



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**



TS-SIS EXECUTIVE BOARD MEETING MINUTES

March 28, 2024, 12:00 p.m. Central time via Zoom

Attendees: Rachel Decker, Diana Dulek, Alan Keely, Shawn King, Wendy Law, Jason LeMay, Jackie Magagnosc, Marijah Sroczynski, Jessie Tam, Yan Yu.

A. CALL TO ORDER & WELCOME

Shawn called the meeting to order at 12:01 p.m. Central time.

B. APPROVAL OF MINUTES

The minutes were approved from the February 22, 2024, Executive Board meeting, with minor corrections. Kevin will share a final draft of the minutes with Marijah for posting on the TS site.

C. ANNOUNCEMENTS AND INFORMATIONAL ITEMS

No announcements.

D. OFFICER REPORTS & INTRODUCTIONS

a. Chair

Shawn reported that she has been working with Jason on handbook sections involving liaison funding, and with AALL on proposed schedules for on-site session, as well as LSRD to avoid overlap of meetings. The SIS Council has not been as active this year but may schedule another meeting this spring: AALL has sent a reminder email about the new antitrust policy, so members may notify Shawn of any potentially restricted discussion of vendors/pricing on the TS listserv.

b. Vice-Chair

Yan had previously shared the results of the TS biennial membership survey which was briefly discussed at the February, and she asked whether she needs to write up a summary of the results. Shawn suggested that she can just share the results document with the



membership via MyCommunities. Yan also followed up on a previous request from the ALL-SIS Collection Development committee to collaborate on a roundtable discussion in the coming months and asked whether the standing committees have any interest in that.

c. Secretary/Treasurer

Shawn noted that Kevin Carey shared the latest financial statements for TS and the cataloging liaisons fund: the balance for TS-SIS was \$25,066.86 as of 12/31/23, and the balance for the cataloging liaisons fund was \$5,713 as of 12/31/23, although that does not yet include the ILUG donation.

d. Member-at-Large

Rachel reported that she and Diana had a very productive conversation regarding the dine-arounds at AALL this year. Diana reached out to Pat Sayre-McCoy for restaurant recommendations in Chicago. Looking back at last year's dine-arounds, there were 35 people who signed up, so for this year they are planning to have five hosts with 7-8 attendees per dine-around, but they could do more if there are enough members willing to host. They plan to include one option in the conference hotel for accessibility purposes and will begin soliciting hosts later in April, then will set up a Google sheet for signups.

e. Past Chair

No report.

E. STANDING COMMITTEE REPORTS

a. Metadata Management

Rachel reported the committee is still working to develop the application profile, and she is working with co-chair Christopher Thomas to set up the roundtable, which may include a portion geared toward new catalogers. Ryan Tamares let them know that he does not plan to renew his term as the CC:DA liaison, and he has helped start the process for selecting a new liaison: the committee is open to suggestions to fill that role.

b. Resource Management



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Marijah reported that the webinar with OCLC was well-attended. She and co-chair Michele Pope are gathering webinar ideas for the committee to work on next year. Marijah plans to moderate the roundtable in Chicago, so they are brain-storming ideas for that meeting as well.

F. ADMINISTRATIVE COMMITTEE REPORTS

a. Awards/Grants

Alan reported that the committee is working through the nominations for the Chapman award and may have a resolution by next week. Wendy noted they have received one grant application and will send out a reminder for the membership to apply for the grants.

b. Bylaws and Handbook

Jason reported that the committee is just waiting for the bylaws amendments to be approved via the TS election, then he will be updating any references to those in the handbook and sharing a final version for approval by the board.

c. FROG

No report.

d. Membership

Wendy reported that 33 new members have joined TS-SIS since March 2023, and the committee has sent them all welcome emails including links to the TS brochure. The committee is currently discussing themes and giveaways for CONELL and the TS board at the AALL exhibit hall.

e. Nominating

Shawn noted that the committee provided all the candidate information to Kevin for the TS election which opens on April 1.

f. Professional Development



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Jackie reported that the committee met earlier this week to discuss a potential spring webinar focusing on building relationships between technical services and public services staff. They can send out a call for Hot Topic ideas if there isn't a readily-available topic for that slot. Shawn noted that there were some good suggestions coming from the membership survey, and Jason noted there could be good program proposals which weren't selected by AMPC.

G. OPEN BUSINESS

- a. **Liaison funding:** Shawn kept this item in Open Business in case there is any need for further discussion about specific dollar-amount funding for the cataloging liaisons going forward. Rachel noted that since all three current liaisons' terms are ending it would be preferable to decide on funding this year, so that can be communicated to new liaisons before they commit to a three-year term. Shawn will set up a separate meeting including the outgoing liaisons to come up with a specific funding plan.

H. NEW BUSINESS

No new business.

I. ADJOURNMENT

The meeting was adjourned at 12:57 p.m. Central time.

Minutes submitted by Kevin Carey, Secretary/Treasurer.