



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**



TS-SIS EXECUTIVE BOARD MEETING MINUTES

April 28, 2022, 11 a.m. Central via Zoom

Attendees: Kevin Carey, Carol Collins, Keena Hilliard, Shawn King, Heather Kushnerick, Jason LeMay, Wendy Moore, Lauren Seney, Marijah Sroczyński, Joan Stringfellow, Jessie Tam, Elisabeth Umpleby.

A. CALL TO ORDER & WELCOME

Joan called the meeting to order at 11:04 am Central time.

B. APPROVAL OF MINUTES

After noting a correction to the attendance in the draft minutes, the minutes were approved from the March 24, 2022, Executive Board meeting. Kevin will share a final draft of the minutes for posting on the TS site.

C. ANNOUNCEMENTS AND INFORMATIONAL ITEMS

TSLL Newsletter vacancies – Joan was officially approved as layout editor for TSLL and has training upcoming in May. Sara Campbell may have one new person lined up as a columnist; Jason noted that on the membership survey, four people have indicated their willingness to contribute to TSLL in some way.

D. OFFICER REPORTS

a. Chair

Joan reported that the TS election is ending this week, and she sent out a voting reminder. There have been 99 responses so far.

b. Vice-Chair

Jason reported that the volunteer survey will be closing this week. There have also been some newer members with interest on the survey or separately by email, among a total of about 25 responses so far. He has been in contact with some volunteers about potential committee chair and representative roles.



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**

c. Secretary/Treasurer

Kevin had no report.

d. Member-at-Large

Heather has not heard from LSRD regarding joint dine-arounds but received a list of walking-distance restaurants from Lauren. Carol noted that we have used a Google Doc for signups in the past.

e. Past Chair

Carol had no report.

E. STANDING COMMITTEE REPORTS

a. Metadata Management

Shawn reported that the committee is finalizing a date for meeting at the annual conference.

b. Resource Management

Elisabeth reported that they had a good webinar on disaster planning yesterday, with 37 attendees.

F. ADMINISTRATIVE COMMITTEE REPORTS

a. Awards/Grants

Wendy reported that information about AALL scholarships will be coming out soon.

b. Bylaws and Handbook

Carol thanked committee members Keena Hilliard (in attendance) and Ismael Gullon for their work on updating the TS handbook. The updates can be reviewed by the board and voted on for approval at the May meeting.



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**

c. FROG

Jessie had no report.

d. Membership

Joan reported on the TS brochure, which the board did not approve when it was updated in 2021, and she will bring it to the next meeting for approval. The committee is also planning to put out a call for retirees to be honored at the business meeting. They will also work on the poster for the activities area at the annual meeting.

e. Nominating

No report as their work was completed before the TS election.

f. Professional Development

Lauren reported that the committee is winding down but also ramping up, with the annual meeting coming up. The committee had their last big meeting last week and in May will push out a listing of all virtual and in-person events over the summer. They will include specific Zoom registration links for virtual events if they are available but want to get those dates out to the membership. There will be five virtual meetings plus the meetings during the conference, as well as TS programs, and they will try to note any other TS-related programs. Ajaye Bloomstone recently put out a call for Hot Topic suggestions. Jen Mart-Rice is coordinating a webinar on Self-Care for May 19, and there will be one more Working Parents Roundtable in early June.

G. OPEN BUSINESS

a. Annual Meeting Prep

- i. **Room reservations for AALL** – Joan sent the confirmation of the reservations to Katie who will make the requested updates.
- ii. **CONNELL Marketplace** – Barbara Szalkowski volunteered to represent TS at CONELL and gave old SIS materials to Heather to bring along too. Suggestions for Denver-themed gifts are welcome.



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**

- iii. **SIS VIP Program Invite** – Chris Long is not available to invite as a former AALL member, but Joan will follow up with AALL since he has been out of law libraries for many years.
- iv. **Activities Area Display Board Signup** – the deadline to submit names for setup is June 3; Joan will follow up to confirm which names to submit.

H. NEW BUSINESS

No new business.

I. ADJOURNMENT

The meeting was adjourned at 11:46 pm Central time.

Minutes submitted by Kevin Carey, Secretary/Treasurer.