



**American Association of Law Libraries  
Technical Services SIS  
2011/2012 Executive Board Meeting  
Tuesday, July 26, 2011  
Philadelphia Convention Center, Room 106B**

**Attendance & Welcome**

Chair Ismael Gullon called the meeting to order at 4:20 p.m.

Present: Ismael Gullon, Miriam Childs, Elaine Bradshaw, Pam Deemer, Suzanne Graham, Richard Paone, Eric Parker, George Prager, Sally Wambold, Wendy Moore, Michael Maben, James Mumm, Hollie White, Carol M. Collins, Aaron Kuperman.

**Executive Board Officers' Reports**

**Secretary/Treasurer Report** – Elaine Bradshaw

Elaine reported that as of the May 31, 2011 statement, TS-SIS had a balance of \$15,766.84. TS-SIS held its election in May 2011 and had a 26% participation rate.

**Chair Report** – Ismael Gullon

Ismael attended SIS training and the SIS business meeting on July 23. AALL is highly encouraging webinars, and there are grants available. Submissions will be accepted three or four times a year.

**Vice Chair/Chair Elect Report** – Miriam Childs

Miriam and Richard Paone will be working together on the member survey and on the evaluations for the Boston conference. She will also be working with the TS-SIS Education Committee.

**Members-at-Large Reports** –Suzanne Graham and Richard Paone

Suzanne has started recruiting local members for the Alphabet Soup Reception in Boston. Having the reception off-site seemed to work well this year. Suzanne will also run the Silent Auction, and Ismael suggested she send out a message early to announce she'll be running the auction. Unfortunately, one of the auction items disappeared from the TS-SIS table this year.

As first-year Member-at-Large, Richard will be working with Miriam on the member survey and evaluations for Boston.

### **Past-Chair Report – Pam Deemer**

Pam reported that the Handbook revisions were approved by the outgoing TS-SIS Executive Board on Sunday. The Handbook revision will be ongoing.

### **Standing Committees Reports**

#### **Acquisitions Committee – Eric Parker**

Eric has volunteers to start working on the revision of the vendors list from AcqWeb. He needs Martin to create a link to the ALL-SIS collection development site. At the Acquisitions Committee meeting, several people were interested in conducting a survey on cancellations.

#### **Cataloging and Classification Committee – George Prager**

George reported that there was good attendance at the Sunday morning committee meeting. The Round Table also went well. The committee will be working on training and RDA for the coming year.

#### **Preservation Committee – Sally Wambold**

The Preservation Committee met today and presented its goals. Several of the attendees have ongoing preservation projects that may be able to be turned into program proposals. Sally talked to Virginia Bryant about getting a replacement to write her TSSL column, hopefully by the February deadline.

#### **Serials Committee – Wendy Moore**

The Serials Committee met this morning and had around 18 attendees. The committee heard reports on the Exchange of Duplicates program and the Project Counter Taskforce. There was also a discussion of serials moving from print to electronic. Wendy thinks it may be worth doing a survey on this, perhaps in conjunction with Eric's cancellation survey.

Ismael reminded the standing committee chairs to send Martin a list of their committee members by Sept. 1.

### **Administrative Committee Reports**

#### **Education – James Mumm**

James talked about the upcoming deadlines for program proposals for next year's AALL conference in Boston. Proposals are due to the Education Committee by August 15. The committee will then look them over and make recommendations. All proposals are due to AMPC by September 15. James thinks there is the potential for some really good programming next year, especially in relation to RDA. He encouraged the board to spread the word about submitting programs. Proposals should be sent to [TSSISeducation@washburn.edu](mailto:TSSISeducation@washburn.edu), so that they will go to the entire committee.

**Awards – Michael Maben**

Michael will contact the other committee members when he gets back, and will look over his duties in the Handbook. Ismael suggested he might look over the application form and do some editing.

**Bylaws and Handbook – Pam Deemer**

Chris Long will forward the Handbook revisions to Pam, and the Handbook will go to Martin to be mounted on the TS-SIS website. As Past-Chair, Pam will continue to work on the Handbook, and any additional revisions should go to her.

**Membership – Carol M. Collins**

The committee met and had three members present, including Virginia Bryant.

**Nominations – Carmen Brigandi by Ismael Gullon**

Carmen met with the other members of the committee and they've begun looking at prospective candidates.

**OBS-SIS/TS-SIS Joint Research Grant – Hollie White**

No report

**Professional Development -- Aaron Kuperman**

Aaron reported that he has recruited several new committee members with RDA expertise. He spoke with Barbara Tillett at LC about joint LC/AALL training materials to be used both internally (LC) and nationwide. The plan is to present a "beta" version of the training at the next annual meeting. Fall 2012 would be the target date for the release of the training as a workshop. Aaron has also talked with AALL's Education Office about streaming presentations. He would like to make a high quality training resource that would still be free for the participants. Neither AALL's Education Office nor Barbara Tillett has any objections to the programming being free. Later on, the committee may also look into a Law Cataloging 101 course. Aaron said that he is recruiting someone with experience in continuing education materials and has also recruited Pat Sayre McCoy. He is still looking for someone with experience producing continuing education materials.

The committee's Ask the Expert Help Desk at the TS-SIS exhibit table had about 12 people ask questions on technical service topics including Class Web and RDA.

**Other Activities****TSLL – Virginia Bryant**

Virginia reported that two people who were going to write AALL annual meeting program articles were not able to attend the conference. She may be looking for an intern to start learning the ropes at TSLL.

**TS SIS Online Forums -- Alan Keely, Smita Parkhe**

No report.

**Webmaster-Martin Wisneski**

Martin met with three people interested in helping with the website. Pam asked about taping the Hot Topic program. Martin said that it was taped, but he hasn't looked at it yet.

**Old Business****VIP for the AALL annual meeting**

AALL is highly encouraging SIS's to have VIP's. AALL headquarters will pay for the VIP's registration, but housing and travel expenses will come from the SIS. We were unsuccessful at getting a VIP for the Philadelphia conference. Our proposed candidate didn't respond until after the deadline. It would be good to find someone local for the Boston conference. Aaron suggested Barbara Tillett, especially since we're going to be focusing on RDA training. Another possibility would be one of the authors of RDA. Ismael said he will start working on the VIP selection for the AALL 2012 annual meeting.

**New Business****Ad-Hoc Committee on Strategic Planning**

Ismael asked for volunteers for the Ad-Hoc Committee on Strategic Planning at the business meeting. Several other SIS's have revised their strategic plans recently. Ours hasn't been updated since 2005.

**Next Meeting**

Ismael announced that the next meeting would be a conference call sometime in September, after program proposals have been turned in. There will be at least four or five conference call meetings throughout the year.

**Motion to Adjourn**

Pam moved to adjourn. The motion was seconded, and all approved. The meeting was adjourned at 5:20 p.m.

Respectfully submitted by,

Elaine Bradshaw  
Secretary/Treasurer