



TECHNICAL SERVICES
SPECIAL INTEREST SECTION



TS-SIS ANNUAL BUSINESS MEETING - MINUTES

Wednesday, June 23, 2021, 2 pm ET / 1 pm CT

Call to Order and Confirmation of Quorum

A quorum was confirmed and the meeting was called to order at 2:03 ET.

Approval Minutes from [TS-SIS 2020](#) Business Meetings held July 28, 2020, via Zoom
The 2020 minutes were approved as distributed.

[Reports from TS Officers & Committees](#) available on the website

- Chair (Carol)
 - The following changes made despite COVID and environmental challenges:
 - Increased ease of applying for grants and flexibility, form simplified.
 - Liaison work – SIS council agreed to create a subcommittee to manage the process/procedures for liaisons, but in the end it's up to the TS-SIS to write the procedures and manage the funding. Working on it this year. Need to work on annual fundraising for that position.
 - The Professional Development Committee held many webinars and roundtables, and planned the Summit.
 - New board members.
 - TS Board added 2 adhoc committees: DEI and Website.
 - US News and Scholarly reports impact rankings
 - Legal Scholarship definition expanded.
 - BLM and Asian American Caucus vote that came out.
- Vice-Chair (Joan) (Volunteer Survey Results and other)
 - Volunteer survey
 - Filled out most of the committees with the responses. If anyone wants to start getting involved contact the chairs direction.
 - Appointments will be posted online soon.
- Secretary/Treasurer (Annie Mellott)
 - Funds disclosed and report posted online.
- Members-At-Large (Michael Maben and Heather Kushnerick).
 - Social events for the summit coming, open and closing events. Watch and participate.
 - Heather – Fundraising efforts this year: Marla Schwartz, raised \$445.00 and an extra \$50 on giving hearts day.



- Metadata Management (Alexis Zirpoli and Shawn King)
 - Posted online
- Resource Management (Elizabeth Graham and Karen Scoville)
 - Posted online
- Awards Committee (Jacqueline Magagnosc)
 - Report posted to the website
 - Rachel Decker and Aaron Retteen were both awarded 2021 Management Institute Grants.
 - There were no applicants for the other grants – maybe due to virtual environment.
- Bylaws & Handbook Committee (Shawn King and Pat Sayre-McCoy)
 - Bylaws Revision – [Click here](#) to access the redlined version (Annie Mellott assisted by Jennifer Mart-Rice for polling).
 - All changes voted on and passed!! No edits or changes.
- Membership (Gilda Chiu)
 - Gathering list of retiree names and updating the brochure that we have on the web. Interim posted at the moment and a fancier one is coming. More pictures less words.
- Nominating (Wendy Moore)
 - No report.
- Professional Development (Lauren Seney and Jennifer Mart-Rice)
 - Virtual events and some additional webinars throughout the coming year. As well as the upcoming virtual TS/LSRD summit!!
- Ad hoc task forces:
 - Diversity, Equity, and Inclusion (DEI) Ad Hoc (Alexis Zirpoli and Karen Scoville)
 - Several lovely and amazing volunteers working this year on the taskforce! BLM, BIPOC, LGBTQ+, visible and invisible disabilities.
 - Working on a survey, slowing down the process and taking time to learn from the other surveys going out. Working on their charge – was approved by the executive board.
 - Once the survey is completed they will provide info on the



TECHNICAL SERVICES
SPECIAL INTEREST SECTION



results as well as a statement.

- Website Ad Hoc (Marijah Sroczyński)
 - Coordinates the website – AALL does the actual updates.
 - Things change a ton so going through and updating/removing.
 - Committee was formed due to the sheer workload so they are working together to update, archive, and delete items.
- Funding Research Opportunities Grant (FROG) Annual Report (Jessie Tam)
 - Jesse Lambertson published many articles and his studies throughout the last year in Library Sciences. Submitted receipts in Nov. 2020.
 - Focusing on promoting the grant and updating the website.
 - Posting an announcement on a discussion list on TS, LSRD, and AALL Open Forums every other month.
- TSLN Newsletter Annual Report and Update (Sara Campbell)
 - Thanks to Jason LeMay and Michael Maben.
 - Switched from Dropbox to Google Drive.
 - Needed columnists for many of the columns – research and publications, management, public law libraries, and classification.
 - Sabrina Davis stepped down Carol is the new layout editor.
 - Really need help/columnists even guest columnist.

ALA Liaisons Reports and Thanks (Carol Collins)

Ryan Tamares, ALA Committee on Cataloging, Description and Access (CC: DA)

- Change in leadership for CC:DA and their meeting is slated for next week – waiting for exact times. Will have more to report after the meeting next week.

Rachel Decker, ALA MARC Advisory Committee (MAC)

- Meet 2x per year and make changes to MARC standard as a group
- Explanation of what the committee does and how it will work in and out of the link data environment
- Purpose of Rachel's role is to listen to the feedback and to participate in the change making process and how law materials and collections are considered
- MAC is holding their meetings next week, public and over WebEx, - send Rachel questions and feedback before the meeting.

Cate Kellett, ALA Subject Analysis Committee (SAC)

- Not getting lists or emails, but meeting next week.
- Currently talking about getting ALA council to put out another resolution on LSCH Illegal Aliens and other problematic headings in general.
- Tension within the group about whether to push for a public resolution or to do something public – worried about lash-back or negative comments if public.

- Annual Meeting Program Committee Liaison (AMPC), Molly



TECHNICAL SERVICES
SPECIAL INTEREST SECTION



Brownfield

- Rotating off after Annual Meeting in July 2021
 - Program proposal process, is to attend the annual meeting, especially this year since it's virtual and affordable
 - TS-SIS sponsored program happening next week! After annual meeting ideascale opens so submit ideas then!
 - TS SIS PD committee is also a good place to start!
 - AMPC is looking for strong takeaways, learning objectives. In the online resources when the call comes out
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- [Grants and Awards](#)
 - Management Institute Grants (Jackie Magagnosc)
 - Rachel Decker
 - Aaron Retteen
 - Presentation of [Renee D. Chapman](#) Memorial Award, Alan Keely
 - Keiko introduction.
 - Linda K. Tesar presentation to Alan.
 - AALL Joseph L. Andrews Legal Literature Award (Joan Stringfellow):
 - Melody Busse Lembke
 - Melissa Beck
 - AALL Emerging Leader Award (Joan Stringfellow)
 - Elizabeth Graham

Recognition of TS-SIS Retirees (Gilda Chiu)

Acknowledgment of outgoing TS-SIS Executive Board and Committee Chairs (Carol Collins)

Introduction of incoming TS-SIS Executive Board and Committee Chairs (Joan Stringfellow)

Passing the Gavel

Adjournment – meeting adjourned at 3:21 pm