



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**



TS-SIS EXECUTIVE BOARD MEETING MINUTES

February 24, 2022, 11 a.m. Central via Zoom

Attendees: Kevin Carey, Carol Collins, Tania Diaz Marrero, Heather Kushnerick, Jason LeMay, Wendy Moore, Karen Scoville, Lauren Seney, Marijah Sroczynski, Joan Stringfellow, Jessie Tam, Elisabeth Umpleby.

A. CALL TO ORDER & WELCOME

Joan called the meeting to order at 11:03 am Central time.

B. APPROVAL OF MINUTES

The minutes were approved from the January 22, 2022, Executive Board meeting. Kevin will finalize the minutes and give them to Marijah for posting on the TS site.

C. ANNOUNCEMENTS AND INFORMATIONAL ITEMS

TSSL Newsletter – TSSL needs authors for five vacant columns—Acquisitions, Classification, Description & Entry, Management, and Private Law Libraries—as well as occasional articles. Anyone interested in contributing can contact Joan or TSSL editor Sara Campbell. Joan will take over as layout editor as Carol is retiring in June. Jason noted that a column typically entails three articles of 250-500 words per year.

D. OFFICER REPORTS

a. Chair

Joan reported on the SIS Council quarterly meeting, where they discussed possibly changing the SIS fee structure. AALL is working on a long-term project, and any interested members should contact Taryn Marks to volunteer. AALL is still waiting to hire a new membership director. TS has 468 members as of the most recent report.

b. Vice-Chair

Jason reported on the TS membership survey responses which he had shared with the board via link and PDF. He noted one suggestion from the survey to highlight “Rising Stars” in TS who



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**

could be featured in periodic articles (possibly in TSLL or TechScans) and encouraged to volunteer within the SIS.

c. Secretary/Treasurer

Kevin reported on the recent financial statements from AALL, a finalized version of the September 2021 statement and a new statement ending December 31, 2021. The latest statement included revenues of \$655.00 for the Marla Schwartz Grant fund, as well as \$90.00 in dues received, with no expenses, for a year-end total of \$22,417.45. The TS election is coming up soon, to run from April 1 to May 1, so Kevin will coordinate with Chris Siwa at AALL to set up the election, then hand off the administrator login to Joan, since he is also on the ballot.

d. Member-at-Large

Heather asked whether the second-year member-at-large is still responsible for planning the “Alphabet Soup” reception or dine-arounds.

e. Past Chair

Carol reported that the Bylaws Committee will meet the week of March 21 to review all comments from TS committees and bring back any proposed updates to the board at the April meeting.

E. STANDING COMMITTEE REPORTS

a. Metadata Management

Tania reported that the committee discussed their description in the TS handbook and responded to the Bylaws Committee with their updates.

b. Resource Management

Karen reported that their next meeting is coming up soon, and they will finalize a topic for the roundtable webinar later in the spring.

F. ADMINISTRATIVE COMMITTEE REPORTS



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**

a. Awards/Grants

Wendy reported that the call for the Chapman Award has gone out, and there are some interested parties working on at least one nomination. The due date is March 18.

b. Bylaws and Handbook

Carol already reported for this committee as Past Chair.

c. FROG

Jessie reported that the committee reviewed their description in the TS handbook and submitted their updates to the Bylaws Committee.

d. Membership

Joan reported that the committee will be working on the TS brochure and preparing to participate in CONELL, whether virtual or in-person, and possibly planning for the activities area at AALL.

e. Nominating

Joan reported that the committee had provided all the candidate information ahead of the extended deadline.

f. Professional Development

Lauren reported that AALL quietly announced that the 2022 annual meeting will be in person. TS had five programs accepted: two are scheduled on Sunday, two on Monday, and AALL wants Lauren to expand her program on Succession Planning into a deep-dive session. The TS-sponsored program is the Wikidata deep-dive, currently scheduled for Sunday, July 17, from 2:30-5:00. Unfortunately, that time conflicts with another program, "Marketing a Sustainable Mid-Sized Institutional Repository," which starts at 4:00 that day. The programs on Monday, July 18, are "Collection Development and Acquiring with a Conscience" at 9:30 am, and then "Beyond Change the Subject" at 11:00 am. Lauren will coordinate with Joan to highlight the TS conference programming in the TSLJ June issue. Lauren asked whether PDC should develop another program for the Hot Topic slot, and whether the board is interested in designating a VIP who would be presenting for TS at the annual meeting. The webinar in February was well



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**

attended and provided a lot of good feedback, and PDC met recently to brainstorm a second webinar in May. The Working Parents Roundtable met earlier in February and will meet again in April. The Management Issues Roundtable meets quarterly, and their next meeting is also in April. It would be helpful for committee chairs to notify PDC of any summer meeting to help avoid conflicts.

G. OPEN BUSINESS

a. Annual Meeting Prep

Larissa Sullivant from LSRD had reached out to gauge TS interest in participating in joint dine-arounds at the annual meeting. Heather will work with LSRD reps to help coordinate. Joan and Lauren will coordinate on the meeting schedule request with AALL and will share that with the board.

b. Strategic Plan

No updates at this time.

H. NEW BUSINESS

New Committee: DEI – Joan asked whether the board would be able to put a new DEI committee proposal to the TS membership for a vote at the next Business Meeting. Carol said that the committee is a wonderful idea but noted concerns about volunteer participation at this time, and Karen concurred. Carol noted that SEALL updated each of their committee charges with DEI language as part of their strategic plan, and Joan will work on a similar model for TS next year.

I. ADJOURNMENT

The meeting was adjourned at 12:03 pm Central time.

Minutes submitted by Kevin Carey, Secretary/Treasurer.