

**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**



2024-2025 TS-SIS EXECUTIVE BOARD MEETING AGENDA/MINUTES MARCH 13, 2025, (3:00PM ET/ 2:00PM CT/ 12:00PM PT)

Attendees: Yan Yu, Diana Dulek, Wendy Law, Joan Stringfellow, Christopher Thomas, Tommy White, Michele Pope, Colleen Williams, Ellen Reece, Marijah Sroczyński

A. CALL TO ORDER & WELCOME

- Yan called the meeting to order at 3:04 p.m. Eastern time.

B. APPROVAL OF LAST MINUTES

The minutes of the February 2025 Executive Board meeting.
Without objections, February minutes are approved.

C. ANNOUNCEMENTS AND INFORMATIONAL ITEMS

Sara Saddler leaving law libraries; announcement via email. Jessie will have to appoint TSLL rep.

D. OFFICER REPORTS

a. Chair (Yan Yu)

SIS Council meeting: Marketing and communication

Membership

AALL brand resource <https://www.aallnet.org/community/special-interest-sections/sis-resources/brand-resources/>

AALL style guide

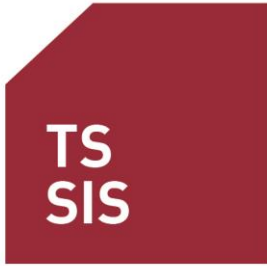
Open and member forum get edited

Is fundraising drive permitted to be in newsletter? Use SIS channel

Is new member solicitation permitted in the newsletter?

Abby Santos brought up: Is webinar permitted to be posted in open forum instead of cross posting in different SIS, or should we send it to SIS council to ask chairs from different councils to different SIS they belong to. Heather said both ways are ok, but recommended to shorten the message to make it look different so that people most likely will read it.

New design and size of the Law Library Journal



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**

Looking for shorter articles, looking for articles from different spectrum not just from academic libraries, looking for editorial board member

b. Vice-Chair/Chair-Elect (Jessie Tam) absent

Attended SIS Council meeting:

Send promotional items to Heather Haemker to be posted on the AALL eNewsletter

Open Forum: no job posting, no SIS activities, soliciting new members are allowed.

New Voices or a Spectrum article might be possible channels.

Plan to send out the annual volunteer survey.

c. Secretary/Treasurer (Keelan Weber) absent

Report submitted: Keelan submitted reimbursement for FROG grant recipient, Charlie Amiot. Keelan created a sub-folder “statements” within the Technical Services SIS Executive Board, and now has the required permissions to create folders should we want to organize any other documents.

d. Member-at-Large (Diana Dulek, Wendy Law)

Diana emailed Wendy about Dinearounds and they’ll begin brainstorming potential restaurants near AALL hotel. Calls for hosts go out in May. Wendy sent out an email to the TS list about donations.

e. Past President (Shawn King) absent

No report

E. STANDING COMMITTEE REPORTS

f. Metadata Management (Chris Thomas, Tommy White)

Regular meeting on the New Cataloger’s roundtable

Topic for New Cataloger’s roundtable will be on local documentation/contingency planning.

Coffee chat (will email to community in May)

g. Resource Management (Michele Pope, Colleen Williams)

no reports



F. ADMINISTRATIVE COMMITTEE REPORTS

h. Awards/Grants (Joan Stringfellow)

- i. We have received two nominations for the Renee Chapman Award. The committee is reviewing them at this time and will meet on 3/24/25 if needed. I will send the nomination to the EB once we decide.
- ii. The committee is getting ready to send out the announcements for the AALL meeting grants shortly.

i. Bylaws and Handbook (Shawn King) absent

No report

j. Membership (Wendy Law)

We are brainstorming ideas for AALL. Wendy asked Yan to keep an eye out for communications from AALL and the CONELL chairs about reserving the TS-SIS Exhibit Hall board and a Marketplace table.

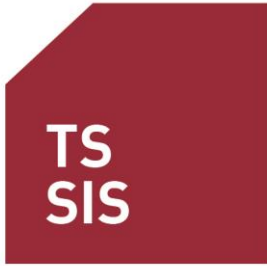
k. Nominating (Jennifer Mart-Rice) absent

l. Professional Development (Ellen Reece, Jennifer Mart-Rice)

- i. Jennifer sent out a survey asking for “hot topics,” and a request for a new name for this session.
- ii. A meeting for TS-SIS-PDC is scheduled for April 7, 2025 to finish up the “hot topic” and any other outstanding business.
- iii. DEIB Lightning Talks took place on February 20, 2025.
- iv. Legal Cataloging webinar to take place in April.
- v. Final Metadata Magicians session to take place in April. We will send out a short survey at the end of the series to assess its effectiveness and folks’ satisfaction.
- vi. Early Career Librarian RT on March 19, 2025.

m. Funding Research Opportunities Grant (FROG) (Jessie Tam)

The FROG Committee awarded Charlie Amiot for her study on collecting and analyzing data from U.S. law school websites. She plans to use a hierarchical



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**

coding scheme to analyze the differences in navigation experiences between desktop and mobile users accessing law library resources. The grant award is \$120, with \$60 for each SIS.

I have posted an announcement on the TS and LSRD online communities. I also emailed the webmaster of the TS & LSRD to update their FROG web pages. Additionally, I emailed Heather Haemker to post an announcement on the AALL eNewsletter.

n. TSLI Editorial Representatives: (Colleen Williams, Sara Saddler)

no report

o. Website Coordinator (Marijah Sroczynski)

Chris Siwa has been proactively posting videos and TSLI issues without making them go through Marijah first which has helped speed things along. Marijah can't post videos to the general community so without Chris's assistance, it wouldn't be possible to share the webinar recordings outside of TS-SIS. And his posting the TSLI issues right away has speed up the process.

p. Cataloging Liaisons:

To MAC: **Kate Peck** absent

To SAC: **Cate Kellett** absent

To CC:DA: **Christopher Thomas**

G. OPEN BUSINESS

NEW BUSINESS

List of awards and grants winners; list of past officers to be included in TS website (Marijah Sroczynski)

Jennifer has put together a document with past officers.

Sara Saddler will leave law librarianship on Mar 28, 2025. She is current TSLI rep. from TS serving 2024-2026. A replacement has to be appointed to fill the term. Jessie Tam will appoint a replacement and then inform the TS Board, the TSLI board and the TS membership.

H. ADJOURNMENT



**TECHNICAL SERVICES
SPECIAL INTEREST SECTION**

meeting adjourned at 3:54 pm ET