



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**



TS-SIS EXECUTIVE BOARD MEETING MINUTES

July 28, 2022, 12 p.m. Eastern time via Zoom

Attendees: Kevin Carey, Rachel Decker, Laura Fouladi, Jason LeMay, Shawn King, Jackie Magagnosc, Jen Mart-Rice, Marijah Sroczyński, Joan Stringfellow, Barbara Szalkowski, Jessie Tam, Elisabeth Umpleby, Lisa Wernke.

A. CALL TO ORDER & WELCOME

- **Welcome to our incoming TS-SIS Board!** – Jason called the meeting to order at 12:02 p.m. Eastern time.

B. APPROVAL OF MINUTES

The minutes were approved from the June 23, 2022, Executive Board meeting. Kevin will share a final draft of the minutes for posting on the TS site.

C. ANNOUNCEMENTS AND INFORMATIONAL ITEMS

No new announcements.

D. OFFICER REPORTS

a. Chair

Jason had no report.

b. Vice-Chair

Shawn had no report.

c. Secretary/Treasurer



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Kevin reported that the last quarterly financial statement was from the end of March, with a balance of \$23,832.45, which is an increase from the previous years due to lower expenses without in-person conferences. There are some reimbursements from this year's meeting to submit to AALL soon, and most member dues should show up in the next quarterly statement. He still needs to finalize and distribute the Business Meeting minutes to the membership.

d. Member-at-Large

Jessie reported that she hosted a dine-around at the AALL conference.

e. Past Chair

Joan reported that she had a good year and accomplished her goals as chair.

E. STANDING COMMITTEE REPORTS

a. Metadata Management

Rachel reported that the committee is looking into starting a task force to produce an application profile for AALL, and she is working on drafting a charge for that group now. Shawn reported that the committee meeting recording has been posted in MyCommunities, so Marijah can post that to the website.

b. Resource Management

Elisabeth and Laura reported that they just met and will begin their work soon.

F. ADMINISTRATIVE COMMITTEE REPORTS

a. Awards/Grants

No report.

b. Bylaws and Handbook



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Joan reported that she will work to update the committee page and will set up a meeting soon.

c. FROG

Jessie reported that the FROG committee has a full roster with the new TS and LSRD appointees, and she will update the list on the website. She has heard that at least one member is considering applying for the research grant.

d. Membership

Lisa reported that two new members expressed interest at the annual meeting, so she sent a welcome email to both and reminded them to join TS via AALL. Joan will share info and materials from last year's committee.

e. Nominating

Barbara reported that she has contacted the current committee members but has some concern about the committee only including academic TS librarians, as the TS handbook encourages involving different types of librarians.

f. Professional Development

Jen and Jackie reported that they have a committee meeting scheduled tomorrow to plan for the upcoming year. As with the Nominating committee, they have some concern about all the committee members coming from academic libraries, along with survey responses noting that TS programming seems oriented toward academics. Lisa will contact the new AALL Membership & Engagement director, Anna VanDeKerchove, for a TS membership list and will share that with the board and chairs.

G. OPEN BUSINESS

No old business.

H. NEW BUSINESS



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a. Pre-planning for AALL 2023 in Boston

- i. Meetings in Boston? There were four meetings on-site in Denver this year.
- ii. Meetings via Zoom? Members may prefer Zoom committee meetings to 7 a.m. conference meetings, and they can accommodate members who can't travel for the conference, but people can also get overloaded with Zooms.
- iii. Do we want to have a sponsored event? Sponsorships have been difficult to arrange, and the vendors seemed to spend less in 2022. The last sponsored event would have been the Alphabet Soup reception with other SIS's, which was sponsored by Innovative. Catering costs are always very high at the convention centers. This may be worth looking at again in another year.
- iv. ALA Liaisons – Jason shared the document, “Summary of AALL Liaisons Selection and Funding,” for brief discussion and review before it is finalized for inclusion in the TS Handbook. Recent expenses for the liaisons have been low due to COVID, but that could change going forward, so this is an important area to keep funded. Rachel noted that the liaisons will be meeting again in January, with registration coming around November.

I. ADJOURNMENT

The meeting was adjourned at 1:02 p.m. Eastern time.

Minutes submitted by Kevin Carey, Secretary/Treasurer.