Caption abbreviations for AACR II.......................... page 4
Message from the OBS Chair............................... page 6
Message from the TS Chair................................. page 7
Acquisitions Q & A............................................. page 8
Cooperative acquisitions in Mid-America................ page 9
On Description and Entry.................................... page 10
Serial Title Changes........................................ page 16
New Column I Subject Headings............................ page 16
Committee News................................................ pages 18-21
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TSLL Editorial Policy

The TECHNICAL SERVICES LAW LIBRARIAN will carry reports or summaries of the convention meetings and programs of the TS-SIS and the OBS-SIS, act as the vehicle of communication for SIS committee activities, and carry current awareness and short implementation reports. TSLL will not publish substantive articles. Subscriptions are available from the editor at $4.00 per volume, prepaid; checks should be made payable to: American Association of Law Libraries.

ISSN 0195-4857
EDITOR'S NOTE

In this issue we welcome a new Subject Headings columnist, Alva T. Stone, Catalog Librarian at the Florida State University Law Library. Previous to her Law Library experience, Alva cataloged monographs and serials at Florida States' main library for 9 years. Alva investigates the currentness of various subject authority tools in her first column.

Our new Automation column will appear in the February issue of TSSL. It will be co-edited by Caitlin Robinson, Technical Services Librarian at The University of Iowa Law Library and Susanne Nevin, Cataloger at University of Minnesota Law Library. Both Caitlin and Susanne are in the throes of automating their libraries with NOTIS, so they are well-acquainted with many of the issues and concerns the rest of us have about automation.

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<td>August</td>
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Contributors can also telefax their items to me at 412-648-1352.

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Caption Abbreviations

The Working Group on Caption Abbreviations of the TS-SIS Cataloging and Classification Committee has been compiling a list of captions. A caption is a word indicating the bibliographic unit into which a multipart item has been divided by the publisher, etc. A caption ordinarily appears on the piece immediately preceding the numeric/alphabetic designation, e.g. "volume," "Band," "Heft," "part," "number," "tome." A caption may be recorded in abbreviated form. The MARC Holdings format specifies that "abbreviations to be used in the caption definitions are those listed in the Anglo-American Cataloging Rules, second edition, Appendix B." (Captions are recorded in the MARC Holdings format in subfields a-m of fields 853-855.) However, since many words used as captions on legal publications do not appear in AACR2 Appendix B, the working group is trying to come up with a list of caption abbreviations for legal publications which can be used to supplement the list in AACR2 Appendix B. The working group has compiled the list of captions below. The group will next decide whether and how the captions should be abbreviated.

The working group was formed in July. Its members are Evelyn Gardner, Creighton; Ann Sitkin, Harvard; Brian Striman, Nebraska;
A good part of each year is spent planning for our SIS meetings and programs. This year is no exception. The Education Committee has approved a workshop on the MARC holdings format, which we will co-sponsor with the TS-SIS. In addition, AALL Program Chair Dan Freeshling has been in contact with SIS and Committee chairs to confirm programs and refine topics. The OBE-SIS will be involved in three programs at the Atlanta meeting in 1988.

"Online Systems in Technical Services: Ask the Experts" will be a roundtable fair which will afford librarians the opportunity to talk with other librarians about the local systems they are using for acquisitions, serials control, cataloging, binding, public access catalogs, etc. Program coordinators are Dennis Benamati (University of Connecticut) and Cathy Breen (Gaston Snow & Ely Bartlett). "Compact Disks in the Automated Processing Environment: Where Do We Go From Here?" is co-sponsored by the Automation and Scientific Development SIS and will be coordinated by Blair Kauffman (Northern Illinois University). This program will discuss the impact of compact disks on various processing functions, including cataloging, interlibrary loan, and public access catalogs. Janis Johnston (Notre Dame) will coordinate
"Reorganizing Technical Services After Automation," a look at workflow and staff training after the implementation of an automated system.

As part of our bylaws revision project, I have begun to talk to a number of people about the mission of this SIS. We have survived two threats of merger with TS-SIS and have struggled to maintain our identity with the bibliographic utilities. Many of our members think that local systems are the real future of this SIS, however, and that brings us into direct competition with the Automation and Scientific Development SIS. For this reason I asked Laurel Wendt, current chair of the ASD-SIS, if we could appoint a joint committee to study areas of common interest and to determine what issues are unique to each Section. After discussing this at some length, we decided instead to begin a dialog between the two Sections, using our newsletters to solicit ideas. We hope that throughout the year the discussion will develop (with the aid of some volunteer writers!) into an issue paper that explores both common and unique characteristics of the Sections. Our plan is to have a joint meeting in Atlanta to bring the discussion to fruition.

So my plea is for all of you who care about the work of the Online Bibliographic Services SIS to think about the following questions. Why did you join OBS and what does it do for you? What does it lack? Is our focus too narrow or too broad? Are there other Sections that provide more information or stimuli? What should be the future direction of the SIS? PLEASE put your thoughts in writing and send them to me or to the TSSL editor. Do it now so we can start the dialog in the next issue of TSSL.

Dan Freehling (Boston University), Chair of the 1988 AALL Program Committee, notified me that the following Technical Services SIS programs were approved for the meeting in Atlanta:

--- Access to Legal Research Databases Through the Public Catalog. Co-sponsored with Readers Services SIS.


--- Preservation on Non-print Materials. Co-sponsored with AV/Micrographics SIS.

--- Reorganizing Technical Services after Automation. Co-sponsored with Online Bibliographic Services SIS.

--- Standard Treatment for Unique Materials.

-7-
Program ideas are drawn from a number of sources, one of the most significant being the annual survey that is sent to each Technical Services SIS member. The 1988 Membership Survey will be sent out in the near future. From the responses, issues and ideas documented by the membership will be itemized and distributed to the SIS committee Chairs before the annual meeting in Atlanta.

As you can see, it is most important for each member who wishes to participate actively to fill out and return the survey. From the survey committee appointments are made, where the members have made their interests known. Serving on a committee is not contingent upon returning your survey, but the information you provide allows the TS-SIS Executive Board to hear directly from you exactly how we can respond to your concerns.

**Acquisitions**

_A By Marilyn K. Nicely_
_Oklahoma Law Center Library_

The Columnist received the following responses to the question, Can anyone recommend jobbers for foreign publications, especially Commonwealth materials?

From Joyce Manna Janto, Acquisitions Librarian at the University of Richmond, comes the following:

I can heartily recommend W.H. Evertt & Son. We have been ordering both serial subscriptions and monographs from them for over two years without any problems. They are very prompt about notifying us on the status of our orders: they even told us once that a book we had ordered was due to be out in a new edition in a few months in case we wanted only the most correct edition. They handle not only Commonwealth, but all European publications. They also invoice in dollars. Their full address is: W.H. Evertt & Son, Nestor House, Playhouse Yard, London EC4.

From Michael J. Petit, Acquisitions Librarian at the University of Miami at Coral Gables, comes the following which he wrote up for the South Florida Association of Law Librarians Newsletter:

**INTERNATIONAL LIBRARY SERVICE OPENS MIAMI OFFICE**

International Library Service, a distributor of foreign publications, recently opened an office at 2121 Ponce de Leon Boulevard, Coral Gables, Florida 33134. The telephone number is 305-446-3777.

ILS will supply monographic orders, standing orders for continuations, and periodical subscriptions for materials from
virtually any European country, published in any language. They will invoice in U.S. dollars and will provide such specialized library services as out-of-print searching and rush order requests. Eleanor Smith, manager of the Miami office, said "it is useful for us to have a base in the United States in order to service periodicals and publications to U.S. universities and other markets."

ILS also operates a Books at Sea Service which provides library service to the Queen Elizabeth 2 and other cruise ships. (The QE2 has a five thousand volume library administered by a professional librarian). The Miami location appears to be a natural for this aspect of their service.

The Featured Guest Column concerns a cooperative acquisitions program undertaken by the Mid-America Consortium of Law School Libraries. This Consortium consists of academic libraries in seven states: Arkansas, Illinois, Iowa, Kansas, Missouri, Nebraska, and Oklahoma.

**COOPERATIVE ACQUISITIONS IN MID-AMERICA**

*BY FRITZ SNYDER AND CONNIE FENNEWALD*

Since its conception in 1979, one of the Mid-America Law School Library Consortium's primary goals has been to encourage cooperation among libraries to combat escalating costs of research materials. At the Mid-America Association of Law Libraries annual meeting on October 13, 1984, the Law School Library Directors met and established the MALS Consortium Cooperative Acquisitions Agents group. Fritz Snyder (University of Kansas) and Connie Fennewald were appointed co-chairs. Each Law School Library Director was to designate a librarian to serve as agent/representative to this group.

The first major project of the Acquisitions Agents was to solicit Collection Development Policies from all consortium members so that a list of each school's collections strengths could be compiled. This list can be used as a basic reference when making selection decisions.

The Cooperative Acquisitions Agents used the Mid-America Union list of serials on OCLC to determine the Consortium's holdings of titles indexed in *Index to Foreign Legal Materials*. The agents verified that the majority of these titles are available from at least one institution in the Consortium.

The member libraries are presently being surveyed regarding their retention policies of superseded volumes of certain types of legal materials and distinct titles. The Acquisition Agents are attempting to establish depositories at certain institutions for their materials to allow for "cooperative deacquisition" of these superseded volumes.
Another survey under way will collect information about each member's progress with retrospective conversion of bibliographic records. The MALS L Consortium is considering production of a union catalog, perhaps in CD-ROM format, so it is necessary to establish how much bibliographic information for each library's holdings is already in machine readable format.

Finally, the Chairpersons have compiled a super-expensive acquisitions list which has been published in the MAALL Newsletter and which has been sent quarterly to the director and to the acquisitions agent of each MALS L library. Each item on the list must cost at least $1,000. There are now 67 items on the list along with the MALS L libraries who own the item. It thus serves as a handy wish list for libraries with sizable amounts of money to spend. Also, it helps librarians know who has what when a legal researcher needs access to a certain set.

Does anyone have similar or different acquisitions activities that they would like to share? If so, please write or call this columnist. Marilyn Nicely, University of Oklahoma Law Library, 300 Timberdell Road, Norman, Oklahoma 73019, 405-325-4841.

ON DESCRIPTION AND ENTRY

Melody Lemke and Rhonda Lawrence Mittan
Los Angeles County Law Library

Please send any questions that you may have about descriptive cataloging to the editors of this column. The editors want to thank Ben Tucker, Office for Descriptive Cataloging Policy at the Library of Congress, for taking time out to answer these questions.

Question no. 1

Is the LC authority record (NAFL84710545) for the series "FJC-R" correct? This name seems to be the type of letter/number combination that is not considered a series under Rule Interpretation 1.6 2(1b): "2) Phrases that are not considered series titles. . . b) Letters or numbers not associated with a series title." We have found LC records with the information treated as a series, and as a quoted note.
Answer no. 1

Mr. Tucker replied: "We found after some uncertainty that the designation 'FJC-R' does indeed represent a series. The record n84-710545 has been revised."

Editors’ note: LC has added the note "Not considered a series previous to AACR2" to the authority record. The bibliographic record, DCLC85601533 had been changed as well; the quoted note is now a traced series.
Question no. 2

We realize that record DCLC782605-b is an old record, but we wondered if you would still want to correct it for the online file. It needs a uniform title "Laws, etc.", an analytical added entry for the Charter, and appropriate subject headings.

Texas City (Tex.)


1 v. (loose-leaf) 21 cm.

I. Texas City (Tex.). City Commission. II. Municipal Code Corporation (Tallahassee, Fla.). III. Title.
KFX2428.T45A35 1968 340 78-2605 MARC

Library of Congress
Answer no. 2

The explanation Ben Tucker provided is that "Such older records as 78-2605, which need recataloging both from descriptive and a subject point of view, would require a good deal of time. Under the press of other business we cannot promise to stop and take care of such matters."

Question no. 3

The subject entry for the treaty on DLCB8642955 is correct. However, the cross reference on the authority record NAPFL865107 for "Ireland. Treaties, etc. Great Britain. 1985 Nov. 15," is an error. "Ireland. Treaties, etc. ..." is what the added entry should be on a record with "Great Britain. Treaties, etc. Ireland, 1985 Nov. 15," as the main entry. Of course, this problem with what should be an added entry versus what should be a cross reference is one of several difficulties with the AACR2 rules for treaties. Until such time as a record would be entered under the heading for Great Britain, there is no access by the co-signatory, Ireland.
Answer no. 3

Mr. Tucker responded: "I think you are pointing to a fundamental defect in the instructions for added entries/references in the case of legal materials. We have noted the "conflict," so to speak, also under rule 21.31c. I believe much of what we see in AACR2 has been carried over rather unthinkingly from the past rules, including ALA! The question should be discussed anew: when references and added entries both provide access to a degree, which should be required, rule by rule? Also, there is the related question of references when no added entry is possible (as when the legal text is an analytical added entry). The results of such a close reconsideration would be useful groundwork for a rule revision proposal in the future."

Editors note: Here you see the authority record, NAFL8665107 has been updated. "Ireland. Treaties, etc. ..." has been deleted as a cross reference, and additional cross references from variant forms have been provided.

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Question no. 4

This question on corporate "identity" comes from Lee Leighton. The British National Health Service appears in LCSH, not in the LC name authority file. Online records are tagged 610 or 650. Is this body considered a corporate body or not?

National Health Service (Great Britain) in 85-90015

UF British National Health Service (Great Britain)
Great Britain--National Health Service
Bl Medicine, State--Great Britain
Public health--Great Britain
Mr. Tucker replied that the National Health Service is not a corporate body, and the tag has been changed to 650.
The following serials changed title recently and were caught by the Cornell Law Library acquisitions staff:

Chicago bar record.
Merged with: Communicator (Chicago, Ill.) to form:

International law perspective.
Merged with: International trade perspective to form:
International law & trade perspective. Vol. 13, no. 7
(July 1987)-

Journal of the American Society of CLU.
Changed to: Journal of the American Society of CLU & ChFC.
Vol. 40, no. 6 (Nov. 1986)-

Tax sheltered investments handbook.
Changed to: Investment limited partnerships handbook. 1987-

SUBJECT HEADINGS
Alva T. Stone
Florida State University Law Library

Promises, promises! We have just entered the 4th quarter of 1987, and there is still no LCSH 11th edition in sight. This full cumulation, a product of LC's new subject authorities system, will cover subject headings created, revised or deleted through calendar 1986. But our libraries are already using headings established in 1987, like HUMAN RIGHTS and MUTUAL FUNDS!

Every cataloger has occasionally been frustrated by encountering on LC copy a new subject heading that simply cannot be verified in the traditional sources. We wonder, is this heading valid? or is it an error? The May 1986 issue of TSLL included some descriptive lists of publications designed to keep us up-to-date in LC subject authorities. To determine which of the various sources is the most up-to-date, I recently examined a few new (1987) headings, and compared the dates at which the library or automation center received the publication that listed them. Here are my conclusions:

Subject Authorities tapes, issued weekly by LC's MARC Distribution Service, provide the most current updates to LCSH. (Our library benefits from this subscription because we have an online system with authority module, programs that effect the merging and "overlay" for changed records, and staff--at the Florida Center for Library Automation--who waste little time in loading the tapes into a database we can search.) In the
The LC Subject Headings Weekly List ranks second for currency. It is issued monthly, but the lists are arranged by weeks, with no cumulations. The arrangement is challenging, to say the least; helpful indentations are lacking, and valid new subjects aren't always in alphabetical sequence (e.g., FREEDOM OF RELIGION appears only below the heading it replaces, RELIGIOUS LIBERTY).

The Legal L.C. Subject Headings Weekly Lists: Cumulation, compiled by Peter Enyngi, is slower to arrive in the library because these loose-leaf updates are released on a quarterly basis. However, the lists are fully cumulated within each year and are in correct alphabetical sequence, providing an excellent update to the current "red books."

LCSH in Microform lags slightly behind. Nevertheless, it has the advantage of the fullest cumulation—each quarterly edition supersedes the previous fiche and the LCSH red books.

The Cataloging Service Bulletin (issued quarterly by LC's Processing Services Division) is the least timely source for identifying new subject headings. Despite the extensive pages recently devoted to subjects, the CSB lists are not meant to be complete. For example, BREATH TESTS is omitted because it is neither a revised heading nor judged to be "of current interest."

The assertions made above are based on a very small sample over a limited time period. The subject headings examined, along with the dates when sources were received (not the issue dates) were as follows:

**DEINSTITUTIONALIZATION**
- (September 8 LCSH Online; no other sources received by October 9, 1987)

**INSURANCE, GROUP—LAW AND LEGISLATION**
- (August 4 LCSH Online; September 16 Weekly Lists; no other sources)

**TOXIC TORTS**
- (July 14 LCSH Online; August 12 Weekly Lists; October 6 Legal LC Cum)

**IRAN-CONTRA AFFAIR, 1985—**
- (May 12 LCSH Online; June 8 Weekly Lists; August 4 CSB; October 6 Legal LC Cum)

**FREEDOM OF RELIGION**
- (March 9 LCSH Online; April 20 Weekly Lists; July 15 Legal LC Cum; July 23 LCSH mf; August 4 CSB)
BREATH TESTS
(March 16 LCSH Online; March 18 Weekly Lists; July
15 Legal LC Cum; July 23 LCSH mf)

TECHNICAL SERVICES SIS
ACQUISITIONS COMMITTEE
Joan Howland
University of California, Berkeley

The Acquisitions Committee has spent the fall months organizing its projects for 1987-1988.

At the Annual Meeting in Chicago, the Acquisitions Committee decided that it would be most beneficial to track price increases for legal continuations title by title, thus expanding the annual Price Index prepared by Bettie Scott and published in the Law Library Journal. At a program on "Cost Effective Acquisitions" presented in Chicago, Kendall Svengalis announced his plans to work with Bettie Scott to revise the price index by including a broader representation of titles in the legal continuations and looseleaf categories. Ken and Bettie also plan to expand the scope of the index by listing price increases for individual titles and averages for major publishers over a five-year period. Since this will be a major undertaking and would include the information sought by the Acquisitions Committee, the Committee has offered to help Ken and Bettie on the larger project rather than duplicating part of the effort on its own. Mary Ertl is acting as the Committee's liaison for this project.

The Committee is planning to issue a survey to study organizational structures of acquisition departments in academic law libraries. The survey is in the process of being drafted. Janice Anderson is coordinating this project.

A survey is also being designed to collect acquisition and collection development policies from academic law libraries. The Committee had originally planned to survey law firm libraries also but decided to contact law firms at a later date in a separate survey. Joan Howland is coordinating this project and Byron Cooper will be handling the mailing.

TECHNICAL SERVICES SIS
PRESERVATION COMMITTEE
Linda Mainis
Georgetown University

At the 1986 Annual Meeting the Preservation Standing Committee and the AV Micrographics SIS will jointly sponsor a program on preservation of non-print materials. Three speakers have been selected to present information on the care, handling, storage and optimal environmental conditions for: (1) microforms,
(2) video and sound recordings, (3) computer media and optical disks. The two coordinators are: Hope Breeze, Duke University, representing AV Micrographics SIS; and Jacqueline Rice, University of Virginia, representing Preservation Committee.

Two new cabinet members have been appointed: Patricia Denham, University of Cincinnati, and Willis Meredith, Harvard University.

Of potential interest to all librarians concerned about preserving their collection when disaster strikes is the AALL Winter Institute on Disaster Planning and Management, to be held at the Conference Center at Florida State University in Tallahassee on January 10-13, 1988. One full-day of consideration will be given to each of three major topics: (1) preparation for disaster, (2) insurance against disaster, and (3) recovery from disaster. An application form for the institute appears in the August 1987 AALL Newsletter, or contact Balfour Halevy, York University 416-736-5587.

Out of concern for the condition of older government documents in our collections, both depository and non-depository, the Preservation Committee directed the chairperson to work with the chairperson of ALA's Preservation of Library Materials Section to see whether the Government Printing Office would consider printing all or selective government publications on alkaline paper that meets ANSI standards for permanence. With the collaboration of documents and preservation librarians and other professionals in a variety of fields, a paper entitled "Why GPO Should Use Alkaline Paper," was written and distributed at the October 14-16 Depository Library Council Meeting. Following a presentation of the issues, a recommendation was drafted by the Council, amended and passed unanimously. It reads as follows:

The Depository Library Council recommends that the Public Printer convey to the Joint Committee on Printing Council's concern for the archival value of government publications. Once a specification for paper permanence is formally adopted by the Joint Committee on Printing, the Depository Library Council recommends that the Public Printer notify government publishers of the availability of permanent paper and the benefits of using it. The Depository Library Council recommends that the Government Printing Office encourage the use of permanent paper for publications with enduring research value.

Rationale: The library community has expressed to Council a concern about the deterioration of older government documents printed on acidic paper. Council shares this concern and believes that the Joint Committee on Printing should include considerations of
archival life in paper specifications in order to minimize this problem in the future.

A copy of the background paper is available, upon request, from Linda Nainis, 202-662-9171.

**TECHNICAL SERVICES SIS**
**SERIALS COMMITTEE**
Kaye V. Stoppel
Drake University

Serials Committee activities since the Chicago meeting include appointments, new projects and program planning. James Gates (Boston University) and Betsy Reidinger (Rutgers) were appointed to two-year terms on the Serials Cabinet. They join Mary Hudson (Indiana, Indianapolis) who is in her second year on the Cabinet. Jim was also asked to chair and Betsy to serve on the new Special Committee on Uniform Bar Codes for Legal Publications. Mary Ann Van Cura (Hamline) also agreed to serve on this special committee. During the next few months they will be studying what is being done by SISAC (Serials Industry Systems Advisory Committee), NISO (National Information Standards Organization), publishers and other librarians. This may lead to a survey of law librarians, and publishers of legal material and law reviews about their interest in issue specific bar coding.

The Serials Committee co-sponsored two program proposals for 1988. One was for a workshop with OBS-SIS on applying MARC and ANSI standards. The Serials Committee proposed an annual meeting program on implementing online systems with the Cataloging and Classification Committee. The latter would include participants describing their experiences with various systems including those specifically designed for serials.

**ON-LINE BIBLIOGRAPHIC SERVICES SIS**
**OCLC COMMITTEE**
Chris Corcus
Case Western Reserve University Law Library

At the May 11-12 Cataloging Advisory Committee meeting, Frances McNamara from OCLC discussed the compact disc-based cataloging system (CD-ROM), highlighting attractive features such as keyword and Boolean searching, and the ability to print labels. Cataloging Advisory Committee members expressed some concern about the hit rate even though OCLC has studied this question and determined that it shouldn't be a problem. The system will go into field test in January, and the November-December OCLC newsletter will have further information on this. Linda Sharp of OCLC says that OCLC will be creating a subset of legal materials on CD but extraction criteria for this subset has not been established yet.
Linda Gable of OCLC informed me that field tests for the ACQ350 system are winding up and that the system will be available for single-user sites beginning in January. Further information will be made available shortly. Prices will be approximately what OCLC has already announced.

Don't forget -------------------------------------

Payment for volume 13 of TLL are now due. Invoices were mailed to all current subscribers in May and have also appeared in the President's newsletter. Please check your records and if you haven't yet paid, please do so as soon as possible. Checks should be made payable to AALL and sent to the editor.