ON-LINE BIBLIOGRAPHIC SERVICES SIS

Program Events

The OBS-SIS will hold two program events at the June 1982 AALL Annual Meeting in Detroit:

*Patron and Reference Access to On-Line Bibliographic Files* will be the topic of a program on Monday, June 14, from 2:30-5:30 p.m. Melody Lembke has planned the program to provide a non-technical introduction to the concept of on-line catalogs, availability of such systems, and experiences in using them. The speakers are: Edwin Brownrigg of the Division of Library Automation of the University of California (Berkeley), who was involved in the design of the UC on-line union catalog; Barbara Hycnar, Head of Technical Services of Northwestern University School of Law Library, who is involved in the Northwestern District Patron Access Project; Linda Arret of the Library of Congress; Susan Stearns of CL Systems, Inc., a vendor which markets an on-line catalog.

*Machine Manipulation of Subject Headings* will be the topic of a program on Monday, June 14, from 7:30-9:30 p.m. Ermina Hahn has planned a panel to present the state of the art in subject heading automation for both technical and reader service librarians. The speakers are: Anthony Pierce, Chief of Library Systems and Planning of the Virginia Polytechnic Institute, who has developed software for circulation systems and will speak on automating subject headings in cataloging; Karin Trainor, Assistant Director for Technical Services of New York University, who is developing a system and will speak on investigating vendors to supply software; a representative of the LC Automated Systems Office, who will speak on analysis of text and terminology to determine the extent of control of vocabulary, adequacy, and other concerns; and a librarian from an RLIN library who has experience in using the RLIN network-level subject manipulation system.

Business Meetings in Detroit

The OBS-SIS will hold three business meetings at the June 1982 AALL Annual Meeting in Detroit:

The general Business Meeting will be held on Monday, June 14, from 10:30 a.m.-12:30 p.m. The RLIN Subcommittee will meet on Tuesday, June 15, from 7:00-9:00 a.m. The OCLC Subcommittee will meet on Wednesday, June 16, from 4:00-6:00 p.m.
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Questions or comments should be addressed to the editor or appropriate contributing editor.

EDITORIAL POLICY

The Technical Services Law Librarian will carry reports or summaries of the convention meetings and programs of the OBS/SIS and the TS/SIS, act as the vehicle of communication for SIS committee activities, and carry current awareness and short implementation reports. TSLL will not usually publish substantive articles.

Subscriptions available from the editor at $4.00 per year, prepaid. Please make checks payable to American Association of Law Libraries.

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Business Meeting Agenda

The preliminary agenda for the OBS-SIS Business Meeting on Monday, June 14, at 10:30 a.m. is as follows:

1. Report of the Chair
2. Report of the Secretary/Treasurer
3. Reports of the Standing Committees (OCLC, RLIN)
4. Reports of Liaisons
5. Report of the TSSL Editor
6. Report of the Nominating Committee
7. Election of 1982/83 Officers
8. Proposed Bylaws Revision
9. Proposed Merger of OBS and TS
10. Other New Business

Any members who wish to have additional items placed on the agenda should contact the Chair, Gregory Koster, at Pace Law Library, 78 No. Broadway, White Plains, NY 10603.

OCLC Subcommittee
Submitted by Gregory Koster

The OBS-SIS OCLC Subcommittee will meet in Detroit on Wednesday, June 16, from 4:00-6:00 p.m. Christine Grabenstatter of the OCLC User Services Division, who attended the subcommittee meeting in Washington, has been invited to attend.

The OCLC Users Council Executive Committee has invited OBS-SIS to send a representative to the May meeting of the OCLC Users Council, as a "mutual awareness program to make user groups aware of the role and work of the Users Council and to make the Council aware of the work and concerns of the users groups." As OCLC Subcommittee Chair as well as section Chair, Gregory Koster will represent OBS-SIS at this meeting.

In connection with the first objective expressed above, making user groups aware of the role and work of the Users Council, I will report at the OBS-SIS OCLC Subcommittee Meeting on what I learn at the Users Council meeting. In connection with the second objective, making the Council aware of the work and concerns of the users groups, I welcome input from any interested members. I will also raise again the concerns that were raised at our subcommittee meeting in Washington.

RLIN Subcommittee
Submitted by Diane I. Hillman

The OBS-SIS RLIN Subcommittee will meet in Detroit on Tuesday, June 15 from 7:00-9:00 a.m.

In late February, I received a call from Jamie Ingram, of RLIN central staff, concerning the summary of the OBS-SIS RLIN Subcommittee meeting in Washington, which had been sent to her in July. She expressed an interest in attending our meeting in Detroit, and I told her we would be very pleased to have her.

We discussed the issues raised at the Washington meeting, and I told Jamie that I believed that the group was still unhappy about the same issues. She felt that the documentation had improved to such an extent that it might not be as strong a concern. I told her that I felt that the documentation had improved, but that there was still room for further
improvement, especially in the area of updating.

I hope it will be possible to have a constructive discussion with Jamie at the Detroit meeting, and one way to insure that is for the group to be as prepared as possible for the meeting. I would like to set an agenda ahead of time, and perhaps be prepared to form and charge a working group to come up with some recommendations for improvements in documentation and services in general.

I would appreciate it if Subcommittee members would give some thought to what issues we should be prepared to discuss and what actions we should take to insure continuing input into the policy process at RLIN. Please send your ideas to me by electronic mail (account: bm.crx), regular mail (Cornell Law Library, Myron Taylor Hall, Ithaca, New York 14853) or telephone (607-256-7236).

Nominations for Office, 1982/83

The Nominating Committee, Virginia Melroy, Chair, Elizabeth Matthews, and Phyllis Marion, have submitted the following slate of candidates:

**Vice-Chair/Chair-Elect**

Jerry Phillips  
University of New Mexico School of Law  
Albuquerque, NM

Margaret Lundahl  
Isham, Lincoln & Beale  
Chicago, IL

Suzanne Thorpe  
Hamline University School of Law  
St. Paul, MN

**Secretary/Treasurer**

Evelyn Smith  
University of Michigan Law School  
Ann Arbor, MI

James Larrabee  
University of California School of Law  
Berkeley, CA

**Advisory Committee** (two to be elected)

Regina Wallen  
University of Santa Clara School of Law  
Santa Clara, CA

Susan Roach  
U.S. Department of the Navy  
Office of the Judge Advocate General Law Library  
Alexandria, VA

Suzanne Harvey  
University of Puget Sound School of Law  
Tacoma, WA
Additional nominations will be accepted from the floor prior to the election for each office. The only restriction is that the candidates for Vice-Chair/Chair-Elect must be from OCLC institutions this year, as part of the section's rotating chair policy.

Proposed Bylaws Revision

(1) The OBS-SIS Bylaws were last revised in July 1980, to provide for contested elections by requiring the Nominating Committee to choose at least two nominees for each office. When this amendment was presented to the AALL Committee on Constitution and Bylaws for approval, the Committee accepted the amendment but questioned another provision of the Bylaws (Article III: Membership) which provides that section membership shall be open to "any AALL member." The Committee requested that we amend this provision to "any active individual member or designated institutional member of AALL."

I, therefore, propose that the Bylaws be amended to provide that section membership shall be open to any active individual member or designated institutional member of AALL.

In the course of preparing to submit this amendment to the section members at the June 1982 meeting, I decided that this would be a good opportunity to propose three other substantive and one stylistic change in the Bylaws.

(2) Nominating Committee - Article VI, Section 2 of the Bylaws presently provides that no member of the Advisory Committee shall serve on the Nominating Committee. This provision was part of the original bylaws, when the Nominating Committee selected only a single slate of candidates, and was designed to prevent a small group from monopolizing the leadership of the section. Our experience has shown that this is not a problem, and the new requirement of contested elections should serve to keep the leadership open. The limitation is therefore no longer necessary for this purpose.

The limitation was also necessitated because Article VI, Section 2 provides that the Advisory Committee appoints the Nominating Committee. In actual practice, however, it has not proven feasible for the Advisory Committee to appoint the Nominating Committee, and the Chair has taken over this role. If this change is incorporated into the Bylaws, the limitation will no longer be necessary at all.

I, therefore, propose that the Bylaws be amended to provide that the section Chair shall appoint the Nominating Committee, and that a Member of the Advisory Committee shall be the Nominating Committee Chair.

(3) Program Chairs - The Bylaws presently make no provision for Program Chairs, although the practice has developed for the Chair to appoint someone, usually the Vice-Chair/Chair-Elect or a Member of the Advisory Committee, to serve as Program Chair for each program event at the next AALL annual meeting.

I, therefore, propose that the Bylaws be amended to reflect this practice and provide that the Vice-Chair/Chair-Elect serve as Program Chair for one event, and that the Advisory Committee Member who is not Nominating Committee Chair serve as Program Chair for the second event.

(4) Vacancies - Article VI, Section 5 presently provides that the Chair may fill vacancies by appointment, but does not expressly cover the case of a vacancy in the office of Chair, although everyone assumes that the Vice-Chair/Chair-Elect succeeds automatically.

I, therefore, propose that the Bylaws be amended to provide that in the event the Chair is unable to complete the term, the Vice-Chair/Chair-Elect shall succeed to the office of Chair.
(5) Style – The offices are presently named chairperson, vice-chairperson/chairperson-elect, and secretary/treasurer. Although commendably non-sexist, the first two titles (particularly the second) are cumbersome and lengthy.

I, therefore, propose that the Bylaws be amended to provide that the offices be Chair, Vice-Chair/Chair-Elect, and Secretary/Treasurer.

The following version of the Bylaws incorporates both the present text and my proposed amendments. Text to be added is underlined; text to be deleted is in [brackets].

American Association of Law Libraries

ON-LINE BIBLIOGRAPHIC SERVICES SPECIAL INTEREST SECTION

Bylaws

Article I: Name

The name of this special interest section of the American Association of Law Libraries (AALL) shall be the On-Line Bibliographic Services Special Interest Section.

Article II: Purposes

The purposes of the On-Line Bibliographic Services Special Interest Section shall be to assist its members in utilizing the capabilities of the various bibliographic systems to the best of their abilities; to communicate their concerns to the management of those systems and provide input in their policy-making processes; to represent the member interest within AALL; to facilitate the exchange of ideas and information among the members; to concern itself with all aspects of bibliographic systems as they will affect users.

ARTICLE III: Membership

Membership shall be open to any active individual member or designated institutional member of AALL [member] requesting affiliation with the On-Line Bibliographic Services Special Interest Section as provided in the Bylaws of AALL.

Article IV: Meetings

There shall be an annual meeting of the On-Line Bibliographic Services Special Interest Section held in connection with or during the annual meeting of AALL.

A quorum shall consist of the members present at the meeting.
Article V: Officers and Committees

Section 1A. Officers. The officers shall consist of a Chair [chairperson], a Vice-Chair/Chair-Elect [vice-chairperson/chairperson-elect], and a Secretary/Treasurer.

Section 1B. Duties of Officers. The Chair [chairperson], Vice-Chair/Chair-Elect [vice-chairperson/chairperson-elect], and Secretary/Treasurer shall perform the duties usually pertaining to their respective offices. In addition, the Vice-Chair/Chair-Elect shall serve as Program Chair for one section program event at the next annual meeting.

Section 2A. Advisory Committee. There shall be an Advisory Committee consisting of [at least] two section members and the immediate past Chair. [chairperson who shall advise the officers.

Section 2B. Duties of Advisory Committee. The Advisory Committee shall advise the Officers. In addition, one Advisory Committee Member shall be appointed by the Chair to serve as Program Chair of the second section program event at the next annual meeting, and the other Member shall be appointed Chair of the Nominating Committee.

Section 3. Committees. There shall be a Nominating Committee and such standing and/or special committees as the membership of the section shall create.

Article VI: Nomination and Election of Officers

Section 1. The Officers and Members of the Advisory Committee [of the On-Line Bibliographic Services Special Interest Section] shall be elected at the annual meeting.

Section 2. The Chair [Advisory Board] shall appoint a Nominating Committee of at least three members of the section, with a Member of the Advisory Committee as Committee Chair. [designating one member as chairperson.] No member of the Nominating Committee except the Committee Chair shall be a Member of the Advisory Committee. No member of the Nominating Committee shall be [or] a candidate for office at the succeeding election.

Section 3. The Nominating Committee shall choose a slate of at least two nominees for each of the offices of Vice-Chair/Chair-Elect [vice-chairperson/chairperson-elect] and Secretary/Treasurer, and at least three nominees for Member [membership on] of the Advisory Committee.
Section 4. Additional nominations may be made from the floor.

Section 5. Election may be held [made] by voice vote or secret ballot, as determined by the membership. [The chairperson may fill vacancies by appointment.]

Section 6. In the event that the Chair is unable to complete the term, the Vice-Chair/Chair-Elect shall succeed to the office of Chair. In the event of any other vacancy, the Chair may appoint a member to complete the term.

Article VII: Amendments

These bylaws may be amended at the annual meeting of the section by a two-thirds vote of the members present and voting. Any amendment shall take effect after it has been approved by the AALL Executive Board.

Article VIII: Parliamentary Authority

Program Events

Business meeting schedules have been confirmed by the Local Arrangements Committee in Detroit. Put these times on your calendar now. Included in this newsletter issue are the agendas for all Section meetings.

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<td>TS/SIS Business Meeting</td>
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<td>Cataloging &amp; Classification Committee meeting</td>
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<td>Heads of Cataloging of Large Law Libraries Discussion Group</td>
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<td>Acquisitions Committee meeting</td>
<td>Wednesday, June 16</td>
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The TS/SIS workshop on workflow and procedures analysis in technical services will be held on Tuesday, June 15, 9:00-6:00. Registration has reached the limit of 60 and a waiting list has been started in case there are cancellations.

The program on acquisitions, bibliographic control and management of microform collections will be held on Wednesday, June 16, 2:00-5:00, in the Mackinac West room of the Westin Hotel. This program is being sponsored jointly with the Micrographics and Audio-visual SIS. It will include presentations by three speakers, followed by short videotapes.

A ballot for the election of officers for 1982-83 will be mailed to all TS/SIS members on May 3. The slate of nominees was listed in the March 1982 issue of the AALL Newsletter. Ballots must be returned to the TS/SIS Secretary by June 10. Results of the election will be announced at the TS/SIS business meeting in Detroit on Sunday, June 13.

TS/SIS Business Meeting

The TS/SIS Business Meeting will meet on Sunday, June 13, from 12:00 to 2:00. The tentative agenda is:
1. Chairperson's report.
2. Secretary/Treasurer's report.
3. Discussion of revised bylaws.
4. Election results.
5. Committee reports.
   - Acquisitions
   - Cataloging & Classification
   - Serials
   - Ad hoc PLL/SIS-TS/SIS group

6. Report from the Special Committee to explore the merger of the TS/SIS and the OBS/SIS.

7. Technical Services Law Librarian report.


Standing Committee on Cataloging and Classification
The Cataloging and Classification Standing Committee will meet on Sunday, June 13, from 2:00-4:00. Included on the agenda are the following topics: 1) foreign law classification; 2) cooperative cataloging for microforms; 3) subject headings subcommittee; 4) long-range policy planning; 5) loose-leaf materials and LC policies; 6) KF indexing; 7) other issues, including AACR2. For further information, contact Curt E. Conklin, Brigham Young University Law Library, (801) 378-4185.

Heads of Cataloging of Large Law Libraries Discussion Group
The Heads of Cataloging of Large Law Libraries Discussion Group will meet on Sunday, June 13, from 4 to 6. Included on the agenda are items held over from the last meeting: implementation of the KK classification; manual authority systems; and cataloging and classification of microforms. The results of the "Survey of Law Library Catalog Departments in Law Libraries with over 300,000 Volumes" will be reported on and discussed. For further information on this meeting, contact Lee Leighton, Harvard Law Library, (617) 495-3172.

Standing Committee on Serials
The meeting of the Standing Committee on Serials will be held on Monday, June 14, from 10:30 to 12:30. A short program concerning serials claiming policy is still in the planning stages, and will be presented immediately following the business meeting. Anyone with an interest in any aspect of serials work is welcome to attend, and urged to participate. The room assignment for this meeting will be announced at a later date. For further information, contact Gail M. Daly, University of Minnesota Law Library, (612) 376-2361.

Standing Committee on Acquisitions
The Standing Committee on Acquisitions will meet on Wednesday, June 16, from 8:30 to 10:15 a.m. Discussion at the meeting will center on the progress of establishing "depositories" for acquisitions information, as well as ideas for future projects, the committee's function within TS/SIS, and its relation to other TS/SIS standing committees. If you have any ideas or comments which you would like to have placed on the agenda, or if you are unable to attend the meeting and have comments, please contact Merle Slyhoff, Biddle Law Library, University of Pennsylvania, (215) 243-7063.
DESCRIPTION AND ENTRY

By Melody Lembke

Phyllis Marion, University of Minnesota Law Library, wishes to share with readers of TSLL a problem she discovered with the correct form of entry for the U.S. Attorneys for the various districts. While using the LC name authority, she found the following variations established as AACR2:

United States Attorney for the District of Connecticut.

Various forms were also established by contributing libraries:

United States. District Attorney. New York (Southern District)
United States. Office of the United States Attorney (New York, Southern District)

Phyllis submitted her findings to Ben Tucker, Library of Congress, Office for Descriptive Cataloging Policy. Mr. Tucker asked Paul Winkler to look into this problem; after doing so, Mr. Winkler made a proposal that Mr. Tucker and his office accepted enthusiastically. Notice that it is inspired by 24.23:

1) Establish the U.S. attorneys according to this pattern:

United States. Attorney (District of Columbia)
United States. Attorney (Illinois : Northern District)
United States. Attorney (New York : Southern District)

2) Establish the state district attorneys according to this pattern:

New Mexico. District Attorney (2nd Judicial District)
Wisconsin. District Attorney (Milwaukee County)

Mr. Tucker contributes the following advice to catalogers on how to distinguish communications that are laws from those that are not (AACR2 rules 21.4D1 and 21.31B1):

Decrees of a head of state or chief executive (21.4D1 and 21.31B1)

Rule 21.4D1 says to enter official communications of a head of state or similar chief executive under the corporate heading for the official, but refers the cataloger to rule 21.31 for certain communications of this type. The last paragraph of 21.31B1 at the bottom of p. 326 mentions these, calling them "laws."

1. When the requisite information is available, consider the government of the jurisdiction. If it has no parliamentary power and the executive power seems to be the routine lawmaker, consider that the executive's decrees are laws. If there is a parliamentary power, but because of its suspension or inability to meet, the executive takes over its function, then treat the executive's decrees also as laws during this temporary period. Also treat in the same way decrees issued during a period when the constitution permits the executive to assume law-making power for national emergencies, or other special contingencies.

2. As is obvious, the paragraph above depends throughout on the availability of important information. If the requisite information is not available, make the decision on the basis of the character of the decree. Obvious examples at either end of the spectrum are: a proclamation decreeing some national festivity and a
proclamation decreeing temporary military rule with specifications for curfew, etc. If in doubt, treat the decree under 21.4D1.

DASHED ON
By Pat Callahan

Publications of Interest

For catalogers who have spent more time than they care to think about wading through the rules they are not looking for in order to find the ones they need, in their by now well-thumbed copies of AACR2, Michael Gorman has written The Concise AACR2: being a rewritten and simplified version of Anglo-American Cataloguing Rules Second Edition, published by ALA in 1981 at a cost of $6.50. The title tells all, or almost all. The book deals mainly with Level 1 of the rules, but is not limited only to users of Level 1. Gorman has both reorganized and rewritten the basic rules, making them, in many cases, much clearer. Gorman’s book differs from the unabridged rules in that descriptive rules for all types of publications are dealt with in one chapter. Since the book contains illustrations of the minimum levels of areas and elements that should be included, it is geared more toward small libraries, but because of the clear presentation and the examples given, it can benefit all catalogers.

Eugene Fleischer and Helen Goodman have written Cataloguing audiovisual materials: a manual based on the Anglo-American Cataloguing Rules II, published by Neal-Schuman in 1980 for $19.95. This book treats the necessity for standardization in the cataloging of audiovisual materials of all types under the new cataloging rules. It deals with both manual and computerized cataloging of these materials and poses many problems catalogers may encounter when working with them.

CLASS is offering a consolidated list of all AACR2 name authority decisions which have appeared in the Library of Congress Cataloging Service Bulletin. The list includes more than 2000 entries, matching old to new form of heading. It is sorted alphabetically both by AACR1 and AACR2 form, three-hole punched, and shrink wrapped. The price is $16 prepaid, $19 if invoiced, plus 6% sales tax for California residents. To order, contact Vicki Law at CLASS, 1415 Koll Circle, Suite 101, San Jose, CA 95112.


For a summary of the most frequently used acquisitions tools in law libraries, see Publications Clearing House Bulletin, published by the AALL Committee on Relations with Publishers and Dealers, v. 5, no. 2, Feb. 1982. The results of a questionnaire published in late 1981 by the Committee are published in this issue.

Six tapes on Collection Development Course for Librarians are available from the Division of Library Services, Department of Public Instruction, 125 S. Webster St., P.O. Box 7841, Madison, WI 53707. Topics include: introduction and community assessment; selection policies; intellectual freedom and challenged materials; collection maintenance, gift policies, weeding and collection development plan; selection of materials and selection tools—basic lists; selection tools—current reviewing media.

Systems and Services

The latest information on the REMARC project can be found in the publication REMARC Database News, v. 2, no. 1, Jan. 1982. If you would like to be on the mailing list for this free publication, call toll free 800-368-3008 or write Carrollton Press, Inc.

The Library of Congress and a group of eight southeastern research libraries will be working together on a project for the development of a MARC format for holdings/locations. The proposed format will handle holdings information for all forms of material. ANSI standard Z39.2 will be used to communicate this information. For more information see LC Information Bulletin, March 12, 1982.

The Council on Library Resources has awarded money to the Research Libraries Group for the portion of the Linked Systems Project called the Standard Network Interconnection. The work to be done involves designing and putting into operation a standardized telecommunications link between the computer systems of RLG, WLN and the Library of Congress. SNI will enable the three networks to access each other's bibliographic records. Work is still being done on the first part of the Linked Systems Project, which involves sharing authority records among the networks.

In an effort to increase library cooperation, OCLC has created new membership categories. Libraries can now input their records by tape/load. There is also a category for special users, which includes CONSER participants, national libraries, library schools and experimental projects. There is a partial user category for those libraries that have left OCLC to use another utility. If a library does not contribute cataloging to the database, it will still be able to make use of other OCLC subsystems under the partial user status. However, charges for partial users will be slightly higher than for those who catalog through OCLC.

ACQUISITIONS

Acquisitions Standing Committee

The Standing Committee on Acquisitions is collecting materials and information concerning acquisitions departments in law libraries. The Committee's goal is to establish a working collection of information to be made available to all AALL members. For example, if you are an academic library setting up a new record-maintenance procedure for acquisitions you would be able to obtain sample forms, procedures, etc. from similar libraries. After collecting the basic information, the Committee will develop a survey/questionnaire based on the material received. All information may be submitted anonymously. If you do not wish your library to be identified, all references to the name of the library can be deleted.

The following information is currently being collected: (Please include the information requested. The name in parenthesis is the person who will be compiling the information.)

Acquisitions Forms: send copies of all forms used in your Acquisitions Department procedures. List size and type of Library. (Karen Braucht)

Acquisitions Policies/Collection Development Statements: send any policy statements you may have. List type and size of library and budget. (Merle Slyhoff)

Cooperative Acquisitions Programs: submit any information you have concerning cooperative acquisitions programs your library has entered into. Includes types of libraries, why you are working together (for example, same city, same type of library, etc.), what is done cooperatively, etc. (Mary Ertl)

Job Descriptions: send job descriptions of all full-time employees. Include type and size of library and budget. (Vivian Campbell)
The AALL Publications Committee is looking for a library that has the collection and the staff to compile the supplement to Current Publications in Legal and Related Fields that formerly was edited by the staff of the Harvard Law School Library. The supplement, entitled Section II-Supplements and Continuations, appeared in each issue of Current Publications until the August 1981 issue. Although the publisher, Fred B. Rothman & Co., solicited volunteers by placing an announcement in the August issue, there has been no response.

If no single library can take on the responsibility, the publisher is willing to consider alternate solutions. One possibility that has been suggested is a regional approach; another is the compilation of contributions from two or three libraries under the direction of a principal editor. Neither of these is preferable to a compilation prepared by one library, however, as they increase the possibility of missed deadlines, etc.

Anyone whose library has the collection and staff necessary to compile this list or a portion of this list on a regular basis should contact Margie Axtmann, National Center for State Courts, 300 Newport Avenue, Williamsburg, VA 23185. The Rothman Company and the Publications Committee also would be interested in hearing comments on the usefulness of the supplement, especially if anyone regularly uses it to check against serials records or for other purposes.