

**TECHNICAL SERVICES  
SPECIAL INTEREST SECTION**



## **2024-2025 TS-SIS EXECUTIVE BOARD MEETING AGENDA/MINUTES MAY 8, 2025 (3:00 PM ET/2:00 PM CT/12:00 PM PT)**

### **ATTENDEES**

Yan Yu, Shawn King, Jessie Tam, Wendy Law, Christopher Thomas, Tommy White, Michele Pope, Colleen Williams, Joan Stringfellow, Ellen Reece, Jennifer Mart-Rice, Marijah Sroczynski, Kathryn Downing, Keelan Weber.

### **A. CALL TO ORDER & WELCOME**

Yan called the meeting to order at 3:03 p.m. Eastern time.

### **B. APPROVAL OF LAST MINUTES**

The minutes of the April 2025 Executive Board meeting.  
Without objections, March minutes are approved.

### **C. ANNOUNCEMENTS AND INFORMATIONAL ITEMS**

TS-SIS Executive Board Election results – Congrats to Ellen Reece, elected Vice-Chair/Chair Elect and Yi Jiang, elected Member-at-Large.

Congrats to Jessie Tam! she is in AALLNET monthly member profiles for the month of April.

### **D. OFFICER REPORTS**

#### **a. Chair (Yan Yu)**

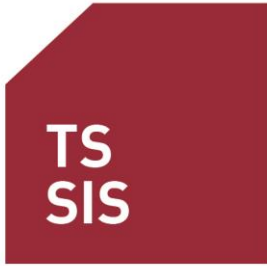
The cost to cover shipping and supplies of our TS display Board and Marketplace table. Yan will match last year's amount of \$200 for shipping and supplies for the TS display board and CONELL marketplace table.

Marketplace table at AALL reserved

Yan Talked to Joe Cera (LSRD-SIS) about contributing to the cataloging liaison fund.

TS-SIS programs in AALL room reservation and dates – Found scheduling errors by the scheduling company. Errors corrected.

Yan shared new members list received from AALL headquarters with Wendy and Diana to provide guides



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to new members for the Annual Meeting in Portland.

Yan contacted all candidates about the election result; congrats to Ellen Reece and Yi Yang!

**b. Vice-Chair/Chair-Elect (Jessie Tam)**

The 2025 TS-SIS Volunteer Survey ended on April 25<sup>th</sup>, with a total of 30 respondents. A good number of them are currently serving on committees and would like to stay, especially on the Professional Development Committee. We have members interested in chairing committees, but I am also going to contact a few candidates who were on the ballot to see whether they will be interested in chairing some of the committees.

**c. Secretary/Treasurer (Keelan Weber)**

Gathered election results and reported them to Yan (107 total ballots returned).

Held vote for Motion by awards committee for one-time additional funding for grants. 6 responses, all in favor.

Confirmed with LSRD-SIS Secretary/Treasurer Sam Cabo that \$500 donation was made to the liaison fund. (5-5-25)

Sent backlog of EB meeting minutes (11-2024 to 03-2025) to Marija for upload to website.

**d. Member-at-Large (Diana Dulek, Wendy Law)**

Sent call for hosts for Dine Arounds, received responses already.

Working on a guide for first time attendees/new members. We will have copies of the guide at the exhibit hall board.

**e. Past President (Shawn King)**

No report.

**E. STANDING COMMITTEE REPORTS**

**a. Metadata Management (Chris Thomas, Tommy White)**

Topic settled (new cataloger); will send a TS listserv message at the end of June to talk about what will be covered. Participants don't need to be an early career or new to law librarianship to attend.

**b. Resource Management (Michele Pope, Colleen Williams)**

The committee is discussing how to hold the round table.



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**F. ADMINISTRATIVE COMMITTEE REPORTS**

**a. Awards/Grants (Joan Stringfellow)**

The Awards Committee has completed most of their work for the year. We had 6 member applications for grants. We only had one for the Marla Schwartz grant, but the committee did not feel it was the right person to receive the award. So, no one was awarded. Since we weren't awarding that, we hoped we could award grants to the other 5 since this was a challenging time and they were excellent applicants. Ended up with 2 Active, 2 Experienced, and 1 new member grants. The committee wants to thank the EB for approving the extra funds! The only tasks left is to order the Chapman award and to write up the column for TSL June issue which I will do asap!

**b. Bylaws and Handbook (Shawn King)**

Revisions to Handbook include changes to the First Year Member-at-Large duties as well as minor changes to the standing committees and the FROG committee section. Also being edited were the liaisons section, the Policy on Expenditures, and the calendar. Motion to pass the changes to the Handbook raised by Shawn. Motion approved by the board. Marijah will post to website.

**c. Membership (Wendy Law)**

Planning for CONELL, exhibit hall set up, and someone at the board during the breaks. Keelan updated the AALL Activities area contact list to include Wendy as main contact and all members of the Membership Committee as involved in set-up.

**d. Nominating (Jennifer Mart-Rice)**

No report.

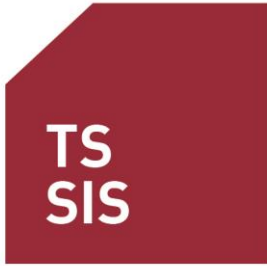
**e. Professional Development (Ellen Reece, Jennifer Mart-Rice)**

TS-Sounding Board program. The topic is going to be DEI on the Down-Low. Asking people to talk about how they're still doing DEI in metadata, collection development, etc. Ellen will send a call for people who want to talk and there will be encouragement for people to participate in a safe-space round-table discussion.

Ellen and Jennifer will create a guide of TS-activities and Wendy will print them and hand them out at CONELL and the exhibit hall board.

**f. Funding Research Opportunities Grant (FROG) (Jessie Tam)**

I plan to contact the two grant award recipients to submit their project status reports.



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**g. TSLI Editorial Representatives: (Colleen Williams, Sara Saddler)**

No report.

**h. Website Coordinator (Marijah Sroczynski)**

Put together the new page for the 2025 AALL in person and virtual meetings.

**i. Cataloging Liaisons:**

To CC:DA: **Christopher Thomas**

NARDAC - reinstate some of the original language for the RDA toolkit for corporate bodies. Will meet at ALA at the end of June.

To MAC: **Kate Peck** absent

To SAC: **Cate Kellett** absent

**G. OPEN BUSINESS**

TS Annual business meeting date, Thursday July 10<sup>th</sup>, 3pm eastern, the meeting is expected to last 1:30 hours. Board agreed to this date and time.

ACTION: Reminder to submit the written annual report of your activities to the TS-SIS Chair by June 15. CC Marijah the reports so she can add them to the website automatically.

Morning refreshment for two early morning programs discussion; Would have to go through the conference center to have refreshments. Very costly.

**H. NEW BUSINESS**

NASIG liaison proposal from Becky Bearden. Q&A

- There is an overlap between TS/LSRD and NASIG's mission. There was once a relationship between AALL and NASIG but it ended at some point.
- NASIG is not just focused on serials now, but more about e-resources, scholarly publishing and digital repositories.
- A person acting as a liaison would have a similar role as the other liaisons, and write a column in TSLI. There isn't likely to be much cost involved because the conference is usually virtual, or low cost if in person. (Note AALL does not pay for memberships to other associations).
- Becky volunteered to start up the liaison role.



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- Remaining questions/discussions/action items:
  - Do we have to go to AALL to ask for permission to have a liaison. ACTION ITEM: Becky will find out if we need permission from AALL.
  - Becky said that the cost could be up for discussion each year depending on budgets.
  - Becky will meet with NASIG Monday, May 12 to find out what NASIG is looking for with this relationship.

**I. ADJOURNMENT**

Meeting adjourned at 4:07 pm ET