

TS-SIS Executive Board Meeting: Minutes

April 24, 2018 at 2:30 P.M. Eastern

Present: Lauren Seney (Chair), Ajaye Bloomstone, Carol Collins, Suzanne Graham, Trina Holloway, Diana Jaque, Gypsy Moody, Wendy Moore, Keiko Okuhara, Pat Roncevich, and Kerry Skinner

1. Welcome

Lauren Seney, Chair, welcomed everyone to the meeting and called the meeting to order at 2:31 P.M. Eastern.

2. Financial Decisions

Regarding our finances, the only potential awards will be the Marla Schwartz grant as there are no other grant applicants this year.

a. VIP Funding

Lauren remarked that our AALL Annual Meeting expenses thus far are only the A/V for the Hot Topic. Regarding the VIP, there was no objection to Kathy Glennan being the TS-SIS VIP. AALL waives the registration fees for the VIP, so our potential costs would be a hotel night, mileage, parking and potentially food. Keiko motioned to reimburse the VIP for expenses of up to \$450. Carol seconded the motion and without objections, the motion carries.

b. Worst Book Contest

Last year, we reimbursed the winner for up to \$200 in preservation materials or attendance at a preservation workshop. Carol motioned to approve a \$200 prize for the 2018 Worst Book Contest. Suzanne seconded the motion and with no objections, the motion carries.

c. Do we need food for Sunday night?

Lauren remarked that as the Business Meeting will be held virtually, the Sunday time slot usually allotted to the meeting will be devoted to the Chapman Award presentation, Silent Auction, and a Meet and Greet. Do we need to order food to attract attendees to this? Food is subject to a 24% service charge and 6% sales tax. After much discussion, Carol motioned to spend up to \$1000 for food and non-alcoholic beverages for the Chapman Award and Meet and Greet Event. Suzanne seconded the motion and with no objections, the motion carries.

3. Handbook (Suzanne)

a. Bylaws & Handbook Committee updated and refined the handbook for the 2018 edition.

Suzanne discussed changes for the 2018 Handbook. Some changes were small, such as changing the references to My Community to My Communities. Other changes included to even out the responsibilities of the two Members at Large and to specify that the Chair is responsible for extending an invitation to the Annual Meeting VIP. Suzanne suggested leaving the liaison positions in our handbook for the time being. Due to the recent decision of the AALL Board to continue not to fund the liaisons, the SIS Council has voted to continue pursuing support for the liaison positions. It is an SIS Council issue and not just a TS-SIS issue. The SIS Council is trying to determine the next steps. Wendy motioned to approve the 2018 edition of the TS-SIS Handbook with the additions that we discussed today. Keiko seconded the motion and with no objections, the motion carries. Suzanne and her committee members will push to update the committee web sites prior to the Baltimore meeting.

4. TS-SIS Business Meeting

a. Date for Meeting (Second half of June)

There is no slot for the Business Meeting in Baltimore as it will be virtual. We will use the AALL software. Incoming AALL President Femi Cadmus is willing to come and speak about the association's finances and the liaisons. Another option is to have Jean Willis the AALL Treasurer participate. Suzanne suggested that we consider submitting questions in advance and use a moderator.

i. Lauren needs someone to help run the webinar/make certain it is recorded. Please contact her if you are willing to assist.

Lauren remarked that on her agenda 4.b. and 5.a., b., and c. are her ideas for each of the TS-SIS AALL functions. So, we will skip discussion of these agenda items. Please contact Lauren with any suggestions.

6. Old Business

a. Election

The election closes on Thursday, April 26th.

b. The SIS Council has voted to continue pursuing financial supplement for cataloging liaisons.

Lauren discussed this point under 3. a.

7. Adjourn

Ajaye Bloomstone motioned to adjourn the meeting and Carol seconded the motion. With no objections, the meeting adjourned at 3:30PM Eastern.

Respectfully submitted by Diana Jaque

2017/18 TS-SIS Secretary/Treasurer