



**TECHNICAL SERVICES  
SPECIAL INTEREST SECTION**



## **TS-SIS EXECUTIVE BOARD MEETING MINUTES**

May 26, 2022, 11 a.m. Central via Zoom

**Attendees:** Kevin Carey, Carol Collins, Shawn King, Heather Kushnerick, Jason LeMay, Wendy Moore, Pat Sayre-McCoy, Karen Scoville, Lauren Seney, Marijah Sroczyński, Joan Stringfellow, Jessie Tam, Elisabeth Umpleby.

### **A. CALL TO ORDER & WELCOME**

Joan called the meeting to order at 11:01 am Central time.

### **B. APPROVAL OF MINUTES**

The minutes were approved from the April 28, 2022, Executive Board meeting. Kevin will share a final draft of the minutes for posting on the TS site.

### **C. ANNOUNCEMENTS AND INFORMATIONAL ITEMS**

**TSSL Newsletter vacancies** – Joan noted there are ongoing TSSL column vacancies, and she has taken over as layout editor and is learning that role.

### **D. OFFICER REPORTS**

#### **a. Chair**

Joan reported on the SIS Chairs Council meeting from May 16. There will be leadership training for incoming chairs and vice-chairs on July 16 at the AALL meeting, and there should also be financial training for treasurers. They also discussed collaborating with other SIS's and chapters and what is allowed by AALL. Joan and other chairs would like to see more specific practical training opportunities through the year for SIS leadership volunteers.

#### **b. Vice-Chair**

Jason reported that he received at least 30 responses to the volunteer survey, along with a couple of emails from members. He is working on committee rosters and appointments and will bring back up the chairs and representative assignments as New Business.

#### **c. Secretary/Treasurer**



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Kevin reported on the financial statement from AALL ending 3/31/22, with an ending balance of \$23,832.45, including \$1,415.00 in revenue from January to March: \$1,390.00 in dues and \$25.00 in donations for the Marla Schwartz Grant. The TS-SIS election ran from April 1-30: Kevin set up the election with Chris Siwa at AALL, then handed off the administration to Joan since he was also on the ballot. Joan announced the results on May 11.

**d. Member-at-Large**

Heather reported on the planning for the dine-arounds at the AALL meeting. She received and updated a previous dine-around signup form from Carol, and an initial restaurant list from Lauren and the Local Arrangements committee. She will send out a call for volunteers to “host” each dine-around location. Jessie will also help out since she will be coordinating dine-arounds next year.

**e. Past Chair**

Carol had no report.

**E. STANDING COMMITTEE REPORTS**

**a. Metadata Management**

Shawn reported that the committee is planning their agendas for the committee meeting and roundtable at AALL.

**b. Resource Management**

Karen reported that they had a well-attended webinar, and Elisabeth reported that next they will talk about roundtable planning for AALL.

**F. ADMINISTRATIVE COMMITTEE REPORTS**

**a. Awards/Grants**

No report.

**b. Bylaws and Handbook**



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Carol submitted the 2022 revision of the TS-SIS Handbook, and the board voted affirmatively to approve the revised handbook. She will share the final version with Marijah for posting to the TS site.

**c. FROG**

No report.

**d. Membership**

Joan reported that they sent out a call for retirees to be recognized at the TS business meeting, and they are working on an update to the brochure which she will email to the board for review soon. She is open to ideas for themes or design suggestions for the activity board.

**e. Nominating**

Pat reported that she was proud of the great slate of candidates and a great election this year.

**f. Professional Development**

Lauren reported that the PDC put out a call to the membership for Hot Topic ideas: they received four suggestions, of which three were very similar, so they recommend merging those into one program, collection development-based including print vs. electronic decisions regarding retention and preservation. Two of the respondents, Becky Bearden and Caroline Walters, were also willing to facilitate discussions, so Lauren will follow up to see about coordinating it. They will need a microphone for a 60 minute session on Monday evening at AALL.

Jen Mart-Rice coordinated a successful webinar on Self Care Revisited, with over 30 attendees; the slides are now available on the PDC page. They are working to keep the website current with any schedule updates for the summer.

Lauren also reminded the board that annual reports are due soon, and Joan requested that she receive them by June 30.

**G. OPEN BUSINESS**

**a. Annual Meeting Prep**



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- i. **Room reservations for AALL** – Joan has submitted the reservations and will update the Hot Topic session.
- ii. **CONNELL Marketplace** – Barbara Szalkowski and Marijah will represent TS at the marketplace session, with a signup sheet for interested attendees.
- iii. **SIS VIP Program Invite** – there will be no TS VIP this year.
- iv. **Activities Area Display Board Signup** – Joan will submit all board members' names so that all can help with setup if available. Lauren can be available as a local shipping contact.

## **H. NEW BUSINESS**

### **a. Committee chairs and representatives for 2022-2023:**

Jason shared the proposed list of new assignments for the upcoming year:

- Metadata Management (co-chair): Rachel Decker (2022-2024)
- Resource Management (co-chair): Laura Fouladi (2022-2024)
- Awards: Keena Hilliard (2022-2023)
- Bylaws/Handbook: Joan Stringfellow (2022-2023)
- Membership: Lisa Britt Wernke (2022-2023)
- Nominating: Barbara Szalkowski (2022-2023)
- Professional Development (co-chair): Jackie Magagnosc (2022-2024)
- FROG Representative: Joe Anteau (2022-2024)
- TSLI Editorial Board Representative: Ismael Gullon (2022-2024)

The board voted affirmatively to approve the assignments. Jason will send official appointment letters to all the chairs and representatives, and he will share the list with Marijah for posting to the TS site.

## **I. ADJOURNMENT**

The meeting was adjourned at 11:50 pm Central time.

Minutes submitted by Kevin Carey, Secretary/Treasurer.