



**American Association of Law Libraries
Technical Services SIS
2011/2012 Executive Board Meeting
Monday, January 23, 2012
Conference Call
11:00 a.m.**

Attendance & Welcome – Ismael Gullon

Chair Ismael Gullon called the meeting to order at 11:03 a.m. (E.T.)

Present: Ismael Gullon, Elaine Bradshaw, Miriam Childs, Suzanne Graham, Richard Paone, Eric Parker, Sally Wambold, Wendy Moore

Executive Board Officers' Reports

Secretary/Treasurer Report – Elaine Bradshaw

Elaine reported that there have been no updates since the quarterly financial report AALL sent in November 2011. At that time the ending balance in the TS-SIS account was \$18,190.07. She added that there has been no activity since then, so that number should still be valid.

Approval of Minutes of November 2011 Board Meeting

Elaine informed the board of a change in the draft minutes for the November 21, 2011 conference call. Miriam Childs requested that the final sentence in her Vice Chair/Chair Elect Report be amended to read: "In February she will send out the biennial membership survey and in January she will do the annual volunteer survey."

Sally made a motion to approve the minutes as amended. Pam seconded and all approved.

Chair Report – Ismael Gullon

Ismael thanked everyone for their contributions to the VCC report response, especially Suzanne, who chaired the TS-SIS Ad-hoc Committee on the Consultant's Report. Suzanne acknowledged the other members of the committee, Cindy May, George Prager and Ed Hart, and thanked them for their work. Ismael added that he has received positive input from TS-SIS members about the TS-SIS response.

Ismael extended an invitation to Paul Frank from LC to be the TS-SIS VIP for the AALL Annual Meeting in Boston, and he has accepted. He will be speaking at Suzanne and George's SACO program and the RDA workshop as well. Ismael will be sure that he is invited to dinner with some TS-SIS representatives.

Ismael reported on the Ad Hoc Committee on Strategic Planning. 70 members responded to the survey. The Committee is working through the responses.

Slate of candidates has been sent out. Elaine will contact Carmen for the candidate bios and photos and will set up the electronic election for some time in April.

Vice Chair/Chair Elect Report – Miriam Childs

Miriam has been working with Martin on the volunteer survey, and it is almost done. She is also working on biennial survey and the website. Suzanne offered help and suggested starting with the survey from 2 years ago.

Members-at-Large Reports – Suzanne Graham & Richard Paone

Suzanne reported that the Alphabet Soup reception has a full committee. She is verifying the menu. Innovative requested a microphone, and the charge for it came in higher than expected (ca. \$400). TS-SIS might have to absorb \$150 extra. She may be able to adjust the menu some to get the price down. We offered one free drink last year, but if we don't have the free drink ticket, that would bring the price down around \$1,300. Ismael said maybe we could provide bottled water or limit to wine or beer, whichever is cheaper. There was an estimate of 175 drinks. Richard will be planning for next year, and would like to know where past receptions were held in Seattle. Pam said they were held on-site.

Richard touched base with Katrina, who gave him helpful info and forms for the Silent Auction. He has sent out e-mails soliciting donations, and has been in touch with Carol Collins about table for the auction.

The board decided on framed certificates of appreciation for two colleagues and discussed the wording. Suzanne will e-mail suggestions to the group after talking with Betty Roeske.

Past Chair – Pamela Deemer

Pam presented proposed by-laws changes to Article IV, Section 4. Nominating Committee and Article VII, Section 1, Committees. Ismael said the changes looked good, and the Executive Board approved the proposed amendments. Pam will e-mail the changes to the AALL By-laws committee.

Standing Committees Reports

Acquisitions Committee -- Eric Parker

Eric reported that a sub-committee is working on a cancellation survey to find out what people are cancelling and what they are keeping.

Cataloging and Classification Committee – George Prager

George is attending the ALA Mid-Winter meeting. He doesn't have any news to report.

Preservation Committee – Sally Wambold

Sally reported that she went on Pat Turpening' s Yahoo Preservation group and posted several items, including some information from C & RL News and a report from Cornel and Portico about digital content. Sally is thinking about starting a preservation blog.

Serials Committee – Wendy Moore

Wendy said there was not much to report. The committee should be gearing up in March for the Exchange of Duplicates program—usually done in March and April. Ismael pointed out that this is a very beneficial program and he's glad we're still doing it. Wendy said it is a win/win for everyone. Ismael added that this is much more cost effective than getting issues from Hein.

Other Issues

TS-SIS Hot Topic

Ismael reported that the time has been scheduled but not the topic. Jim Mumm and the Education Committee will brainstorm and may have a topic by March. Ismael asked the board to be thinking of suggestions and to let Jim know.

Next Meeting

The next meeting will be held toward the end of March, 2012.

Adjournment

Ismael moved to adjourn the meeting at 11:40 a.m. (E.T.)

Respectfully submitted by,

Elaine Bradshaw
Secretary/Treasurer