



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**



TS-SIS ANNUAL BUSINESS & AWARDS MEETING MINUTES

June 29, 2023, 2:30 p.m. Eastern time via Zoom

Board Members and Committee Chairs in attendance:

Jason LeMay (Chair), Shawn King (Vice-Chair), Jessie Tam (Member-at-Large; FROG), Kevin Carey (Secretary/Treasurer), Joan Stringfellow (Past Chair; Bylaws & Handbook), Christopher Thomas (Metadata Management), Elisabeth Umpleby (Resource Management), Keena Hilliard (Awards), Barbara Szalkowski (Nominating), Jackie Magagnosc and Jennifer Mart-Rice (Professional Development).

1) CALL TO ORDER & CONFIRM QUORUM

Jason called the meeting to order at 2:38 p.m. Eastern time. Kevin confirmed a quorum with 55 participants present at the start of the meeting.

2) APPROVE MINUTES FROM THE 2022 TS-SIS ANNUAL BUSINESS MEETING

The minutes were approved from the June 23, 2022, TS-SIS Business meeting held via Zoom. Kevin will share a final draft of the minutes for posting on the TS site.

3) REPORTS FROM TS OFFICERS & COMMITTEES AVAILABLE ON THE [WEBSITE](#)

a) Chair

Jason reported that this year was a re-learning process after several years of virtual meetings and compressed timelines for conference planning, so he thanked the board and committee members, and he hoped that we provided the programming that members want and need from TS-SIS.

b) Vice-Chair

Shawn reported on the volunteer survey which was emailed out in April, asking for volunteers for committee membership and chairs and other representatives. There were approximately



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35 responses, with a good mix of active and newer members, and all the committee and representative positions have been filled for the upcoming year.

c) Members-at-Large

Jessie reported that she coordinated the dine-arounds for Boston, which will take place on Saturday, July 15, following the AALL opening reception. She thanked all the members who volunteered to be dine-around hosts and hopes everyone who signed up enjoys their dinner.

d) Secretary/Treasurer

Kevin reported that all the board meeting minutes which have been approved at subsequent meetings have been posted on the website. He coordinated the officer election, which ran from April 3-30 and had 109 ballots received: the winning candidates were Yan Yu as Vice-Chair/Chair-Elect and Diana Dulek as Member-at-Large. For TS-SIS finances, the beginning balance as of October 1, 2022, was \$25,155.31, and the most recent statement as of March 31, 2023, reflected a balance of \$26,290.31. The revenues over that period included \$75 in donations to the Marla Schwartz grant and \$1,560 in dues (with over \$3,000 in dues still expected to be added after that date). The only listed expense during that period was \$500 for TS's half of the reimbursement for the FROG grant. The other confirmed expense since March is \$163 to reimburse Jason for ordering the Chapman award plaque. Other projected expenses during the final quarter of the fiscal year include \$850 in A/V costs for the TS-sponsored AALL program, and \$3,700 in reimbursements for the three member grants and the Marla Schwartz grant.

e) Past Chair

Joan noted that this is her last meeting as a member of the TS executive board, and she hoped to have helped Jason with the transition.

f) Metadata Management



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Christopher reported that the committee had a meeting yesterday, discussing the in-development metadata application profile for law along with Melissa Beck. They also discussed the PCC testing for the RDA Toolkit.

g) Resource Management

Elisabeth reported that the committee had two virtual meetings this year, with an in-person meeting at Boston scheduled for July 17. There were good discussions on difficulties working with vendors, including vendor representative turnover, managing transitions from print to electronic, archival issues and the digital space, cancellation and retention decision-making, discoverability, and study aid packages. An ebook webinar scheduled for the spring had to be postponed to the fall: it will focus on practical ebook topics including workflows, best practices, and managing licenses.

h) Awards Committee

Keena reported that all four grants, for a total of \$3,700, were awarded to members this year. The New Member grant was awarded to Angela Reaux at the Law Library of Louisiana, the Experienced Member grant to Alan Keely at Wake Forest University, the Active Member grant to Susanna French at the University of Connecticut, and the Marla Schwartz grant to Julia Mersch at the University of Connecticut. The committee received two nominations for the Chapman award, and Aaron Kuperman was selected as the recipient of that award.

i) Bylaws & Handbook

Joan reported that the committee met twice via Zoom and went through all of the bylaws and handbook, and they decided to add AALL's anti-discrimination language to the TS bylaws which will be comprehensively updated next year.

j) Membership

No report.

k) Nominating



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Barbara reported that the committee, which also included Laura Fouladi, Pat Sayre-McCoy, and Christy Smith, had two candidates accept nominations for each open position: as reported previously, Yan Yu was elected as Vice-Chair/Chair-Elect, and Diana Dulek was elected as Member-at-Large. She thanked Marijah Sroczynski and Thomas Walker for agreeing to run as well.

I) Professional Development

Jennifer reported that the committee helped facilitate 8 AALL program proposals from TS members, with 5 of them accepted by AMPC. The committee also coordinated two webinars, and the available materials and recordings are posted on the website. They also helped secure co-moderators for the Management Issues roundtable in Ajaye Bloomstone and Sydnie Tallman. They created a list of programs, meetings and other summer events, highlighted by the TS Hot Topic session, “COUNTERintuitive: discussing the lack of standardization in vendor-supplied usage statistics.” Jackie Magagnosc and Ellen Reece will co-chair the PDC in the coming year.

4) Funding Research Opportunities Grant (FROG) Annual Report

Jessie reported that the committee received one application for the FROG grant, which was accepted: Alex Zhang from Duke completed a research project and submitted a report on AI-powered mapping of law review citations.

5) TSLN Newsletter Annual Report and Update

Stacy Fowler read Sara Campbell’s report: TSLN volume 48 consisted of four issues published in PDF and available on the AALL website (and HeinOnline after a one-year embargo). All issues were published on schedule, and it was another good year of contributions from columnists whose efforts are greatly appreciated. There are a number of columnists needing new contributors, including acquisitions, classification, conference roundup, description/entry, management, public law librarians, research/publications, and preservation. Interested volunteers can contact Stacy or Sara directly.

6) AMPC Liaison



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Elisabeth reported that the program which was selected by AMPC for TS sponsorship was “Withdrawing large collections: history, methods, and paths forward,” which will take place on Sunday, July 16.

7) Website Coordinator

Marijah Sroczyński reported that it was a normal year with regular updates to the TS website.

8) Grants and Awards to TS-SIS Members

Keena introduced the following award presentation and recognition of AALL awards for TS members, including a few words of remembrance for Renee Chapman:

- a) Presentation of 2023 Renee D. Chapman Memorial Award (by Alan Keely)
 - i) Awardee: Aaron Kuperman (retired June 2023), Library of Congress

- b) AALL Hall of Fame 2023 (by Keena Hilliard)
 - i) Ellen McGrath, Univ. of Buffalo, State Univ. of New York

9) ALA Liaisons

- a) Ryan Tamares: ALA Committee on Cataloging, Description and Access (CC:DA)
 - i) Ryan reported that CC:DA midwinter meetings were held February 6 and 10, with summer meetings scheduled for July 14 and 21. This was a bridge year with all virtual meetings, but CC:DA plans to meet in-person at ALA 2024. CC:DA is still transitioning some of its online process from the legacy ALCTS domain to the CORE domain, and it has been tasked with reviewing and making recommendations on problems in RDA instructions for compound surnames.

- b) Kate Peck: ALA MARC Advisory Committee (MAC) [not present]

- c) Cate Kellett: ALA Subject Analysis Committee (SAC)
 - i) Cate reported that numerous liaisons have reported projects related to updating offensive terms across various vocabularies and classifications. SAC is working with other groups to form a joint working group on compound terms in LCGFT. SAC also has a FAST policy and outreach committee which noted that users of ClassWeb have reported that faceted headings are not sufficient to assign specific LC classification numbers, which is particularly the case for law. An LCGFT advisory group met for the first time and will review their first tentative list in July, and Cate hopes to help out with



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law-related terms. SACO coordinators met in April to coordinate workflows, as not all funnels work the same way but some can perhaps be streamlined.

10) Recognition of TS-SIS Retirees

Jason recognized these recent TS retirees:

- a. Phyllis Post (7/22)
- b. George Prager (8/22)
- c. Jean Willis (12/22)
- d. Ellen McGrath (3/23)
- e. Aaron Kuperman (4/23)
- f. Richard Paone (7/23)
- g. Martin Wisneski (8/23)
- h. Pat Sayre-McCoy (end of 2023)

11) In Memoriam

- a. Jean Pajerek spoke in memory of Margie Maes (November 2022)

12) Acknowledgement of the outgoing TS-SIS Executive Board members and Committee Chairs

Jason acknowledged the outgoing 2022-23 Executive Board and these committee chairs whose terms are ending: Joan Stringfellow, Jessie Tam, Christopher Thomas, Elisabeth Umpleby, Jennifer Mart-Rice, and Barbara Szalkowski.

13) Introduction of the incoming TS-SIS Executive Board and Committee Chairs

Shawn introduced the incoming 2023-24 Executive Board and committee chairs:

- a) Shawn King (Chair)
- b) Yan Yu (Vice-Chair)
- c) Kevin Carey (Secretary/Treasurer)
- d) Rachel Decker and Diana Dulek (Members-at-Large)
- e) Jason LeMay (Past Chair)
- f) Rachel Decker and Christopher Thomas (Metadata Management)
- g) Michele Pope and Marijah Sroczynski (Resource Management)
- h) Barbara Szalkowski (Awards)



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- i) Jason LeMay (Bylaws & Handbook)
- j) Wendy Law (Membership)
- k) Jennifer Mart-Rice (Nominating)
- l) Jackie Magagnosc and Ellen Reece (Professional Development)
- m) Jessie Tam (FROG chair)
- n) Heather Buckwalter (FROG representative)
- o) Colleen Williams (TSSL Editorial Board representative)

14) Pass the Gavel and Adjourn

Jason “passed the gavel” to Shawn, and the meeting was adjourned at 3:33 p.m. Eastern time.

Minutes submitted by Kevin Carey, Secretary/Treasurer.