



**TECHNICAL SERVICES  
SPECIAL INTEREST SECTION**



## **TS-SIS EXECUTIVE BOARD MEETING MINUTES**

April 27, 2023, 12:00 p.m. Eastern time via Zoom

**Attendees:** Kevin Carey, Rachel Decker, Keena Hilliard, Cate Kellett, Shawn King, Jason LeMay, Jackie Magagnosc, Kate Peck, Marijah Sroczynski, Joan Stringfellow, Barbara Szalkowski, Jessie Tam, Ryan Tamares, Christopher Thomas, Elisabeth Umpleby, Lisa Wernke.

### **A. CALL TO ORDER & WELCOME**

Jason called the meeting to order at 12:03 p.m. Eastern time.

### **B. APPROVAL OF MINUTES**

The minutes were approved from the March 23, 2023, Executive Board meeting, with minor corrections noted. Kevin will share a final draft of the minutes for posting on the TS site.

### **C. ANNOUNCEMENTS AND INFORMATIONAL ITEMS**

- a. **Membership committee:** Lisa will not be at AALL, so she will contact committee members to help design the board. Joan will get in touch to help with planning.
- b. **Activities Area Boards – must submit reservation by June 7:** Jason made the reservation for all board members; activities area is available 9-5 on Saturday for setup. Also of note: CONELL marketplace is 11:15-noon; Barbara, Shawn, Jessie and others will be available for that session.
- c. **TS Meetings at Boston**
  - i. **Management Issues, Sunday 12:45, conference center**
  - ii. **Hot Topic, Sunday 5:30, conference hotel**
  - iii. **Resource Management, Monday 12:15, conference center**
  - iv. **Metadata Management, Monday 5:45, conference hotel**
- d. **Virtual meetings**
  - i. **Executive Board Outgoing Meeting, June 29, 12:00**
  - ii. **TS Business Meeting, June 29, 2:30-4:00 Eastern time**

### **D. OFFICER REPORTS**



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**a. Chair**

Jason noted that board and committee chair annual reports are due to him by June 15.

**b. Vice-Chair**

Shawn reported that the volunteer survey is open and results are coming in now.

**c. Secretary/Treasurer**

Kevin reported that he received an updated 12/31/22 financial statement from AALL, reflecting an additional \$25 donation to the Marla Schwartz fund. The election has been running all month, set to close over the weekend, and he will get the results to Jason as soon as possible since AALL wants to know the new boards by May 1.

**d. Member-at-Large**

No reports.

**e. Past Chair**

No report.

**E. STANDING COMMITTEE REPORTS**

**a. Metadata Management**

Rachel noted that we will discuss the cataloging liaisons later in the meeting. Christopher reported that Bloomberg Law is now partially available in OCLC WorldShare Collection Manager, and there should be an announcement about it soon.

**b. Resource Management**

Elisabeth reported that the ebook webinar, which had over 100 registrants, was postponed possibly to September due to a scheduling conflict: it may be revised from a



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“Spring Forward” to “Fall Back” theme. Elisabeth will no longer be a committee chair but is still willing to help coordinate that webinar.

**F. ADMINISTRATIVE COMMITTEE REPORTS**

**a. Awards/Grants**

Keena reported that they are working to contact the Chapman Award winner, Aaron Kuperman, via his post-retirement email. They have received quite a few applications for the Schwartz and other member grants, and the committee will be deciding on those soon. The board previously approved \$700 for the Schwartz grant and \$1000 for each of the three member grants.

**b. Bylaws and Handbook**

No report.

**c. FROG**

Jessie reported that the FROG recipient plans to submit a project update and expense report for reimbursement.

**d. Membership**

Lisa reported that there have been 14 new TS members this year, and she has emailed them welcome letters along with the SIS brochure and a reminder to watch for the volunteer survey.

**e. Nominating**

No report.

**f. Professional Development**

Jackie reported that the mentoring staff meeting was good, and the recording has been posted and shared on the list. She and Jennifer Mart-Rice are working on the list of on-site and virtual TS events and will send that info to Marijah. Jason asked whether we



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need an A/V setup for the Hot Topic meeting? Jackie and Jennifer will meet on Monday to check; A/V needs for AALL are due by June 9.

**G. OPEN BUSINESS**

- a. Liaisons—Funding:** The board was joined by the current ALA Cataloging Liaisons for their contributions to the discussion of ongoing liaison funding: Cate Kellett (SAC), Kate Peck (MAC), Ryan Tamares (CC:DA).
- i. The cataloging liaisons fund has a current balance of \$4938, with only a limited number of contributions in the past year. That total is comparable to the overall membership dues received this year by TS-SIS. SIS's and individual members can contribute directly to the liaisons fund.
  - ii. Kate reported that MAC plans to continue meeting virtually, with a lot of international contributors to that group.
  - iii. Ryan reported that CC:DA will be virtual for 2023 but plans to be in-person for summer 2024.
  - iv. Cate reported that SAC likes meeting virtually, but there is talk of one annual in-person meeting coming back.
  - v. Should future liaison funding be full, partial, or to be determined? Funding availability has been uncertain for liaisons since AALL stopped paying. We could approve 1/3 of current fund balance to be split among liaisons through their terms ending in 2024, with future liaisons receiving new funds as they become available.
  - vi. Jason asked whether we should decide on an amount to be set aside for potential 2024 meetings, or leave that question to the 2023-24 board?
  - vii. Jason moved to postpone a funding decision for now: the board approved the motion.

**H. NEW BUSINESS**

No new business.

**I. ADJOURNMENT**

The meeting was adjourned at 1:00 p.m. Eastern time.

Minutes submitted by Kevin Carey, Secretary/Treasurer.