



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**



TS-SIS EXECUTIVE BOARD MEETING NOTES

JUNE 9, 2021 ON ZOOM

Attendees: Pat Sayre-McCoy, Carol Collins, Heather Kushnerick, Jackie Magagnosc, Shawn King, Joan Stringfellow, Wendy Moore, Lauren Seney, Michael Maben, Karen Scoville, Alexis Zirpoli, Marijah Scroczyński, Liz Graham

Meeting called to order at 2:04 p.m. EDT.

The May 3, 2021 meeting minutes approved.

The TS-SIS Annual Business Meeting will be on June 23 at 2 p.m. – 3:15 p.m. EDT.

The Incoming and Outgoing Board and Chairs Meetings – 4:00 p.m. – 5 p.m. EDT.

CONNELL is on Wednesday, July 14, 2021 from 11-11:20 am CDT/Noon EDT. We have three volunteers for the event: Joan, Jason, and Gilda.

Business Meeting planning

- a. Record the meeting? Executive Board voted to record the meeting.
- b. Approval of the minutes.
- c. Bylaws vote: the notice of the proposed changes has gone out to the membership. The membership will vote at the meeting.
- d. Reports: will be linked but there will be some brief verbal reports. Carol will give the Chair report and Annie will give the Treasurer's report to the membership.
- e. Liaisons to ALA: Alexis will ask the liaisons to attend the meeting and give a brief report. The terms are ending this year so we will want to recognize the outgoing representatives. The Handbook is currently incorrect with appointing representatives—Wendy and Jackie will be rewriting this section.
- f. TSLR Report: Carol will ask Sara for an update report.
- g. FROG: Carol will contact Jessica to see if she wants to make a report and recruit grantees.
- h. AMPC liaison to TS: Molly Brownfield will make a brief report (up to 10 minutes).
- i. Grants and Awards: 1) Chapman Award: Jackie said that Keiko will introduce and Linda Tesar will present the Award to Alan; 2) AALL Award winners: we will acknowledge and recognize the winners: Liz Graham (Emerging Leader); and Melody Lembke and Melissa Beck (Joseph L. Andrews Legal Literature Award)



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- j. TS-SIS Retirees: Eight names submitted. Gilda will read the names and acknowledge them. Invitations will go to the individuals to attend the meeting.

The meeting will close with the recognition of the outgoing TS Executive Board members and the Committee Chairs; then the introduction of the incoming TS Executive Board members and new Committee Chairs; Carol will pass the gavel to Joan; and then the meeting will adjourn.

Diversity, Equality, and Inclusion (DEI) Task Force: Alexis reported to the Board both the Charge and Statement of Purpose and Micro Survey documents (the Task Force is doing micro surveys to gather information). Both documents submitted to the Board for review. The Board suggested some editing changes to the Charge and Statement of Purpose document. Alexis will make those changes to the document. The Board thought the Micro Survey document looked good, except there was some discussion on multiple-choice responses vs. open-ended questions. Carol thanked the Task Force for all their work, especially Alexis and Karen.

Handbook: Shawn has worked to clean it up. Carol asked the Board to read it in preparation for the Business Meeting. The Executive Board to vote on it by June 19th.

Social Events at TS/LSRD Summit: Michael reported on the planning for the events.

Joan will submit names for Committee Chairs for the Board's approval.

Carol asked Board members to submit their reports as soon as possible to Marijah.

The meeting adjourned at 3:09 pm EDT.

Respectfully submitted, Michael Maben.