TS-SIS ANNUAL BUSINESS MEETING - MINUTES

Wednesday, June 23, 2021, 2 pm ET / 1 pm CT

Call to Order and Confirmation of Quorum

A quorum was confirmed and the meeting was called to order at 2:03 ET.

Approval Minutes from TS-SIS 2020 Business Meetings held July 28, 2020, via Zoom
The 2020 minutes were approved as distributed.

Reports from TS Officers & Committees available on the website

- Chair (Carol)
  - The following changes made despite COVID and environmental challenges:
    - Increased ease of applying for grants and flexibility, form simplified.
    - Liaison work – SIS council agreed to create a subcommittee to manage the process/procedures for liaisons, but in the end it’s up to the TS-SIS to write the procedures and manage the funding. Working on it this year. Need to work on annual fundraising for that position.
    - The Professional Development Committee held many webinars and roundtables, and planned the Summit.
    - New board members.
    - TS Board added 2 adhoc committees: DEI and Website.
    - US News and Scholarly reports impact rankings
      - Legal Scholarship definition expanded.
    - BLM and Asian American Caucus vote that came out.

- Vice-Chair (Joan) (Volunteer Survey Results and other)
  - Volunteer survey
    - Filled out most of the committees with the responses. If anyone wants to start getting involved contact the chairs direction.
    - Appointments will be posted online soon.

- Secretary/Treasurer (Annie Mellott)
  - Funds disclosed and report posted online.

- Members-At-Large (Michael Maben and Heather Kushnerick)
  - Social events for the summit coming, open and closing events. Watch and participate.
  - Heather – Fundraising efforts this year: Marla Schwartz, raised $445.00 and an extra $50 on giving hearts day.
• Metadata Management (Alexis Zirpoli and Shawn King)
  o Posted online

• Resource Management (Elizabeth Graham and Karen Scoville)
  o Posted online

• Awards Committee (Jacqueline Magagnosc)
  o Report posted to the website
    • Rachel Decker and Aaron Retteen were both awarded 2021 Management Institute Grants.
    • There were no applicants for the other grants – maybe due to virtual environment.

• Bylaws & Handbook Committee (Shawn King and Pat Sayre-McCoy)
  o Bylaws Revision – Click here to access the redlined version (Annie Mellott assisted by Jennifer Mart-Rice for polling).
    • All changes voted on and passed!! No edits or changes.

• Membership (Gilda Chiu)
  o Gathering list of retiree names and updating the brochure that we have on the web. Interim posted at the moment and a fancier one is coming. More pictures less words.

• Nominating (Wendy Moore)
  o No report.

• Professional Development (Lauren Seney and Jennifer Mart-Rice)
  o Virtual events and some additional webinars throughout the coming year. As well as the upcoming virtual TS/LSRD summit!!

• Ad hoc task forces:
  o Diversity, Equity, and Inclusion (DEI) Ad Hoc (Alexis Zirpoli and Karen Scoville)
    • Several lovely and amazing volunteers working this year on the taskforce! BLM, BIPOC, LGBTQ+, visible and invisible disabilities.
    • Working on a survey, slowing down the process and taking time to learn from the other surveys going out. Working on their charge – was approved by the executive board.
    • Once the survey is completed they will provide info on the
results as well as a statement.

- Website Ad Hoc (Marijah Sroczynski)
  - Coordinates the website – AALL does the actual updates.
  - Things change a ton so going through and updating/removing.
  - Committee was formed due to the sheer workload so they are working together to update, archive, and delete items.

- Funding Research Opportunities Grant (FROG) Annual Report (Jessie Tam)
  - Jesse Lambertson published many articles and his studies throughout the last year in Library Sciences. Submitted receipts in Nov. 2020.
  - Focusing on promoting the grant and updating the website.
  - Posting an announcement on a discussion list on TS, LSRD, and AALL Open Forums every other month.

- TSLL Newsletter Annual Report and Update (Sara Campbell)
  - Thanks to Jason LeMay and Michael Maben.
  - Switched from Dropbox to Google Drive.
  - Needed columnists for many of the columns – research and publications, management, public law libraries, and classification.
  - Sabrina Davis stepped down Carol is the new layout editor.
  - Really need help/columnists even guest columnist.

ALA Liaisons Reports and Thanks (Carol Collins)

Ryan Tamares, ALA Committee on Cataloging, Description and Access (CC: DA)
  - Change in leadership for CC:DA and their meeting is slated for next week – waiting for exact times. Will have more to report after the meeting next week.

Rachel Decker, ALA MARC Advisory Committee (MAC)
  - Meet 2x per year and make changes to MARC standard as a group
  - Explanation of what the committee does and how it will work in and out of the link data environment
  - Purpose of Rachel’s role is the listen to the feedback and to participate in the change making process and how law materials and collections are considered
  - MAC is holding their meetings next week, public and over WebEx, - send Rachel questions and feedback before the meeting.

Cate Kellett, ALA Subject Analysis Committee (SAC)
  - Not getting lists or emails, but meeting next week.
  - Currently talking about getting ALA council to put out another resolution on LSCH Illegal Aliens and other problematic headings in general.
  - Tension within the group about whether to push for a public resolution or to do something public – worried about lash-back or negative comments if public.

- Annual Meeting Program Committee Liaison (AMPC), Molly
Brownfield

- Rotating off after Annual Meeting in July 2021
- Program proposal process, is to attend the annual meeting, especially this year since it’s virtual and affordable
- TS-SIS sponsored program happening next week! After annual meeting ideascale opens so submit ideas then!
- TS SIS PD committee is also a good place to start!
- AMPC is looking for strong takeaways, learning objectives. In the online resources when the call comes out

- **Grants and Awards**
  - Management Institute Grants (Jackie Magagnosc)
    - Rachel Decker
    - Aaron Retteen
  - Presentation of Renee D. Chapman Memorial Award, Alan Keely
    - Keiko introduction.
    - Linda K. Tesar presentation to Alan.
  - AALL Joseph L. Andrews Legal Literature Award (Joan Stringfellow):
    - Melody Busse Lembke
    - Melissa Beck
  - AALL Emerging Leader Award (Joan Stringfellow)
    - Elizabeth Graham

Recognition of TS-SIS Retirees (Gilda Chiu)

Acknowledgment of outgoing TS-SIS Executive Board and Committee Chairs (Carol Collins)

Introduction of incoming TS-SIS Executive Board and Committee Chairs (Joan Stringfellow)

Passing the Gavel

Adjournment – meeting adjourned at 3:21 pm