness and Recovery" is available for $98.00 from Biblio Prep Films/LAD, 11420 Vale Road, Suite D, Oakton, VA 22124, (703) 264-1155. Three-quarter, Beta or VHS videotape should be specified.
Book Review — by Hope Breeze, Duke University Law Library


John Morris has made himself well-known as an authority on the prevention and handling of library disasters. In this publication, he presents a variety of strategies for controlling the potential loss of library materials from the accidental environmental dangers of fire and water, and the deliberate acts of theft and vandalism. Although Morris stresses the use of consultants (he is a consultant), this book can be used as a self-help guide to disaster planning as it prescribes specific actions and plans that may be used to avoid damage to collections.

Considerable attention is given to the prevention of fire and water damage. Protection from fire through building design and use of fire suppression systems (e.g., chemical flooding systems) is covered in much detail. Morris provides a list of suggested actions and considerations when a library is faced with materials that have been damaged by a more common element, water. A chapter, devoted to insurance, includes a list of incidents a library may want to insure against, as well as a description of the types of insurance policies libraries will want to consider. Throughout, the need for written disaster plans is emphasized.

This up-to-date text should be required reading for all librarians who make decisions concerning the protection of collections whether their library has written disaster plans, desires to form such plans, or has not yet considered the issue. It is suggested reading for all librarians.


This packet contains numerous NDCC papers, as well as articles reprinted from other sources, on the preservation of library materials. The information covers a wide range of preservation topics such as repair, storage, and disaster planning. Also included in the packet are bibliographies on preservation, lists of supplies and suppliers of preservation materials, a disaster plan form, and fliers that describe the services offered by NDCC.

***************
-21-
The following serials changed title recently and were caught by the Cornell Law Library acquisitions staff:

Directory of the Kansas Bar Association.
   Changed to Kansas Bar Association directory and catalog of services. 1985/86-

   Changed to Great Britain. Her Majesty’s Stationery Office. HMSO annual catalogue. 1985-

Journal du Barreau.
   Changed to Journal Barreau. v. 18, no. 9 (September, 1986)-

   Changed to Law Reform Commission of British Columbia. Annual report. 1981/1982-

National directory, law enforcement administrators, correctional institutions and related government agencies.
   Changed to National directory of law enforcement administrators and correctional agencies. v. 22 (1986)-

NRFSEA news: child support enforcement in action.
   Changed to NCSEA news. v. 10 (1986)-

Public Affairs Information Service Bulletin.
   Changed to PAIS bulletin. v. 72, no. 6 (December 15, 1985)-

   Changed to PAIS bulletin (Annual cumulation). v. 72 (1986)-

Public law forum.
   Changed to Saint Louis University public law review. v. 5 (1986)-
Saskatchewan. [Laws, etc. (Statutes)]. Statutes of the Province of Saskatchewan.
   Changed to Saskatchewan. [Laws, etc. (Statutes)]. Statutes of Saskatchewan. 3rd session, 20th legislature (1983/84)-

   July 1, 1982-September 30, 1983-

Washington financial reports.
   Changed to BNA's banking report.
   v. 48, no. 1 (January 5, 1987)-

The following serials cessations were caught by the Cornell Law Library acquisitions staff:

Directory of government agencies safe-guarding consumer and environment.
   Ceased with: 7th (1978)

Environmental forum (Washington, D.C.).
   Ceased with: v. 4, no. 12 (April, 1986)

   Ceased with: 1983

Notre Dame international and comparative law journal.
   Ceased with: v. 2 (1984)

Revista juridica panamena.
   Ceased with: ?

*******************************
Establishing a New Subject Heading

Once upon a time, LC used the subject heading "Equal pay for equal work" for the topic of pay equity or comparable worth. One day a social science cataloger decided it was time to establish a more specific subject heading for the topic of equal pay for work of comparable value. He searched the data base and found approximately 52 records that would require the new heading. This was a manageable number of records, as subject heading changes are still done by hand by the cataloger who proposes a new subject heading. He checked various reference sources, newspaper and magazine articles, etc., for authority to cite in establishing the new heading. The sources are listed in 670 fields of the machine-readable authority record. A list of sources commonly cited in subject authority records was printed in CBB 33.

The main question was whether to use "pay equity" or "comparable worth" as the subject heading. One of the newspaper articles consulted used "pay equity" in the title but used "comparable worth" in the test. However, since "comparable worth" seemed to be used more often, he established the heading "comparable worth" and made "pay equity" a see reference. He also wrote a scope note to differentiate between "comparable worth" and "Equal pay for equal work." After completing his work, i.e. new heading, scope not, reference structure, and printouts of records to be changed, he sent the proposal to his revisor for approval.

A new subject heading proposal goes through four levels of review: section head or revisor, Subject Heading Editorial Section, Office of the Principal Subject Cataloger, and weekly editorial meeting. Along the way, a heading can be modified or sent back to the cataloger for more work. The final step is the weekly editorial meeting, composed of the Division Chief, OPC representative, and Subject Heading Editorial representative. The meeting has the final say concerning subject heading proposals. It accepts, rejects, or modifies the proposals.

As the new heading "Comparable worth" moved through the approval process, various staff members suggested that "pay equity" was a more current term. A staff member who was on an ALA committee on that topic indicated that the committee was using the term "pay equity." Also, a librarian from the Midwest had written to LC asking that it establish the term "pay equity."
After reviewing the sources in the 670s on the proposed heading, the letter from the Midwest, and the comments from staff members, the weekly editorial meeting changed the heading to "Pay equity" and approved it for inclusion in the list of Library of Congress Subject Headings. It was published in Weekly List #9 of 1986.

The finished heading looked like this:

Pay equity (Indirect) (HD6061-HD60661.2)
Here are entered works on comparable pay for jobs that require comparable skills, responsibilities, effort, and working conditions. Works on equal pay for jobs that require identical skills, responsibilities, and effort are entered under Equal pay for equal work.

Comparable worth
Equal pay for comparable work
Equal pay for work of comparable value
Equity, Pay
Worth, Comparable

The machine-readable record lists eight sources found (670) and six sources where the term was not found (675).
LC submitted a September 1986 draft rule interpretation to the Working Group. These revised interpretations did reflect the issues raised at the July, 1986 business meeting. Generally, LC has proposed to add a qualifier to "Laws, etc." in all cases and has proposed the following guidelines:

1. For collections of general laws, "Laws, etc." would be qualified by title, and also by date if necessary.

2. For a collection of session laws from a state in the United States the phrase "Session laws" followed by date(s) covered would be the qualifier.

3. State codes would be qualified by the phrase "Complied statutes" and date of codification, reenactment, revision, etc.

The Working Group replied to Ben Tucker in December.

The Committee is presenting three programs at the convention and two post-convention workshops:

1. Cataloging Looseleaf Publications Under the New LC Guidelines. This program will present 10-15 typical looseleaf problems for discussion by the panel and participants. Publication information on the Guidelines and the program appeared on page 6 of the November, 1986 issue of TSLL.

2. Problem Areas in LC Classification. This program will focus on the K and JX schedules and will be aimed at problems of general interest to intermediate and advance level catalogers. Please send particular problems you have encountered in these classes to: Marie Whited, 2039 New Hampshire Ave., N.W., Apt. 603, Washington, D.C. 20009.
Changing Relationships between Public Services and Technical Services. This program will address the need for breaking down the traditional barriers which separate technical and public services. Some of the topics to be examined are departmentalization in large libraries, effects on service of contracting out cataloging, and methods of bringing together all library functions through improved communication and closer cooperation.

4. Workshop on Retrospective Conversion. This workshop will address the issues pertinent to conversion such as cost analysis, quality control and standards, contracting with vendors, authority control, and item or piece conversion and patron database development for circulation.

5. Workshop on Library of Congress Classification. This workshop will be a training session for newer law librarians to learn basic LC classification and subject heading practice, with emphasis on Class K. The format will be lecture and hands-on training.

**********************

TECHNICAL SERVICES SIS
SERIALS COMMITTEE
Kaye V. Stoppel
Drake University

Two areas have activities to report over the past few months. The special committee headed by Janis Johnston has been working on a survey of binding practices. This survey was mailed in early January with a due date of February 20. The questions included topics concerning staff time, budgets, binding types, procedures, records and role in preservation. The compiled results could be quite helpful. They will be presented at the program on binding practices in Chicago sponsored by the Preservation and Serials Standing Committees as well as at the Serials Committee meeting.

Lorna Tang chairs the Ad Hoc Committee to Study ANSI and MARC Holdings Standards. She has shared the October, 1986 draft of the ANSI Standard on Holdings Statements for Non-Serial Items with us. These non-serial items include many materials which law libraries regularly handle as serials. Concerns had been
expressed about earlier drafts not seeming to provide for materials such as looseleaf services and supplements and not including law library examples. The latest draft appears to answer many of these concerns. The extent of holdings area allows for flexibility. Special problems such as replacement volumes, transfer binders, updates and supplements are specifically mentioned. There are examples of holdings statements created according to the standard, and many are relevant to law libraries. These include a looseleaf multipart item with serially-issued updates, a multipart item consisting of bound volumes and looseleaf binders with serially-issued updates, and multipart items with replacement volumes, extra numbered volumes and advance sheets. We appreciate the efforts of those who have worked to make these standards reflect all types of libraries and look forward to a detailed report by Lorna at the Committee meeting in Chicago.

As is obvious from the range discussed here, "serials" can encompass many areas. If any TS-SIS member has suggestions for topics which the Serials Standing Committee should examine, please let me know.

***************

TECHNICAL SERVICES SIS
PRESERVATION COMMITTEE
Patricia K. Denham
University of Cincinnati

The program to be jointly sponsored by the Preservation and Serials Standing Committees is called "The Binding Decision: Options, Standards, and Practices." It is scheduled for Monday, July 6, 1987 from 2:30 to 4:00 p.m. Jan Merrill-Oldham will be speaking in addition to the two speakers announced in the last issue of TSLL; Janis Johnston of Indiana University Law Library and Sally Grauer, Executive Director of the Library Binding Institute. Jan, an excellent speaker on this topic, is head of the preservation department at the University of Connecticut. She was involved extensively in the creation of the new 8th edition of the Library Binding Standard for Library Binding and has given numerous lectures and workshops on library preservation. This program promises to impart much knowledge about the options available when making binding decisions, the new Standard for Library Binding, and the actual practices which law librarians employ in their libraries. Please join us!

Background information on Jan Merrill-Oldham can be found in an article in the December, 1986 issue of The New Library Scene. This article was written by another program speaker, Sally Grauer. The feature article in the same issue, "Preservation in
Research Libraries: A New Approach to Caretaking," was written by Jan Merrill-Oldham. It gives a good overview of the development of preservation departments in research libraries in this country, and a description of the activities carried out by them.

Results of the Fall, 1986 survey on collection preservation surveys will appear in the May issue of TSLL.

***************

ON-LINE BIBLIOGRAPHIC SERVICES SIS
OCLC COMMITTEE
Janice Snyder Anderson
Georgetown University Law Library

Many of us now have at least one M300 terminal in our libraries. There are many of us who would be interested in hearing from those of you who have developed tools using the M300 to help with your cataloging. In particular, I am wondering if anyone has developed a system to create a name-authority catalog using the M300. If you have developed any type of tool using the M300, please write or give me a call at Georgetown University Law Center, Fred O. Dennis Law Library, 600 New Jersey Ave., N.W., Washington, D.C. 20001, 202-624-3261.

OCLC Micro is a bi-monthly publication published by OCLC, Inc. It is an excellent source for application ideas using the M300 and tips on using your M300 as a personal computer. Subscriptions must be prepaid and are available from OCLC for $30.00 per year. Orders should be sent to OCLC, Inc. Department 630, P.O. Box ONB, Columbus, Ohio 43265.
Recent RLIN documents and publications received:

RLG Directory (September, 1986 ed.)
Operations Update (issue no. 38, October, 1986)
Operations Update (issue no. 39, January, 1987)
Revised List of Active Participants in the RLG Mail System (October 10, 1986)
About RLG (August, 1986)--supersedes RLG in Brief (December, 1984)
Research Libraries Group News (issue no. 11)
Proposed Changes in RLG Tape Production: Information for RLG Members and RLIN Users and a Request for Reactions (November, 1986)
Searching in RLIN II (update no. 1)

A new publication just published (one copy is being sent to each full member institution of RLG):

Bibliographic Displays in the Online Catalog, by Walt Crawford, with Lennie Stovel and Kathleen Bales (1986)


Recent Memos, Press Releases, etc. received:

"MARC Updates 12/13 changes to the memory aids and code lists," dated October 30, 1986.
"MARC Updates 12 and 13 changes--supplement to RLIN publications," dated October 30, 1986.
"MARC Updates 12/13 changes to USMARC code lists," dated November 1, 1986.
"RLIN PASS Command," announcement from Susan Jurist which describes changes that are going to be made to the RLIN PASS command and which was sent to the following vendors: Carlyle, DOBIS, Dynix, Geac, Innovative Interfaces, NOTIS, and UTLAS. She asks to be notified if there are any other vendors who should receive this information.

Recent minutes of various committee meetings received:

Minutes of the Law Program Steering Committee Meeting, held in Chicago, October 21, 1986 (James Hoover, Chair, David Thomas, recorder). In answer to the Board of Governors’ request, the Law Program Committee is preparing a brief paper explaining the committee’s accomplishments and plans. Also, because no RLG funding for law batch cataloging is available, Hoover will contact each LFC member and find out how much, if any, they can contribute toward the cost of this project (now estimated at ca. $80,000). An experimental LFC interlibrary lending project was discussed which calls for overnight dispatch of rush items, and periodic reconciliation of express mail costs. The project will be outlined at the next RLG Public Services Committee meeting for their information. Participation of all LFC members is sought. Brigham Young University Law Library will serve as the agent for the January meeting.

Summary minutes from the Board meeting of November 6-7, 1986 and minutes from the Executive Committee meeting of November 5, 1986. Some of the major points of interest follow:

RLIN--Local Systems Data Paths: As many members are at different stages of preparing for local systems, RLG needs to ensure that everyone has the same understanding of what is being developed and the relationship between the central system and the local systems. This topic was referred to the Computer Systems and RLIN Operations Committee for further discussion.

The Law Programs Committee has requested that the capacity for batch processing of microforms in RLIN be considered a priority for development. This request has been referred to the Systems Committee.

The April, 1987 date for an upgraded PASS command "looks solid." The upgraded command will permit passing of MARC records and authority records. A look at the pricing will be part of February's meeting.
Concluding remarks of outgoing president McCoy: A recent survey shows that nearly 50 percent of members' machine-readable data is not yet in the RLIN union data base. McCoy stressed the importance of this on-line union catalog and of getting data into it and maintaining its currency. RLG's advances in collection development have been remarkable and McCoy anticipates much more to happen in the future. Distributed processing has been an immense technical challenge. RLG has the beginnings of intersystem links in place, but still lacks full vendor participation. McCoy also praised the Board's excellent central staff who allow the Board to look forward with confidence.

The minutes also include committee reports and other matters as well as a memorandum to the Collection Management and Development Committee from the Task Force on Preservation Selection. For full details see the summary minutes of November 21, 1986, and/or the original agenda package which was sent to all RLG governors and coordinators on October 27.

Just in case anyone among the law catalogers have not seen Lee Leighton's RLIN message dated December 17: he announced that at the AALL Annual Convention in Chicago, Marie Whited from LC will host a 90 minute program on problems in LC classification; focus will be on the K and JX schedules. Questions or particular problems should be sent to her prior to the program. Her address is: Marie Whited, 2039 New Hampshire Ave., N.W., Apt. 603, Washington, D.C. 20009.

While the annual convention is still some months away, I would like to urge you to think about discussion topics, questions, concerns, or complaints to bring up at our committee meeting. I shall try again to have Jan James from RLG fill us in on the latest developments.
One topic that I am interested in is a report from members on their local systems (currently being planned or already in place); how the system is working; whether or not the PASS command is being used; how (if at all) local data is loaded onto RLIN (currently or eventually) etc. If such a discussion is too specialized and directed towards too small a group, we could schedule it for some other time during the convention. Obviously, this is a very pertinent topic to me, as the University of Minnesota libraries are planning to have LUMINA (our version of NOTIS) up and running by April 1 (no joke!)

Please, let me know if you have anything of general interest that you would like to bring up for discussion at our meeting. Also, I would like to solicit name(s) for my successor. It's really not such a tough job as you think, and maybe you have some good ideas with respect to what this committee could be working on in 1987/88-1988/89. So, please, step forward and let me know if you are interested in this post.
Welcome to our Membership News column! This form will appear at the end of each TSLL issue. Whenever you or one of your staff members have attended an interesting conference or workshop, changed positions, published an article, received an award, or anything else interesting, please let us know about it. We would also like to know about any innovative or otherwise special projects/activities you’re working on in your library. If it's interesting to you, the chances are very good that others will feel likewise and enjoy learning about it. Please let us know what's happening!

<table>
<thead>
<tr>
<th>WHO ?</th>
<th>NAME</th>
<th>TITLE</th>
<th>PHONE NUMBER</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>WHAT ?</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>WHERE ?</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>WHEN ?</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>WHY ?</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HOW ?</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>------------------------------------------------</td>
</tr>
</tbody>
</table>

Submitted by | NAME | LIBRARY | PHONE NUMBER |
|-------------|------|---------|--------------|

Send to: Cindy Larter, TSLL Editor
University of Pittsburgh Law Library
415 Law Bldg.
Pittsburgh, PA 15260