

CHL<sup>3</sup>

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*HEADS OF CATALOGING IN LARGE LAW LIBRARIES*

---

FY 1997/98

**AMERICAN ASSOCIATION OF LAW LIBRARIES**

CHL<sup>3</sup>

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STATISTICS  
FOR  
FY 1997/98

**AMERICAN ASSOCIATION OF LAW LIBRARIES**

## Introduction

These statistics have been gathered from the Heads of Cataloging in Large Law Libraries Discussion Group of the American Association of Law Libraries. Although the group is traditionally composed of the twenty-five largest law libraries in the Association, the meetings of the Group (scheduled at the AALL Annual Meeting) are attended by representatives from many libraries of all sizes. The cataloging issues discussed at these meetings, and the statistics gathered in this report, are relevant for technical services units throughout the Association.

These statistics are meant to provide a rough comparison of the reporting libraries. Because of local variations in statistics-collecting practices, differing interpretations of the definitions of certain terms, and the ebb and flow of staffing for special projects, no absolute comparison can be made based on these figures. The purpose of the survey is merely to give a ballpark approximation of the relative level of activity in certain areas of cataloging. For a more detailed explanation of a library's statistics, please contact the librarians listed at the end this report.

The compilation was performed at Boalt Hall Law Library, University of California, Berkeley. Preliminary copies of the tables were sent to each participant to allow him or her to proof read and correct the information as entered. The tables were then updated, reproduced and collated, and copies of the final report were sent to the reporting libraries.

*William Benemann  
Head of Technical Services  
Boalt Hall Law Library  
University of California, Berkeley  
November 1998*

**CHART NO. 1: Monographic Titles Cataloged**

	Monographs LC	Monographs Shared	Monographs Original	Monographs Total
Harvard	4730	1528	2524	8782
U of Chicago	1769	5489	168	7426
U of California, Berkeley	1453	3512	2350	7315
Stanford	—	—	—	6618
U of Iowa	3084	3005	265	6354
Saint Louis University <sup>1</sup>	5620	—	401	6021
Yale	2852	1623	766	5241
Indiana Univ., Bloomington	744	3264	516	4524
Ohio State	—	—	—	4493
Northwestern	1674	1631	255	3560
Columbia	1632	1352	563	3547
George Washington	1929	1089	126	3144
U of Pennsylvania	1240	1695	199	3134
U of Minnesota	1297	1366	374	3037
New York University	1390	1255	356	3001
Boston University	1639	707	140	2486
U of North Carolina	1265	1142	73	2480
Cornell <sup>2</sup>	997	902	89	1988
U of Georgia	—	—	—	1790
U of Southern California <sup>1</sup>	1506	—	111	1617
Los Angeles County <sup>3</sup>	317	350	260	927

<sup>1</sup>LC and shared combined

<sup>2</sup>Shared cataloging includes titles added to existing Cornell University records

<sup>3</sup>Includes non-book titles

**CHART NO. 2: Serials Titles Cataloged**

	Serials LC	Serials Shared	Serials Original	Serials Total
Indiana Univ., Bloomington	156	790	125	1071
Harvard	362	138	135	635
Ohio State	—	—	—	431
U of Chicago	301	72	57	430
Stanford	—	—	—	397
New York University	123	174	64	361
Saint Louis University <sup>1</sup>	275	—	22	297
U of Iowa	10	205	70	285
U of Georgia	—	—	—	284
U of North Carolina	110	150	10	270
U of Pennsylvania	88	146	21	255
U of California, Berkeley	96	118	39	253
U of Minnesota	129	72	48	249
George Washington	50	167	21	238
Yale	139	68	21	228
Northwestern	1	162	62	225
U of Southern California <sup>1</sup>	196	—	12	208
Cornell <sup>2</sup>	60	103	19	182
Columbia	11	117	48	176
Los Angeles County <sup>3</sup>	46	64	49	159
Boston University	61	44	14	119

<sup>1</sup>LC and shared combined

<sup>2</sup>Shared cataloging includes titles added to existing Cornell University records

<sup>3</sup>Includes non-book titles

**CHART NO. 3: Non-Book Monographic Titles Cataloged**

	Non-Book Monograph LC	Non-Book Monograph Shared	Non-Book Monograph Original	Non-Book Monograph Total
George Washington <sup>1</sup>	1	6843	1	6845
Boston University	—	—	—	6516
Indiana Univ., Bloomington	80	2600	316	2996
New York University <sup>1</sup>	2355	18	12	2385
U of North Carolina	13	183	1504	1700
Saint Louis University <sup>2</sup>	611	—	422	1033
U of California, Berkeley <sup>3</sup>	6	28	358	392
Columbia	0	6	344	350
Stanford	—	—	—	319
U of Iowa	1	41	131	173
U of Southern California <sup>2,3</sup>	112	—	55	167
Cornell <sup>4</sup>	19	12	89	120
Ohio State	—	—	—	110
Northwestern	1	84	8	93
U of Minnesota	14	44	3	61
U of Georgia	—	—	—	15
Yale	2	5	3	10
Harvard	1	3	1	5
U of Pennsylvania	0	0	1	1
Los Angeles County <sup>5</sup>				
U of Chicago <sup>5</sup>				

<sup>1</sup>Includes tape-loaded

<sup>2</sup>LC and shared combined

<sup>3</sup>Includes serials

<sup>4</sup>Shared cataloging includes titles added to existing Cornell University records

<sup>5</sup>Not reported separately

**CHART NO. 4: Non-Book Serials Titles Cataloged**

	Non-Book Serials LC	Non-Book Serials Shared	Non-Book Serials Original	Non-Book Serials Total
Indiana Univ., Bloomington	4	634	69	707
Ohio State	—	—	—	112
Columbia	3	13	87	103
George Washington	4	75	4	83
Harvard	41	13	10	64
U of Minnesota	12	43	3	58
Boston University	—	—	—	35
Northwestern	0	33	1	34
Cornell <sup>1</sup>	14	4	1	19
U of Iowa	0	14	2	16
New York University	0	8	4	12
Saint Louis University <sup>2</sup>	10	—	2	12
U of North Carolina	6	1	1	8
U of Georgia	—	—	—	4
Yale	0	0	2	2
Los Angeles County <sup>3</sup>				
Stanford <sup>3</sup>				
U of California, Berkeley <sup>3</sup>				
U of Chicago <sup>3</sup>				
U of Southern California <sup>3</sup>				

<sup>1</sup>Shared cataloging includes titles added to existing Cornell University records

<sup>2</sup>LC and shared combined

<sup>3</sup>Not reported separately

**CHART NO. 5: Recataloged Monographic Titles**

	Recataloged Monographs LC	Recataloged Monographs Shared	Recataloged Monographs Original	Recataloged Monographs Total
U of North Carolina <sup>1</sup>	—	—	—	5637
U of Minnesota <sup>2</sup>	12	734	93	839
Boston University <sup>2</sup>	—	—	—	273
Northwestern	0	235	0	235
U of California, Berkeley	13	102	91	206
U of Chicago	—	—	—	164
U of Iowa	—	—	—	107
Columbia	24	61	16	101
U of Georgia	—	—	—	88
Harvard	—	—	—	77
George Washington	—	—	—	68
U of Pennsylvania <sup>2</sup>	—	—	—	47
Cornell	3	10	0	13
Los Angeles County <sup>3</sup>	0	4	0	4
Indiana Univ, Bloomington <sup>4</sup>				
New York University <sup>4</sup>				
Ohio State <sup>4</sup>				
Saint Louis University <sup>4</sup>				
Stanford <sup>4</sup>				
U of Southern California <sup>4</sup>				
Yale <sup>4</sup>				

<sup>1</sup>Out-sourced

<sup>2</sup>Includes retrospective conversion

<sup>3</sup>Includes non-books

<sup>4</sup>Not reported separately



**CHART NO. 6: Recataloged Serial Titles**

	Recataloged Serials LC	Recataloged Serials Shared	Recataloged Serials Original	Recataloged Serials Total
Northwestern	0	417	0	417
U of Georgia	—	—	—	201
New York University	0	0	0	198
Boston University <sup>1</sup>	—	—	—	196
U of California, Berkeley	5	118	13	136
U of Iowa	—	—	—	133
U of Minnesota <sup>1</sup>	20	62	15	97
Harvard	—	—	—	86
Cornell	19	46	9	74
U of Pennsylvania <sup>1</sup>	—	—	—	74
Columbia	0	28	1	29
Los Angeles County <sup>2</sup>	1	21	4	26
U of Chicago	—	—	—	15
George Washington	—	—	—	3
U of North Carolina	0	0	0	0
Indiana Univ., Bloomington <sup>3</sup>				
Ohio State <sup>3</sup>				
Saint Louis University <sup>3</sup>				
Stanford <sup>3</sup>				
U of Southern California <sup>3</sup>				
Yale <sup>3</sup>				

<sup>1</sup>Includes retrospective conversion

<sup>2</sup>Includes non-books

<sup>3</sup>Not reported separately

**CHART NO. 7: Recataloged Non-Book Titles**

	Recataloged Non-Book LC	Recataloged Non-Book Shared	Recataloged Non-Book Original	Recataloged Non-Book Total
Northwestern	0	18	0	18
Columbia	0	8	3	11
U of Georgia	—	—	—	2
Boston University	0	0	0	0
Cornell	0	0	0	0
George Washington	0	0	0	0
Harvard	0	0	0	0
Los Angeles County	0	0	0	0
U of Iowa	0	0	0	0
U of Pennsylvania	0	0	0	0
Indiana Univ., Bloomington <sup>1</sup>				
Northwestern <sup>1</sup>				
Ohio State <sup>1</sup>				
Saint Louis University <sup>1</sup>				
Stanford <sup>1</sup>				
U of California, Berkeley <sup>1</sup>				
U of Chicago <sup>1</sup>				
U of Minnesota <sup>1</sup>				
U of North Carolina <sup>1</sup>				
U of Southern California <sup>1</sup>				
Yale <sup>1</sup>				

<sup>1</sup>Not reported separately

**CHART No. 8: Retrospective Conversion of Monographic Titles**

	Retrospect Monographs LC	Retrospect Monographs Shared	Retrospect Monographs Original	Retrospect Monographs Total
Northwestern <sup>1</sup>	1	49,162	8310	57,473
U of North Carolina	944	746	80	1760
Cornell <sup>2</sup>	109	1195	68	1372
U of Southern California <sup>3</sup>	1163	—	53	1216
Los Angeles County <sup>4</sup>	177	310	8	495
U of Chicago	—	—	—	488
Ohio State <sup>5</sup>	—	—	—	261
Yale <sup>6</sup>	18	182	55	255
U of California, Berkeley <sup>5</sup>	12	230	6	248
Saint Louis University <sup>3</sup>	174	—	1	175
Columbia	0	0	0	0
George Washington	0	0	0	0
Harvard	0	0	0	0
Indiana Univ., Bloomington	0	0	0	0
U of Georgia	0	0	0	0
U of Iowa	0	0	0	0
Boston University <sup>7</sup>				
New York University <sup>7</sup>				
Stanford <sup>7</sup>				
U of Minnesota <sup>7</sup>				
U of Pennsylvania <sup>7</sup>				

<sup>1</sup>Includes tape loads

<sup>2</sup>Shared cataloging includes titles added to existing Cornell University records

<sup>3</sup>LC and shared combined

<sup>4</sup>Includes non-books

<sup>5</sup>Includes serials

<sup>6</sup>Includes recataloged

<sup>7</sup>Not reported separately

**CHART NO. 9: Retrospective Conversion of Serial Titles**

	Retrospect Serials LC	Retrospect Serials Shared	Retrospect Serials Original	Retrospect Serials Total
U of Chicago	—	—	—	792
Northwestern	1	493	29	523
Cornell <sup>1</sup>	53	247	20	320
U of North Carolina	95	108	4	207
U of Southern California <sup>2</sup>	34	—	5	39
Yale <sup>3</sup>	21	15	1	37
Saint Louis University <sup>2</sup>	16	—	0	16
Los Angeles County <sup>4</sup>	6	4	1	11
Columbia	0	0	0	0
George Washington	0	0	0	0
Harvard	0	0	0	0
Indiana Univ., Bloomington	0	0	0	0
New York University	0	0	0	0
U of Georgia	0	0	0	0
U of Iowa	0	0	0	0
Boston University <sup>5</sup>				
Ohio State <sup>5</sup>				
Stanford <sup>5</sup>				
U of California, Berkeley <sup>5</sup>				
U of Minnesota <sup>5</sup>				
U of Pennsylvania <sup>5</sup>				

<sup>1</sup>Shared cataloging includes titles added to existing Cornell University records

<sup>2</sup>LC and Shared combined

<sup>3</sup>Includes Recataloged

<sup>4</sup>Includes Non-Books

<sup>5</sup>Not reported separately

**CHART NO. 10: Retrospective Conversion of Non-Book Titles**

	Retrospect Non-Book LC	Retrospect Non-Book Member	Retrospect Non-Book Original	Retrospect Non-Book Totals
Boston University	0	0	0	0
Columbia	0	0	0	0
Cornell	0	0	0	0
George Washington	0	0	0	0
Harvard	0	0	0	0
Indiana Univ., Bloomington	0	0	0	0
Northwestern	0	0	0	0
Ohio State	0	0	0	0
Saint Louis University	0	0	0	0
U of Georgia	0	0	0	0
U of Iowa	0	0	0	0
U of North Carolina	0	0	0	0
Yale	0	0	0	0
Los Angeles County <sup>1</sup>				
New York University <sup>1</sup>				
Stanford <sup>1</sup>				
U of California, Berkeley <sup>1</sup>				
U of Chicago <sup>1</sup>				
U of Minnesota <sup>1</sup>				
U of Pennsylvania <sup>1</sup>				
U of Southern California <sup>1</sup>				

<sup>1</sup>Not reported separately

**CHART NO. 11: Reclassification Projects**

	Call Nos. Formulated In-House	Copied From Bibl. Utilities	Supplied by Vendors	Total Titles Reclassified
Cornell	7765	0	0	7765
U of California, Berkeley	2603	137		2740
U of Minnesota	—	—	—	1101
New York University	—	—	—	628
Ohio State	405	0	0	405
George Washington	354	0	0	354
U of Georgia	183	101	0	284
U of Pennsylvania	—	—	—	246
Harvard	—	—	—	128
U of Southern California	54	0	0	54
U of Chicago	22	0	0	22
Saint Louis University	2	0	0	2
Boston University	0	0	0	0
Columbia	0	0	0	0
Indiana Univ., Bloomington	0	0	0	0
Los Angeles County	0	0	0	0
Northwestern	0	0	0	0
Stanford	0	0	0	0
U of Iowa	0	0	0	0
U of North Carolina	0	0	0	0
Yale <sup>1</sup>	0	0	0	0

<sup>1</sup>See note in Comments section.

**CHART NO. 12: Total Titles Cataloged/Reclassified**

U of North Carolina <sup>1</sup>	12,218
Cornell	11,853
George Washington <sup>1</sup>	10,310
Harvard	9486
Indiana Univ., Bloomington	9298
Boston University	8926
U of California, Berkeley	8012
U of Chicago	7794
Saint Louis University	7363
Stanford	7334
U of Iowa	6877
New York University	5847
Ohio State	5812
U of Pennsylvania <sup>1</sup>	5532
Yale	5481
U of Minnesota	5442
Columbia	4176
Northwestern	3912
U of Southern California	3301
U of Georgia	2093
Los Angeles County	1622

<sup>1</sup>Includes out-sourced and/or tape-loaded

**CHART NO. 13: Cataloging Backlog**

	Backlog Linear Feet
Harvard <sup>1</sup>	1116
Saint Louis University <sup>1</sup>	1000
Columbia	5798
U of Chicago	292
Cornell	136
New York University	110
U of California, Berkeley	85
U of Pennsylvania	47
George Washington	41
U of Minnesota	30
Yale	17
Ohio State	14
Indiana Univ., Bloomington	10
Northwestern	3
Stanford	3
U of Southern California	2
Los Angeles County	0
U of North Carolina	0
U of Iowa <sup>2</sup>	
Boston University <sup>3</sup>	
U of Georgia <sup>3</sup>	

<sup>1</sup>See note in Comments section

<sup>2</sup>723 titles

<sup>3</sup>Not reported



**CHART NO. 14: Cataloging Staff**

	FTE Profess Regular	FTE Profess Special	FTE Support Regular	FTE Support Special	FTE Student Regular	FTE Student Special	FTE Total
Harvard	8.14	0	3.50	0	0	0	11.64
Yale	3.75	0	2.75	2	0	0	8.50
UC Berkeley	4.00	0	3.10	0	.10	.90	8.10
Cornell	1.00	.75	4.00	0	.75	.15	6.65
Columbia	2.52	0	3.58	0	.19	0	6.29
Stanford	2.00	0	3.00	0	1.00	0	6.00
U of Chicago	1.45	0	1.50	0	1.20	1.40	5.55
Northwestern	1.20	1.20	2.00	.70	0	0	5.10
Los Angeles Co.	2.50	0	2.50	0	0	0	5.00
Saint Louis Univ	2.50	1.00	.75	0	.50	0	4.75
Geo Washington	2.00	.60	1.00	0	.80	0	4.40
New York Univ	1.02	.63	1.20	0	.60	.84	4.29
Boston Univ	2.00	0	2.00	0	.25	0	4.25
U of Minnesota	2.20	.40	1.00	0	.40	.12	4.12
Ohio State	1.75	0	2.00	0	0	0	3.75
U of Iowa	2.20	.20	1.03	0	.20	.10	3.73
U of Pennsylvania	1.25	.50	1.50	0	0	.25	3.50
U of Southern Cal	1.00	0	2.00	0	.30	0	3.30
Indiana Univ., B'ton	1.00	0	2.00	0	0	0	3.00
U of Georgia	2.00	0	.50	0	0	0	2.50
U of No. Carolina	1.00	0	1.50	0	0	0	2.50

**CHART NO. 15: Cataloging Records Appear On:**

	OCLC	RLIN	Other
Boston University		X	
Columbia	X	X	
Cornell	X	X	
George Washington	X		
Harvard	X	X	
Indiana University, Bloomington	X		
Los Angeles County		X	
New York University		X	
Northwestern	X	X	
Ohio State	X		
Saint Louis University	X		
Stanford		X	
U of California, Berkeley		X	
U of Chicago	X		
U of Georgia	X		
U of Iowa	X	X	
U of Minnesota	X	X	
U of North Carolina	X		
U of Pennsylvania	X	X	
U of Southern California		X	
Yale		X	

**CHART NO. 16: To Access Public Catalog Remotely**

Boston University	<i>Telnet to:</i> library.bu.edu
Columbia	<a href="http://pegasus.law.columbia.edu">http://pegasus.law.columbia.edu</a>
Cornell	<i>Telnet to:</i> notis.library.cornell.edu
George Washington	<a href="http://jacob.nlc.gwu.edu">http://jacob.nlc.gwu.edu</a>
Harvard	<a href="http://hollis.harvard.edu">http://hollis.harvard.edu</a>
Indiana Univ., Bloomington	<i>Telnet to:</i> //iuis.ucs.indiana.edu
Los Angeles County	<a href="http://lalaw.lib.ca.us/webvoy.htm">http://lalaw.lib.ca.us/webvoy.htm</a>
New York University	<a href="http://julius.law.nyu.edu">http://julius.law.nyu.edu</a>
Northwestern	<a href="http://nucatl.library.nwu.edu/">http://nucatl.library.nwu.edu/</a>
Ohio State	<a href="http://library.ohio-state.edu">http://library.ohio-state.edu</a>
Saint Louis University	<a href="http://laurel.lso.missouri.edu/">http://laurel.lso.missouri.edu/</a>
U of California, Berkeley	<a href="http://lawcat.berkeley.edu">http://lawcat.berkeley.edu</a>
U of Chicago	<a href="http://www.lib.uchicago.edu/LibInfo/Catalogs/Chicago">http://www.lib.uchicago.edu/LibInfo/Catalogs/Chicago</a>
U of Georgia	<i>Telnet to:</i> //lawlib.lawsch.uga.edu
U of Iowa	<a href="http://www.uiowa.edu/~lawlib/oasis.html">http://www.uiowa.edu/~lawlib/oasis.html</a>
U of Minnesota	<a href="http://mncat1.lib.umn.edu/Lum.Run">http://mncat1.lib.umn.edu/Lum.Run</a>
U of North Carolina	<a href="http://library.unc.edu">http://library.unc.edu</a>
U of Pennsylvania	<a href="http://lola.law.upenn.edu">http://lola.law.upenn.edu</a>
U of Southern California	<i>Telnet to:</i> innopac.usc.edu
Yale	<a href="http://ringding.law.yale.edu">http://ringding.law.yale.edu</a>

**CHART NO. 17: Size Tables**

	Volumes in Collection	Volume Equivalent	Total Volumes as of June 30, 1998
Harvard	1,573,833	389,038	1,962,871
Columbia	780,807	199,654	980,461
New York University	728,308	247,138	975,446
Los Angeles County	780,613	165,724	946,337
U of Iowa	630,364	279,478	909,842
U of Minnesota	589,958	265,334	855,292
Yale	790,481	8,257	798,738
U of California, Berkeley	617,502	163,165	780,667
Ohio State	505,302	164,613	669,915
Northwestern	518,388	127,733	646,121
U of Pennsylvania	481,246	153,864	635,110
U of Chicago	567,991	60,782	628,773
Indiana Univ., Bloomington	396,061	215,118	611,179
Cornell	462,543	137,899	600,442
Boston University	305,618	237,640	543,258
Saint Louis University	357,395	171,180	528,575
George Washington	316,039	193,714	509,753
Stanford	403,656	70,199	473,855
U of Georgia	365,767	103,021	468,788
U of North Carolina	299,880	133,901	433,781
U of Southern California	273,307	80,780	354,087

## COMMENTS

*Boston University:*

Micro total includes 6435 major micro records added for 5 sets.  
We combine recat and reclass figures.

*Cornell University:*

Shared cataloging figures include titles added to existing Cornell University Library records.

*George Washington University:*

We tapeloaded a microform set of: Major studies and issue briefs of the CRS.  
We had a Special Projects Catalog Librarian for 7 months, until she resigned for another job offer. She was working on cataloging materials the library has in compact storage.  
We spent a fair amount of time withdrawing materials this year, government documents and duplicate faculty library materials.

*Harvard University:*

Vacancies: July '97-June 98, 1 FTE  
June '98, 1 FTE

Affected backlog growth.

We have begun a major collection development program in Islamic and Middle East law. These materials are arriving in great numbers, but we have not begun cataloging them. East Asian materials have also not been processed as quickly as we would have liked because of staffing problems.

*Los Angeles County Law Library:*

In addition to Beta testing Voyager 97.2 (from March to July), most of our projects concentrated on record conversion (from manual files to the online system). These files include the subject and name authority files, Continuation check-in records, etc. One of the major obstacles was to train all Technical Services staff to learn MARC formats for holdings. Another project is item record creation, which involves both Technical Services and Public Services. Guidelines for data entry in item records are being developed. Classifying the branch collections is another major commitment; three of the nine branches have been completed and two more are planned for this Fall.

*New York University:*

Microform monographs include 2346 major microform titles.  
We had to rely on part-time professional staff for 40% of Regular professional hours and 23% of Reclass professional time. We had one FT professional cataloger splitting her time on admin., cat., and reclass.

*Saint Louis University:*

Saint Louis University Law Library has received funding to continue in-house retrospective conversion for a 3-year time period. We began July 1, 1998.

Percentages as to source of cataloging are not kept by type of material. Our gross breakdown was:

LC copy:	50%
Member:	40%
Original	10%

Backlog includes 500 linear ft. of Govt. docs. which will eventually be cataloged into the main collection.

*University of North Carolina:*

We have outsourced around 20,000 titles over a 2 ½ [year] period. The number listed under recataloging reflects the number of titles that we processed in 1 year.

*University of Pennsylvania:*

Total titles cataloged reflects additional 2,142 bib records obtained from Marcive or from the Marcadia service (e.g. we count these as cataloged titles even tho' they are not in our monthly statistics). In addition, we created over 400 local brief records last year, though we are not reporting them.

We make no distinction between recataloging and retrospective conversion, or source of copy.

No. of titles reclassified includes monographs and serials. Source of call no. is not recorded.

Staffing: 1 fte support staff member has been absent (or not producing) for most of the year.

*Yale University:*

Special projects:

Removal of duplicate records created by recon project

Removal of records for withdrawn titles

Relabeling and correcting call numbers for books being switched from Hicks to LC

Reclass: the call numbers are in local field 903 for all titles to be reclassified. We will hopefully be able to review/verify them before book relabeling begins. We will be doing a "hands on" reclass of portions of the international law & relations.

List of contributing libraries:

*Boston University*

Anne Myers  
Head of Technical Service  
Pappas Law Library  
765 Commonwealth Avenue  
Boston, MA 02215  
[amyers@bu.edu](mailto:amyers@bu.edu)  
(617) 353-4790

*Columbia University*

Grace Ooi  
Head, Bibliographical Control Dept.  
Law School Library  
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