TS-SIS ANNUAL BUSINESS & AWARDS MEETING MINUTES

June 23, 2022, 1:30 p.m. Central time via Zoom

Board Members and Committee Chairs in attendance:

Joan Stringfellow (TS Chair; Membership), Jason LeMay (Vice Chair), Heather Kushnerick (Member-at-Large), Jessie Tam (Member-at-Large; FROG), Kevin Carey (Secretary/Treasurer), Shawn King and Tania Marrero (Metadata Management), Karen Scoville and Elisabeth Umpleby (Resource Management), Wendy Moore (Awards), Carol Collins (Bylaws & Handbook), Pat Sayre-McCoy (Nominating), Lauren Seney and Jennifer Mart-Rice (Professional Development).

1) CALL TO ORDER & CONFIRM QUORUM

Joan called the meeting to order at 1:35 p.m. Eastern time. Kevin confirmed a quorum with 56 participants present at the start of the meeting.

2) APPROVE MINUTES FROM THE 2021 TS-SIS ANNUAL BUSINESS MEETING

The minutes were approved from the June 23, 2021, TS-SIS Business meeting held via Zoom. Kevin will share a final draft of the minutes for posting on the TS site.

3) HANDBOOK REVISIONS APPROVED BY THE EXECUTIVE BOARD IN MAY 2022

4) REPORTS FROM TS OFFICERS & COMMITTEES AVAILABLE ON THE WEBSITE

   a) Chair

Joan reported that she learned a lot during her year as TS chair, and while it was challenging to fill every available volunteer position due to ongoing pandemic fatigue and other issues, Jason has done a great job recruiting for the upcoming year, including lots of new names. She is excited about this year’s conference in Denver and encourages members to sign up for the dine-arounds. One big project this year was to update the handbook, under the leadership of Carol Collins and the Bylaws & Handbook Committee; that mostly involved cleaning up a lot of
little things. It was a great year of learning thanks to the Professional Development Committee, under the leadership of Lauren Seney and Jennifer Mart-Rice, including a wide variety of sessions like disaster planning, documentation tips, and self-care. They also got a sponsored deep-dive program on the conference schedule, “Wikidata: A New Tool to Enhance Library Collections,” plus a Hot Topic session, “Format Migrations: What is Happening and how do we Move Forward?” Also, the Nominating Committee led by Pat Sayre-McCoy put forth a great slate of candidates, including the incoming board members: Shawn King, Vice-Chair/Chair-Elect; Kevin Carey, Secretary/Treasurer; and Rachel Decker, Member-at-Large.

b) Vice-Chair

Jason reported that his projects this year were the biennial membership survey, with assistance from Heather Kushnerick, and the volunteer survey. The biennial survey had 63 responses, and the volunteer survey had 30 responses.

c) Members-at-Large

Heather reported that a few people have already volunteered to host dine-arounds, and she hopes that several others will also sign up. Jessie reported that there was a fundraising effort on Giving Tuesday, which resulted in $105 in donations to the Marla Schwartz grant fund, plus $25 in donations to the cataloging liaisons fund.

d) Secretary/Treasurer

Kevin reported that he was appointed by the board to fill the remainder of Annie Mellott’s term in January 2022, and he has worked to submit board meeting minutes accurately and in a timely manner, with thanks to Marijah Sroczynski for posting those to the website. He also helped administer the TS-SIS election which ran from April 1-30, but since he was also on the election slate as a candidate for Secretary/Treasurer, he set up the election with AALL, then turned over the election administration to Joan, who then received the results and reported them on May 11. Financially, TS had a starting balance of $21,672.45 as of the 9/30/21 statement, with no expenses since then, and revenues totaling $480 in member dues and
$680 in donations to the Marla Schwartz grant fund, for a current balance of $23,832.45 as of the latest 3/30/22 statement.

e) Metadata Management

Shawn reported that the committee worked to build on last year’s discussion about having RDA training sessions: there was a December meeting discussing jurisdiction and place, and there was an RDA working group created from the RSC, so they are trying to work alongside that group and provide input. But since PCC announced they would not be implementing the official RDA toolkit until later in 2022, the committee decided to wait until closer to that time for more RDA sessions. The committee chairs also worked on handbook and website revisions, and their subgroups and advisory groups will also have their reports posted on the website.

f) Resource Management

Karen reported that the committee evaluated the Collection Development Policy web page and decided to take it down, as it was determined to be duplicative of the ALL-SIS page which is available to all AALL members. They also set up a webinar along with the Professional Development Committee on disaster planning, which was excellent and had a lot of discussion about vendors like Wolters Kluwer. They will hold a roundtable at the annual meeting and invite all members to attend.

g) Awards Committee

Wendy reported that the committee will be presenting the Chapman Award later in the business meeting, and there will be an announcement soon about available grant money for attending AALL, including a more streamlined application process than previous years.

h) Bylaws & Handbook

Joan previously reported on the committee’s work during her Chair report.
i) Membership

Joan also chaired this committee, as she had prior experience with it, and was assisted by Jessica Ugstad. They revised the TS brochures, including QR codes, and they will be available at the CONELL Marketplace session and the exhibit hall activities area. Joan will also provide Jolly Rancher candies as they come from Colorado.

j) Nominating

No report.

k) Professional Development

Lauren reported that the committee had a busy year and produced a lot of virtual meetings so far, in addition a couple more still to come before the conference, and they also had five programs accepted for the annual meeting. They are also helping to facilitate three separate roundtables—Metadata Management, Resource Management, and Management Issues—plus the TS Hot Topic on format migrations. She will be taking notes at that Hot Topic to share with the PDC as that will likely inform some of next year’s programming as well. Jennifer thanked everyone for attending the PDC webinars and encouraged everyone to share their ideas with the committee to continue making great programs.

5) Funding Research Opportunities Grant (FROG) Annual Report

Jessie reported that the FROG committee continues to promote the grant on various MyCommunities lists and in TSLL, but they did not receive any applications this year.

6) TSLL Newsletter Annual Report and Update

No report.

7) AMPC Liaison

Jennifer reported that TS is sponsoring one AALL program, “Wikidata: A New Tool to Enhance Library Collections,” which will be on Sunday, July 17, from 2:30-5:00.
8) Website Coordinator

Marijah Sroczynski reported that she updated the website to reflect the decision to de-duplicate the collection development policy list, some changes to the SACO law funnel, and some TSLL PDF issues.

9) Grants and Awards to TS-SIS Members

Wendy introduced the following award presentation and recognition of AALL awards for TS members, including a few words of remembrance for Renee Chapman:

a) Presentation of 2022 Renee D. Chapman Memorial Award (by Rachel Decker)
   i) Awardee: Melissa Beck (retired June 2021), UCLA

b) 2022 Innovations in Technology Award for the online exhibit called “Robert Morris: Civil Rights Lawyer & Antislavery Activist” at Boston College of Law (announced by Jason LeMay)
   i) Abraham “Avi” Bauer, Boston College of Law
   ii) Nick Szydlowski, San Jose State University
   iii) Along with non-TS members: Mary Sarah Bilder & Laurel Davis at BCL

c) 2022 Robert L. Oakley Advocacy Award (announced by Jason LeMay)
   i) Lewis M. Giles, UNT Dallas College of Law – “Expansion of Dallas Public Library Card Access” program

10) ALA Liaisons

a) Ryan Tamares: ALA Committee on Cataloging, Description and Access (CC:DA)
   i) Ryan reported that CC:DA did not have a midwinter meeting and the summer meeting will conflict with AALL, so the interim chair will arrange to have it recorded for him. There are three current CC:DA task forces: Virtual Participation, CC:DA Procedures Review, and CC:DA RDA Beta Toolkit Training Investigation.

b) Rachel Decker: ALA MARC Advisory Committee (MAC)
   i) Rachel reported that MAC, an advisory group of representatives around the world with a serious interest in MARC format’s stability and development, has met twice this year. MAC has been meeting virtually, and Cate Gerhart from University of Washington is the current chair. Their annual meeting will take place next week, and Rachel will post the Webex links for any TS members interested in attending those meetings. Kate Peck will take over this liaison role for the next term.
c) Cate Kellett: ALA Subject Analysis Committee (SAC)
   i) Cate reported that SAC met twice this year, with exciting progress regarding remedying inappropriate or outdated classification issues. She also shared a signup link for a new publicly available SAC listserv.

11) Recognition of TS-SIS Retirees
Joan recognized these recent TS retirees: Kent Milunovich, Karen Selden, Virginia Bryant, Carol Collins, Phyllis Post, and Chris Tarr. She also recognized these upcoming TS retirements: George Prager, Jean Willis, and Aaron Wolfe Kuperman.

12) Acknowledgement of the outgoing TS-SIS Executive Board members and Committee Chairs
Joan acknowledged the outgoing 2021-22 Executive Board and these committee chairs whose terms are ending: Shawn King, Wendy Moore, Karen Scoville, Carol Collins, Pat Sayre-McCoy, and Lauren Seney.

13) Introduction of the incoming TS-SIS Executive Board and Committee Chairs
Jason introduced the incoming 2022-23 Executive Board and Committee Chairs:

   a) Jason LeMay (Chair)
   b) Shawn King (Vice Chair)
   c) Kevin Carey (Secretary/Treasurer)
   d) Rachel Decker and Jessie Tam (Members-at-Large)
   e) Joan Stringfellow (Past Chair)
   f) Rachel Decker and Tania Marrero (Metadata Management)
   g) Elisabeth Umpleby and Laura Fouladi (Resource Management)
   h) Keena Hilliard (Awards)
   i) Joan Stringfellow (Bylaws & Handbook)
   j) Lisa Wernke (Membership)
   k) Barbara Szalkowski (Nominating)
   l) Jennifer Mart-Rice and Jackie Magagnosc (Professional Development)

14) Pass the Gavel and Adjourn
Joan "passed the gavel" to Jason, and the meeting was adjourned at 2:37 p.m. Central time.

Minutes submitted by Kevin Carey, Secretary/Treasurer.