

AALL Committee Activities and Action Plan

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Submitted: 3/1/2017

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Committee Name: Bylaws and Resolutions Committee

Major Activities for 2016-2017: The Bylaws and Resolutions Committee undertook four special projects for 2016-2017:

- Update the Tips for Revising Bylaws page on the AALL website and a related guidance document for revising chapter bylaws to make them consistent with revisions to the Model SIS Bylaws and the Chapter Bylaws Guidelines.

- Create a template for an annual message to entities when new officers are elected reminding them that their officers should review the entity's bylaws to familiarize themselves with the requirements, deadlines, etc. in their bylaws.

- Review comments provided to chapters, special interest sections, and caucuses on their bylaws in recent years to determine whether consistent themes emerge and create a set of "frequently asked questions" or a similar guidance document to assist entities with recurring questions. (This project is ongoing.)

- Check the bylaws of chapters that have been notified by the AALL Executive Board of the need to update their antidiscrimination clauses and advise the Board of any remaining chapters with bylaws that still need to be updated. (This project is ongoing.)

These projects connect with AALL's core values of community and collaboration by capturing and making available to AALL members the information and guidance developed by the committee over time. Sharing this knowledge can help make the work of chapters, SISes, and caucuses in drafting and amending bylaws simpler and more effective by identifying potential issues and providing relevant information in advance.

In addition, the committee performed its usual work in reviewing and providing guidance on proposed amendments to the bylaws of AALL chapters and SISes. Specifically, the committee:

- Reviewed and provided comments on proposed amendments to the bylaws of two chapters (Law Librarians Association of Wisconsin and San Diego Area Law Libraries).

- Reviewed and provided comments on proposed amendments to the bylaws of three special interest sections (Private Law Librarians & Information Professionals SIS, Technical Services SIS, and Social Responsibilities SIS).

Proposed Activities for 2017-2018: •Continue reviewing comments provided to chapters, SISes, and caucuses on their bylaws in recent years to determine whether consistent themes emerge, and, if so, create a "frequently asked questions" or similar guidance document to assist entities with recurring questions.

- Create a training document for caucus, chapter, and SIS leaders that provides basic information on the importance of regular bylaws reviews and emphasizes that all officers should be aware of all bylaws provisions.

Like the 2016-2017 projects, these activities will connect with AALL's core values of community and collaboration by providing AALL members the benefit of information and guidance developed by the committee over time and by promoting more effective chapter, SIS, and caucus leadership and operations.