



**TECHNICAL SERVICES  
SPECIAL INTEREST SECTION**



## **TS-SIS EXECUTIVE BOARD MEETING MINUTES**

January 26, 2023, 12:00 p.m. Eastern time via Zoom

**Attendees:** Kevin Carey, Laura Fouladi, Keena Hilliard, Shawn King, Jason LeMay, Jackie Magagnosc, Jennifer Mart-Rice, Marijah Sroczynski, Barbara Szalkowski, Christopher Thomas, Elisabeth Umpleby.

### **A. CALL TO ORDER & WELCOME**

Jason called the meeting to order at 12:03 p.m. Eastern time. Welcome to 2023!

### **B. APPROVAL OF MINUTES**

The minutes were approved from the November 29, 2022, Executive Board meeting. Kevin will share a final draft of the minutes for posting on the TS site.

### **C. ANNOUNCEMENTS AND INFORMATIONAL ITEMS**

Jason sent the meeting info for Boston to Kim Rundle for the four meetings that we would like to hold onsite: Hot Topic, Management Issues Roundtable, Metadata Management Roundtable, and Resource Management Roundtable. Jason is still waiting for the meeting matrix, as well as formal program announcements and schedule from AMPC.

### **D. OFFICER REPORTS**

#### **a. Chair**

Jason already reported on the AALL meeting requests, so he thanked Jackie and Jennifer for getting most of the group meeting time requests in already.

#### **b. Vice-Chair**

Shawn reported on the upcoming volunteer survey, which went out in April with a May 1 deadline last year. Jason will send an editable copy of the previous survey, and he



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recommended starting the survey maybe a month earlier than last year, to help make the committee appointment process easier.

**c. Secretary/Treasurer**

Kevin confirmed that the \$850 A/V expense from the Annual Meeting is the standard fee for AALL approved programs, and that will be the cost again in 2023. He will be turning his attention to the upcoming TS election soon.

**d. Member-at-Large**

No reports.

**e. Past Chair**

No report.

**E. STANDING COMMITTEE REPORTS**

**a. Metadata Management**

Chris reported that the committee is investigating the feasibility of creating a metadata application profile for law.

**b. Resource Management**

Elisabeth and Laura reported that they will offer their next program in April, which will be a webinar coordinated with NELLCO on ebook workflows and best practices.

**F. ADMINISTRATIVE COMMITTEE REPORTS**

**a. Awards/Grants**

Keena reported that the committee has received no Chapman nominees with a February 1 deadline coming up. They may send one last call for nominations with an extended deadline for supporting documentation, including on other AALL lists.



**b. Bylaws and Handbook**

Jason read out the emailed report from Joan Stringfellow: “The Bylaws and Handbook Committee had our second meeting on 1/25/2023. After we had reviewed the Bylaws and Handbook on our own, we met to discuss the potential changes. Most of the changes were minor, but we have decided we would like to add an antidiscrimination statement as is listed on the AALL Model Bylaws. While the statement in the AALL Bylaws covers all SISs and it is optional, we thought it was a good addition to show our commitment to all. We will send the changes to the EB when we have a draft compiled.”

**c. FROG**

No report.

**d. Membership**

No report.

**e. Nominating**

Barbara reported that she is still waiting for info from one member-at-large candidate who has not responded to emails. She will follow up with a final request for confirmation, and otherwise may need to solicit another candidate. She will forward all other candidate information to Kevin.

**f. Professional Development**

Jennifer and Jackie reported that their next meeting is on February 24. Their AMPC work is done, although they have not yet heard which sponsored program has been approved. The winter webinar is slated for some time in March: they are soliciting several outside speakers for a program on mentoring and coaching staff through an ILS migration. The spring webinar is a joint program between PDC, Resource Management, and NELLCO. The roundtables are going well—Working Parents, Management, Resource Management—and they are starting to think about scheduling in-person/virtual meetings for the Annual Meeting. Larissa Sullivant led a good discussion at ORALL about holding vendors more accountable for counter-statistics, and they have looped in



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CRIV and other groups to develop a “Hot Topic” style conversation with good crossover potential.

**G. OPEN BUSINESS**

**a. Liaisons—Funding**

- i. Waiting for word from Ryan Tamares about CC:DA summer meeting plan.
- ii. SAC and MAC are both fully virtual for 2023.

**H. NEW BUSINESS**

No new business.

**I. ADJOURNMENT**

The meeting was adjourned at 12:38 p.m. Eastern time.

Minutes submitted by Kevin Carey, Secretary/Treasurer.