



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**



TS-SIS EXECUTIVE BOARD MEETING MINUTES

November 29, 2022, 2 p.m. Eastern time via Zoom

Attendees: Kevin Carey, Rachel Decker, Laura Fouladi, Keena Hilliard, Shawn King, Jason LeMay, Jackie Magagnosc, Marijah Sroczynski, Joan Stringfellow, Barbara Szalkowski, Jessie Tam, Christopher Thomas, Elisabeth Umpleby.

A. CALL TO ORDER & WELCOME

Jason called the meeting to order at 2:03 p.m. Eastern time.

B. APPROVAL OF MINUTES

The minutes were approved from the October 27, 2022, Executive Board meeting. Kevin will share a final draft of the minutes for posting on the TS site.

C. ANNOUNCEMENTS AND INFORMATIONAL ITEMS

No new announcements.

D. OFFICER REPORTS

a. Chair

Jason reported that he will be submitting the meeting info from the Professional Development Committee next month.

b. Vice-Chair

No report.

c. Secretary/Treasurer

Kevin reported that he received the TS financial statement from 9/30/22, with an ending balance of \$25,155.31 including quarterly expenses of \$1,748.94 and revenue from



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member dues in the amount of \$530. The breakdown of expenses was \$850 for A/V Equipment, \$845 for Awards (the Annual Meeting member grants), and \$53.94 for Shipping/Freight. Kevin will follow up with Ruth Gonzalez to request the supporting documentation for the A/V expenses to help plan for next year's meeting. The cataloging liaisons fund has the same ending balance as the previous statement, \$4,848. Kevin also reported that he coordinated with Chris Todd of LSRD-SIS to submit a combined payment request of \$1,000 for the FROG grantee.

d. Member-at-Large

No reports.

e. Past Chair

No report.

E. STANDING COMMITTEE REPORTS

a. Metadata Management

Rachel reported via Ryan Tamares that CC:DA is taking a straw poll to see if the liaisons will have a meeting at ALA next summer, which will also be discussed as Open Business later in the meeting.

b. Resource Management

Elisabeth and Laura reported that they will have their next quarterly meeting on Thursday, to continue talking about Wolters Kluwer along with webinar options for the spring.

F. ADMINISTRATIVE COMMITTEE REPORTS

a. Awards/Grants

Keena reported that AALL E-Learning confirmed there will be no 2023 Management Institute, and they have also sent out the initial call for Chapman award nominations.



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b. Bylaws and Handbook

Joan reported that she plans to send out a Doodle poll for the next committee discussion.

c. FROG

Jessie reported that the TS website has been updated to announce the 2022 FROG grant recipient.

d. Membership

No report.

e. Nominating

Barbara reported the committee is still looking for a second chair candidate and will follow up with another call on the listserv if needed.

f. Professional Development

Jackie reported that there will be a PDC meeting on December 8, and they will pass along their decisions on in-person meetings to Jason so he can submit that to Kim Rundle at AALL. Jason will ask about including microphones for all meeting slots.

G. OPEN BUSINESS

a. Liaisons—Funding

Rachel reported that MAC and SAC are both meeting virtually in the coming year, while CC:DA is still considering an in-person meeting in June 2023. So with only one liaison potentially traveling, that alleviates some funding concerns for this year; board will wait for CC:DA decision and discuss further then.

H. NEW BUSINESS



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No new business.

I. ADJOURNMENT

The meeting was adjourned at 2:26 p.m. Eastern time.

Minutes submitted by Kevin Carey, Secretary/Treasurer.