

**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**



TS-SIS EXECUTIVE BOARD MEETING MINUTES – DRAFT

June 27, 2024, 1:00 p.m. Eastern time via Zoom

Attendees: Kevin Carey, Rachel Decker, Diana Dulek, Shawn King, Wendy Law, Jason LeMay, Jackie Magagnosc, Michele Pope, Marijah Sroczyński, Jessie Tam, Christopher Thomas.

A. CALL TO ORDER & WELCOME

Shawn called the meeting to order at 1:07 p.m. Eastern time.

B. APPROVAL OF MINUTES

The minutes were approved from the May 23, 2024, Executive Board meeting. Kevin will share a final draft of the minutes with Marijah for posting on the TS site.

C. ANNOUNCEMENTS AND INFORMATIONAL ITEMS

No announcements.

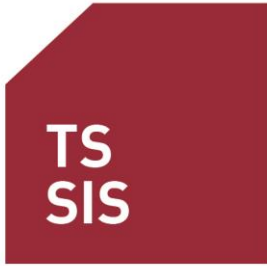
D. OFFICER REPORTS & INTRODUCTIONS

a. Chair

Shawn reported that she had a meeting with AALL leadership and the SIS Council about the AALL Archives, which will be discussed later during new business. She also spoke with Pat Sayre-McCoy, who unfortunately won't be at AALL to receive her award, but Shawn did send her the physical award, and Pat should be able to attend the business meeting which will include an awards presentation. Shawn plans to get to AALL on Friday night and would like to coordinate a dinner with other early arrivers. She is also working on the business meeting agenda along with a Powerpoint presentation, and she reminded the officers and committee chairs to present their reports at the business meeting.

b. Vice-Chair

No report.



c. Secretary/Treasurer

Kevin reported that he submitted his annual report to Shawn and confirmed that she received a reimbursement check for the Marla Schwartz award expense. He met with Keelan Weber to discuss the Secretary/Treasurer role to help with her transition into that position after the business meeting.

d. Member-at-Large

Rachel reported that five dine-around hosts have been secured and they should be making restaurant reservations this week, so that they can share the Google signup sheet with the members next week.

e. Past Chair

No report.

E. STANDING COMMITTEE REPORTS

a. Metadata Management

Rachel reported that she plans to continue working on the metadata application task force next year, but there will be a new co-chair for the Metadata Management committee in her place. Christopher noted that they are discussing whether to have a virtual meeting in addition to the roundtable at AALL. The committee will need to appoint a replacement for Ryan Tamares as the ALA CC:DA cataloging liaison for next year, in coordination with LSRD-SIS.

b. Resource Management

Michele reported on two webinars that took place, one on how OCLC services support law libraries and a joint roundtable on DEI goals, along with ALL-SIS Collection Development and JEDI committees. She also has a second meeting scheduled for July 11 with several speakers to develop a webinar on preserving legal materials, which will hopefully be in August. She also has a webinar planned for the fall, possibly September, on digital collections licensing, and is also working on a joint webinar with GD-SIS on standard and



non-standard uses of the FDLP Data Manager, which planned for January 2025. Marijah noted that she will be facilitating a roundtable on Monday at AALL, and she will send out a call for topics before then.

F. ADMINISTRATIVE COMMITTEE REPORTS

a. Awards/Grants

Wendy reported that she and Alan Keely submitted their annual report and have coordinated on the announcement and presentation of the Marla Schwartz award at the business meeting, and Jean Pajerek will introduce Pat as the recipient of the award.

b. Bylaws and Handbook

Jason reported that the handbook revisions were finalized and updated on the website.

c. FROG

Jessie reported that she submitted the FROG annual report and sent out another outreach to the AALL open forum list. FROG has two new representatives from TS and LSRD so the roster is full going into next year.

d. Membership

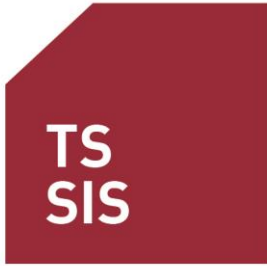
Wendy reported that the committee is working on the display board for the AALL exhibit hall and giveaways for the CONELL table, with a \$200 budget approved by the board for those purposes. She noted that there are not any TS-SIS ribbons left, so she asked where she can purchase new ribbons.

e. Nominating

No report.

f. Professional Development

Jackie reported that Jen Mart-Rice has agreed to co-chair the committee with Ellen Reece next year. She confirmed that the Hot Topic at AALL will be about AI and what it may



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realistically mean for technical services. She has not been able to contact VRAG, and Rachel noted that it was a basically dormant year for that group, without any volunteers willing to help update their vendor resource spreadsheet.

G. OPEN BUSINESS

- a. **July 15 meeting time conflict with AALL—push our time back to start at 1:30?**
Shawn noted that the AALL Open Forum meeting is scheduled until 1:45 p.m. Central time on July 15, so the start of the TS Business meeting will be pushed back to 2:00 so to avoid overlap.

H. NEW BUSINESS

- a. **TS-SIS archival materials. AALL has announced that they have decided to dispose of SIS and Caucus materials sent to them for archives as they have concerns about copyright and personal information issues. Anyone know what TS-SIS materials were sent?** Shawn reported on a June 5 meeting with AALL and the SIS Council about the AALL Archives. LLMC is working to digitize and host the archives collection, which comprises 9 pallets of materials, but they have concerns about so much materials, including private or confidential documents and copyright considerations. In response, the AALL Executive Board unilaterally decided to shred all SIS archival materials. Do we even know what sort of TS materials would be included in those archives? Most of it predates current board members, as more recent SIS materials have been preserved on the AALL website; some other historical TS materials may also be included in past issues of TSLI going back to 1975.
- b. **Pass the gavel to Yan:** Shawn and Yan Yu met on the TS chair transition, and they will virtually “pass the gavel” at the end of the business meeting.

I. ADJOURNMENT

The meeting was adjourned at 1:59 p.m. Eastern time.

Minutes submitted by Kevin Carey, Secretary/Treasurer.