

American Association of Law Libraries

Technical Services Special Interest Section

Secretary/Treasurer's Annual Report

2016-2017

Minutes

Minutes of the 2016/2017 Executive Board calls have been posted and are available on the TS-SIS web site. The board met via conference call on the following dates: September 8, 2016, October 20, 2016, November 17, 2016, January 19, 2017, February 16, 2017, March 16, 2017, and April 20, 2017. The last meeting of the current executive board will be on June 15, 2017. To facilitate a smooth transition, both incoming and outgoing board members will meet via conference call on July 10, 2017. Lastly, the Minutes from the July 2016 TS-SIS Business Meeting were posted to the TS-SIS web site and distributed to TS-SIS members via the TS-SIS listserv.

Officer Election

The TS-SIS election took place between April 6th and April 19th. AALL's online election system was used and a total of 167 ballots were cast. Overall, our voter participation numbers increased to 32.8% in 2017 up from 27% in 2016.

The winning candidates are:

Vice-Chair/Chair-Elect Wendy E. Moore

Member-at-Large Emily Dust Nimsakont

Successful Bylaws Vote

During the TS-SIS Business Meeting on July 18, 2016, the proposed bylaws changes were adopted.

Current Financial Status

Attached to this report are two financial statements. The first shows the final financial statement for the 2015 – 2016 fiscal year that ended on September 30, 2016. The second shows our financial status up through June 14, 2017. As of today, our balance is \$24,991.47. However, this amount does not include the following expenses which will be incurred over the next few months: ALA Representative expenses, Annual Meeting Grant distributions, and Annual Meeting A/V expenses.

Respectfully Submitted by Diana C. Jaque

June 15, 2017

**Revenues and Expenses Technical Services SIS
10/1/15 - 9/30/16**

		Year-to-Date 10/1/15 - 9/30/16
	Beginning Balance 10/1/15	22,876.61
Revenues		
	Contributions	2,375.00
	Marla Schwartz Grant	130.00
	Dues	5,640.00
	Miscellaneous Revenue	-
	Sales/Occasional Papers	-
	Registrations	-
	Royalties	-
	Miscellaneous Sales	-
	Exchange of Duplicates	-
	Workshop Registrations	-
	Total Revenues	8,145.00
Expenses		
	Accommodations	128.54
	A/V equipment	2,183.52
	Food & Beverage	1,611.02
	Awards	4,948.18
	Honoraria	-
	Misc Expense	71.66
	Supplies	-
	Postage/Freight	69.31
	Printing	135.98
	Brochures	55.90
	Newsletter Expenses	-
	Internet	-
	Souvenirs/Giveaways	61.89
	Telephone	3.90
	Transportation	83.00
	Total Expenses	9,352.90
	Excess Revenues over Expenses	(1,207.90)
	Ending Balance @ 9/30/16	21,668.71

**Revenues and Expenses Technical Services SIS
10/1/16 - 6/14/17**

		Year-to-Date 10/1/16 - 6/14/17
	Beginning Balance 10/1/16	21,668.71
Revenues		
	Contributions	4,000.00
	Marla Schwartz Grant	500.00
	Dues	-
	Miscellaneous Revenue	-
	Sales/Occasional Papers	-
	Registrations	-
	Royalties	-
	Miscellaneous Sales	-
	Exchange of Duplicates	-
	Workshop Registrations	-
	Total Revenues	4,500.00
Expenses		
	Accommodations	-
	A/V equipment	-
	Food & Beverage	-
	Awards	2,337.69
	Honoraria	-
	Misc Expense	-
	Supplies	-
	Postage/Freight	-
	Printing	-
	Brochures	-
	Newsletter Expenses	-
	Internet	-
	Souvenirs/Giveaways	-
	Telephone	-
	Transportation	-
	Total Expenses	2,337.69
	Excess Revenues over Expenses	2,162.31
	Ending Balance @ 6/14/17	24,991.47