



**American Association of Law Libraries
Technical Services SIS
2012/2013 Executive Board Meeting
Wednesday, December 5, 2012
Conference Call**

Chair Miriam Childs called the meeting to order at 1:03 p.m (E.S.T.)

Present: Miriam Childs, Brian Striman, Richard Paone, Hollie White, Lauren Seney, Ismael Gullon, Wendy Moore, George Prager, Jim Mumm

Approval of Minutes from October 30, 2012 Conference Call

Miriam moved to approve. Ismael seconded.

Executive Board's Officers' Reports

Chair's Report – Miriam Childs

SIS matrix: SIS matrix has been completed and will be submitted before January 10th. All 10 TS meeting slots are full.

Jim Mumm-→AMPC programs: AMPC has chosen the annual meeting programs and will be contacting successful program proposers soon. TS needs to start thinking about the TS program. TS needs to submit this by January 11, 2013. There is a question as to whom TS should submit this. Jim and the Education Committee hope to know soon about AMPC decisions because this may affect what will become the TS Sponsored Program.

Miriam will distribute results from the Spring 2012 biennial membership survey to also help inform the selection process.

Vice Chair's Report – Brian Striman

Brian asked CS-SIS breakfast costs and found results from the Annual Volunteer survey. There was some discussion about the differences between the Volunteer Survey and the Biennial Survey.

Secretary/Treasurer's Report – Hollie White

Hollie reported that as of September 30, 2012 the balance in the TS-SIS account was \$21,324.49. This includes all of the 2012 Annual Meeting expenses. The increase in funds may be because we did not use all the scholarship money allocated for Annual Meeting.

Past Chair's Report – Ismael Gullon

Ismael emailed Alan Keely about the discussion group for the Management Issues roundtable.

Standing Committee Reports

Acquisitions – Trina Holloway (sent to Miriam)

Nothing to report.

Cataloging & Classification – George Prager

Descriptive Cataloging Sub-Group is going to start on a rule revision proposal for Treaties.

Preservation – Lauren Seney

Chair of Digital Access to Legal Information Committee contacted Lauren about updating the AALL Preservation Policy. These two groups will work together to revise that policy.

Serials – Wendy Moore

There was an exchange of duplicates.

At-Large Member Report(s) – Richard Paone

Alphabet Soup Reception planning will begin after the first of the years and Richard has contacted Kate Hagan.

New Business

Website Conversion Update

Miriam contacted Martin Wisneski about the status of the website conversion. He reported via email that a few general webinars show the features of the Content Management System. The page elements are not laying out as desired. On Nov 28th, Martin had training with Chris Siwa to work on actual TS pages and data.

TS is waiting for the conversion to be final.

Old Business

Minutes from July 22 Executive Board meeting

Miriam will call Elaine to check on the July 22nd minutes. Hollie and Wendy will investigate what notes they have in case an alternative set needs to be provided.

Re-configure Education Committee

Jim proposed that the Education Committee be reconfigured to include a chair (appointed by chair of TS SIS), a member from each of the standing committees (as appointed by the standing committee chair), and a member from the Professional Development Committee.

The new Education Committee would act more like a working group. It may be too early to reconfigure this committee without hearing from headquarters about the future of the annual meeting, but we should think about this as a way to allow more TS members to be involved. The incoming Chair of TS and the past chair (Ex officio) of the committee/working group may be other good additions to this working group. We will wait until January to recruit new Education Committee members. The current committee still needs to select and propose the TS program.

Miriam moved to table this discussion to the next meeting. Jim seconded.

Announcements

Ajaye Bloomstone of LSU Law has agreed to coordinate the Management Issues Roundtable. This is scheduled for Tuesday July 17th.

Upcoming retirements: It has come to our attention that some long time technical services librarian will be or have retired during this year: Pamela Deemer, Mary Jane Kelsey, Sally Wambold and Carmen Brigandi.

Miriam moved to table this and discuss at the next meeting. Wendy seconded.

Next Meeting Date

First week of February (4-7) is suggested.

Motion to Adjourn

Meeting adjourned at 1:54pm (E.T.) Jim proposed. Richard seconded.